



Ontario Association
of Architects

VISION

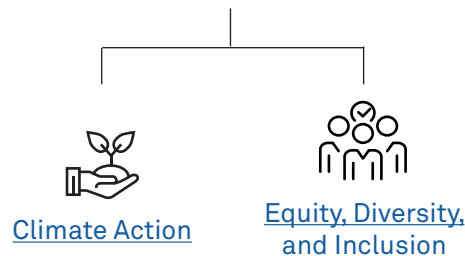
An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

MANDATE

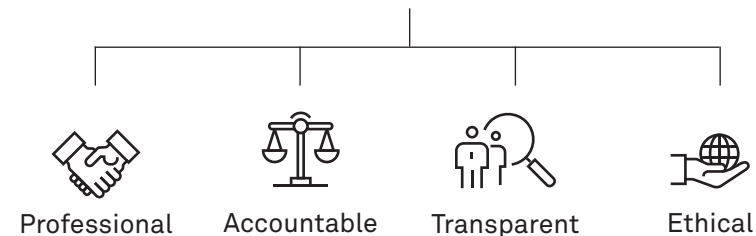
To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations, and Bylaws; to develop and uphold standards of skill, knowledge, qualification, practice, and professional ethics among architects; and to promote the appreciation of architecture within the broader society.

Strategic Plan [2022-2027]

Themes



Values



Strategic Priorities





Regulatory Leadership

Governance and
Operations

Member
Competency

Public Education

Goal Statements	<p>Bring the OAA's regulatory framework into alignment with current legal principles for professional regulators and modernize our legislative and governing documents to ensure the public interest continues to be served and protected.</p>	<p>Enhance our governance and operational practices to ensure an effective, inclusive, resilient, and transparent organization.</p>	<p>Ensure the continued professional competency and currency of OAA licensed members in order that they maintain their leadership role in the built environment accountable to the public interest.</p>	<p>Advance the public's understanding and recognition that architecture is integral to the quality of life and well-being of our society as experienced through a sustainable, resilient, and durable built environment.</p>
Strategic Priorities	<ul style="list-style-type: none">● Actively engage with government, legal counsel, and the Attorney General to advance the modernization of the <i>Architects Act</i> and its Regulation.● Increase transparency, fairness, objectivity, and impartiality of OAA registration and regulatory processes.● Continue to serve the public interest through ongoing enforcement activities and investigation of breaches of the <i>Architects Act</i> and its Regulations.● Continue to invest in programs and activities that contribute to and foster the diversity and perspective of new applicants to the architectural profession.	<ul style="list-style-type: none">● Implement the operational review recommendations, which include clearly defined roles for Council & staff, additional organizational policies and structures, enhanced IT and data management, enhanced risk management, continued investment in equity, diversity, and inclusion, and ensuring a safe workplace.● Review and update Council governance practices to align with best practices of professional regulators.● Develop a futureproofing strategy for OAA internal resources to be agile and resilient.	<ul style="list-style-type: none">● Administer the legislative requirements of mandatory continuing education through the established program framework.● Anticipate and respond to current disruptions and trends in the industry (e.g. different project delivery methods, climate stability, accessibility, and technological advancements) as well as legislative changes (e.g. harmonization of building codes and accessibility) through optional continuing education offerings.● Provide information in a responsive manner to members that is relevant and timely regarding OAA education resources, as well as programs and services existing elsewhere that fall outside the purview of the OAA.	<ul style="list-style-type: none">● Develop and implement an outreach strategy to educate the public about the role of architecture in creating the built environment and its impact on society.● Continue education initiative to foster a greater understanding of the OAA as a unique professional self-regulator.● Leverage and support programs and services offered by other stakeholders in the built environment to further the public appreciation of architecture and the allied arts.● Continue education regarding best practices in project delivery that relate to regulatory responsibilities of OAA members and practices, inclusive of procurement, in order that the public interest may continue to be served and protected.
Metrics	<ul style="list-style-type: none">● A strategy for modernizing the Act and Regulations has been created and implemented.● The OAA's regulatory standards, policies, and procedures are current and consistent with the right-touch regulatory approach.● Regulatory misalignments have been identified and corrected.● The OAA continues to be in compliance with the Office of the Fairness Commissioner and other government oversight bodies.● There is a clearer understanding of the path to licensure and a greater connection with those on the path to licensure.● The OAA's annual Demographics Survey demonstrates a shift towards increased equity, diversity, and inclusion.	<ul style="list-style-type: none">● The 39 Operational Review recommendations are implemented.● Roles and responsibilities of OAA staff, committees, and Council are defined and documented.● The OAA's risk assessment metrics are implemented.● Staff retention remains high.● Participation and representation in Council elections is improved.● Best-practice gaps in governance relative to professional regulatory organization benchmarks have been identified, prioritized, implemented and measured	<ul style="list-style-type: none">● Member competency and ethical practice continues to develop and is responsive relative to the industry and profession.● The content of the OAA's educational offerings is focused on technical and legislative content that is current and relevant.● Access to competency development-based education is diversified and equitable.● Increased member use of the OAA webpages on learning opportunities outside of the OAA.● Increased member use of the OAA webpages with the existing OAA Documents and Resources as well as Practice Advisory Knowledge Base area.	<ul style="list-style-type: none">● Members demonstrate a clear understanding of the role of the OAA as a regulator and of the extent to which it can promote the public appreciation of architecture.● The OAA has developed and implemented a defined program of public education that responds to our mandate and that is sustainable over time.● The number of times government and other partners/stakeholder have invited OAA to engage/inform on built environment issues in the public interest has increased.



Operational Procedures

Procedure Reference **OAA Council Meetings – Rules and Procedures**

Issue Date **November 29, 2023**

Revision Dates

Meetings of the Council of the Ontario Association of Architects (OAA) are conducted in accordance with Roberts Rules of Order which is included in the Councillor Orientation Manual, unless stipulated otherwise with the by-laws or as otherwise approved by OAA Council. The following operational procedures outline the rules and procedures for discussion, debate and motions within Council meetings:

- The maximum time for a Councillor's comments in debate on a motion is two minutes.
- The Chair shall keep a speakers' list of those wishing to speak to a specific item or motion; and
 - a) the speakers' list shall be built in the order that the Chair notes a Councillor's intention to speak by raising their hand; and
 - b) any Councillor having not spoken to an item/motion shall be given preference on the speakers' list over any Councillor who has already spoken.
- An original main motion may only be introduced at a meeting if it has been added under New Business to the agenda approved for that meeting. Otherwise all other motions are to be contained within the individual reports to Council, unless a motion for an item that is "*For Discussion*" has yet to be identified.
- An item *For Information Only* which no Council member indicates will be the subject of a question or an original main motion is considered to be dispensed upon approval of the agenda for that meeting.
- The meeting will move to a period of informal discussion immediately after a new item has been presented and a main motion on the item is introduced and any questions on the item have been put and answered; ; and
 - a) a period of informal discussion is defined as the opportunity to discuss an item with the motion on the floor; and
 - b) the Chair of the meeting when the item is introduced continues as the Chair during the period of informal discussion unless they choose to relinquish the Chair; and
 - c) in a period of informal discussion the regular rules of debate are suspended; and
 - d) a period of informal discussion ceases when the Chair notes that no additional members wish to speak to the item or when an incidental motion to return to the regular rules of debate passes with a majority; and
 - e) immediately upon leaving a period of informal discussion, Council will be asked to vote on the motion

f) if the presenter of the item moves no motion on the item then the item is considered dispensed unless an indication to introduce additional original main motions on the item is on the agenda, in which case each of these motions is presented in turn and debated as per the rules of formal debate.



ONTARIO ASSOCIATION OF ARCHITECTS
Council Meeting of March 7, 2024 at approx. 11:00 a.m.

Meeting # 292

OPEN MEETING AGENDA

Recognition of Traditional Lands

- | | | |
|---------|---|---------------------------|
| 4 mins | 1.0 AGENDA APPROVAL | |
| 1 min | 1.1 Declaration re. Conflict of Interest | |
| | 2.0 APPROVAL OF MINUTES | |
| 4 mins | 2.1 Draft minutes of the January 18, 2023 Open Council Meeting (<i>see attached</i>) | |
| 2 mins | 3.0 BUSINESS ARISING FROM THE MINUTES | |
| | 4.0 ITEMS FOR REVIEW AND APPROVAL | |
| 10 mins | 4.1 Report from the Finance and Audit Committee re. OAA Audit 2023 (<i>TBD</i>) | Finance & Audit Committee |
| 2 mins | 4.2 Honorary Membership Nomination (<i>oral</i>)
<i>It was moved by... and seconded by... that Council approve the nomination of ... for election to Honorary Membership within the OAA at the Annual General Meeting on April 11, 2024.</i> | Executive Director |
| 5 mins | 4.3 Interns Committee – Revised Terms of Reference (<i>see attached</i>)
<i>It was moved by... and seconded by...that Council approve the updates Terms of Reference for the Interns Committee.</i>

<i>It was moved by....and seconded by....that Council approve the 2024 annual work plan for the Interns Committee.</i> | Councillor Alkasawat |
| 7 mins | 4.4 President's Wall Proposal (<i>see attached</i>)
<i>It was moved by McKendrick and seconded by Yeung that Council approve in principle the design concept and for a new Presidents' Wall to be mounted in the entry-level foyer as recommended by the Building Committee; that Council approve the expenditure of up to \$6,000 from the policy contingency budget to proceed to schematic design which is to include appropriate lighting for the wall; and, that the Building Committee be directed to present a final report and schematic design to Council at its June 2024 meeting.</i> | OAA Building Committee |
| 7 mins | 4.5` 2025 OAA Conference – Theme (<i>TBD</i>) | VP McKendrick |
| 7 mins | 4.6 Tri-National Agreement Amendments (<i>see attached</i>)
<i>It was moved by.... and seconded by.... that the Council of the Ontario Association of Architects:</i>
<i>a) approve the proposed amendments to the Tri-National Mutual Recognition Agreement dated October 7, 2005 as outlined in the Preliminary Agreement: Tri-National Agreement for International Practice dated November 24, 2023;</i>
<i>b) approve the proposed Operational Agreement: Tri-National Agreement for International Practice dated November 24, 2023; and,</i>
<i>c) direct the OAAs representative to the ROAC Board of Directors to vote in favour of a motion at the May meeting directing ROAC Tri-National Monitoring Committee members Leif Fuchs and Kristi Doyle to sign the Documents to officially amend the agreement and implement the operational agreement on behalf of the Regulators who are represented by ROAC</i> | Executive Director |

Open Council Agenda

- 3 mins 4.7 Pro-Demnity Insurance Company – Appointment of Auditor and Actuary (*see attached*) SVP & Treasurer
It was moved by Wilson and seconded by ... that Council direct the OAA President to vote in the affirmative regarding the recommendation to appoint BDO Canada as the Auditor, and J.S. Cheng as the Actuary for Pro-Demnity Insurance Company at the March 28, 2024 Annual Meeting of the Shareholder.

5.0 ITEMS FOR DISCUSSION

6.0 REPORTS

- 1 min 6.1 Report from the President – Activities for the months of January-March (*see attached*) President
- 1 min 6.2 Report from the Executive Director (*see attached*) Executive Director
- 1 min 6.3 Report from the Registrar (*see attached*) Registrar
- 1 min 6.4 Report from the Senior Vice President and Treasurer (*see item above under 4.0*) SVP & Treasurer
- 6.5 Committee Reports Committee Chairs
- 1 min 6.5.a Governance & HR Committee – Update (*see attached*) SVP & Treasurer
- 1 min 6.5.b Policy Advisory Consultation Team (PACT) – Update (*see attached*) VP Speigel
- 1 min 6.5.c Communications and Public Education Committee (CPEC) – Update (*see attached*) VP McKendrick
- 5 mins 6.5.d OAA Building Committee – Update re. Landscape Design Competition (*see attached*) VP McKendrick
- 1 min 6.5.e Practice Resource Committee – Update (*see attached*) VP Schuhmann

7.0 ITEMS FOR INFORMATION

- Nil 7.1 Society Annual Reports (*see attached*)

8.0 OTHER BUSINESS

9.0 DATE OF NEXT MEETING

- 9.1 The next regular meeting of Council is Tuesday May 21, 2024 at 8:30 a.m. at the Marriott on the Falls Hotel, Niagara Falls, Ontario.

10.0 ADJOURNMENT

Ontario Association of Architects

Meeting #291 Open

MINUTES

January 18, 2024

The two hundred and ninety first meeting of the Council of the Ontario Association of Architects, held under the *Architects Act*, took place on Thursday January 18, 2024 at the OAA Headquarters, 111 Moatfield Drive, Toronto and virtually via Zoom.

Settimo Vilardi	President
Ted Wilson	Senior Vice President and Treasurer
Susan Spiegel	Immediate Past President
Christina Karney	Vice President
Kristiana Schuhmann	Vice President
Loloa Alkasawat	Councillor
J. William Birdsell	Councillor
Jim Buttici	Lieutenant Governor in Council Appointee
Kimberly Fawcett-Smith	Lieutenant Governor in Council Appointee
Natasha Krickhan	Councillor
Michelle Longlade	Lieutenant Governor in Council Appointee
Lara McKendrick	Councillor
Elaine Mintz	Lieutenant Governor in Council Appointee
Greg Redden	Councillor (<i>virtual</i>)
Anna Richter	Councillor
Ted Watson	Councillor (<i>part attendance</i>)
Thomas Yeung	Councillor
Marek Zawadzki	Councillor
Kristi Doyle	Executive Director
Christie Mills	Registrar
Tina Carfa	Executive Assistant, Executive Services
Erik Missio	Manager, Communications

Regrets:

None

Guests:

Kathy Armbrust
Camelia Bostan

Manager, Human Resources
Administrator, Licence & Registration
(*part attendance*)

The President called the meeting to order at 11:45 a.m.

The President welcomed new members of Council, Anna Richter and Ted Watson to their first meeting of Council.

The President noted that a land acknowledgement titled *Sharon Shorty - Beyond Land Acknowledgement –Abridged*, recommended by LGIC Mintz would be shared with Council as an acknowledgement and recognition of the Indigenous land and its people.

The President welcomed staff, members, and others in attendance at the meeting.

DECLARATION RE CONFLICT OF INTEREST

The President called for declaration of any conflicts of interest.

No conflicts of interest were declared.

AGENDA APPROVAL

9689. The President reported that no new items would be added to the agenda.

It was moved by Butticci and seconded by Longlade that the agenda for the January 18, 2024 open meeting be approved as circulated.

-- CARRIED

APPROVAL OF MINUTES

9690. *Reference Material Reviewed:* Draft minutes of the December 1, 2023 Open Council meeting.

The draft minutes of the December 1, 2023 Open Council meeting were reviewed.

It was moved by Longlade and seconded by Richter that the minutes of the December 1, 2023 Open Council meeting be approved as circulated.

-- CARRIED (1 abstention (Krickhan))

BUSINESS ARISING FROM THE MINUTES

9691. There was no business arising from the minutes.

ITEMS FOR REVIEW AND APPROVAL

9692. Election of Officers (*oral*)

Camelia Bostan, OAA Administrator Licence joined the meeting at 11:45 a.m.

The Registrar conducted the Election of Officers. The Registrar introduced two staff as scrutineers: Executive Assistant, Executive Services, Tina Carfa and Administrator, Licence and Registration, Camelia Bostan for Council's confirmation.

The scrutineers for the election were confirmed by Council.

Mills reported that the position of President was acclaimed by Settimo Vilardi and the position of Senior Vice President and Treasurer was acclaimed by Ted Wilson.

Mills reported that a motion approved by Council previously that day directs the election of three Vice Presidents to Executive Committee.

Mills announced that the following members of Council were nominated to stand for election as Vice President: Natasha Krickhan, Lara McKendrick, Kristiana Schuhmann, and Susan Spiegel.

The candidates for Vice President each made a brief address to Council.

Mills conducted the election for Vice President.

Mills announced that McKendrick, Schuhmann, and Spiegel received the highest number of votes, as well as more than the required 50% of the possible votes and as such announced that they had been elected to the position of Vice President.

Mills and Council congratulated the members of Executive for 2024.

Bostan left the meeting at 12:55 p.m.

Ted Watson left the meeting at 12:55 p.m.

9693. Council Appointment to Eastern Ontario (oral)

Mills reported that the expressions of interest from the candidates for the Eastern Ontario electoral district are contained in the in camera Council package.

It was moved by Mintz and seconded by Karney that Council appoint Architect Jenny Lafrance to the vacant Eastern Ontario Council seat for the remainder of its term ending December 31, 2024.

-- CARRIED

9693. *Reference Materials Reviewed:* Memorandum from Executive Director, Kristi Doyle dated January 9, 2024 re. Council appointment to Pro-Demnity Insurance Company (Pro-Demnity) Board of Directors and attached supporting documentation. **(APPENDIX 'A')**

Doyle reported. Council reviewed the memorandum.

It was moved by Mintz and seconded by Birdsell that Council approve the appointment of Kristiana Schuhmann for a two-year term and Susan Speigel for a one-year term to serve as interlocking Directors on the Pro-Demnity Insurance Company Board of Directors effective March 28, 2024.

-- CARRIED

9694. *Reference Materials Reviewed:* Memorandum from the Governance Committee dated January 5, 2024 re. Results of third EDI roundtable discussion and resulting Report and attached supporting documentation. **(APPENDIX 'B')**

A member of Council requested some clarification in the Executive Summary as to whether the professionals were representing equity-seeking groups.

Doyle noted that the consultant was referencing the architects as professionals within their firms in the summary.

Armbrust noted that there was a call out to all members to participate in the roundtable. All that applied were invited to attend. There was a variety of backgrounds and roles within the firms that participated in the discussion. Upon receipt of the report by Council the next step would be to request the participants permission to acknowledge their contributions to the report, if they wish and share the report on the Website.

A Council member enquired as to whether it will be clarified that it relates to the operations of a practice rather than the design work itself. Climate action, gender neutral environments, accessibility and inclusivity are design issues which should be addressed in a separate roundtable.

Doyle suggested that when the report is posted messaging from the OAA that includes this information would be appropriate. The topic of design issues as noted would be well suited in a ConEd session. Additionally the Policy Advocacy Coordination Team (PACT) may host roundtables each year, and could consider this topic.

It was noted by a member of Council that consultant Job Lobko and the Building Committee are developing the competition brief for the OAA Landscape Design Competition to include EDI and accessibility matters.

A Council member cautioned that there appears to now be growing backlash to EDI including those in the EDI class. Continued marginalization and discrimination needs to be addressed, however in an appropriate way.

A member of Council indicated that a session is already planned for the upcoming OAA Conference that is focused on EDI and design, and will serve as good education for architects in this area.

It was moved by Speigel and seconded by Mintz that Council receive the Report prepared by EDI Consultant, Michelle Grocholsky titled *Best Practices for Architectural Firms: Summary of Equity, Diversity & Inclusion Roundtable* and direct that the Report be published on the OAA Website as a resource tool for OAA members and practices.

-- CARRIED

ITEMS FOR DISCUSSION

9695. There were no items for discussion.

EXECUTIVE COMMITTEE REPORTS

9696. *Reference Material Reviewed:* President's Activities for the months of December-January. **(APPENDIX 'C')**

The report was noted for information.

9697. *Reference Material Reviewed:* Report from Executive Director, Kristi Doyle dated January 9, 2024 re. Executive Director Report to Council. **(APPENDIX 'D')**

Doyle noted that Council may wish to thoroughly review the Team Leads reports in the Council package as they provide good information on activities in 2023 and tie in well with the upcoming Priority Planning Session.

It was noted by Doyle that the Ontario Association of Landscape Architects (OALA) have renewed their long standing efforts to pursue a practice Act. The OALA has made an effort to secure a scope of practice in the past and had developed draft wording. Previously, the OAA had indicated they would not oppose their efforts, provided the OAA's concerns regarding an overlap with services that Architects deliver would be addressed. The process is being viewed with caution to ensure that there is no encroachment on the practice of architecture.

Doyle clarified that OALA has title legislation and are now seeking a scope of practice and to be appropriately structured as a regulator for the profession of landscape architecture.

The report was noted for information.

9698. *Reference Material Reviewed:* Memorandum from Registrar, Christie Mills re. Office of the Registrar Statistical Report to Council – 2023 Year End Review. **(APPENDIX 'E')**

A member of Council enquired if it would be possible to report on a breakdown of Experience Requirements Committee interview outcomes.

Mills responded that she will enquire with legal counsel and advise.

A member of Council enquired as to whether gender based data was gathered.

Mills responded that the Demographic Survey provide information on gender, acknowledging however that the survey is voluntary based on a comment from a member of Council. The Registrar's statistical report however reports on hard data regarding licensing and those who are internationally-trained. Mills noted that she would investigate updating the statistical reports to understand if they can be broadened.

The report was noted for information.

9699. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer and Interlocking Director for Pro-Demnity, Ted Wilson dated January 9, 2024 re. Pro-Demnity Insurance Company – 2024 Budget and Business Plan and attached background information. **(APPENDIX 'F')**

The Senior Vice President and Treasurer reported that the chart in the Executive Summary shows that the MCT ratio which sets a minimum level for Pro-Demnity to hold is in a good position with the risk covered 2.5 times over the minimum capital required to cover those specific risks.

In response to a question raised, it was noted by the Senior Vice President and Treasurer that while Pro-Demnity is wholly owned by the OAA, it is highly regulated by the Financial Services Regulatory Authority of Ontario (FSRA). The OAA are separate and distinct entities and regulated separately. It is noted that Pro-Demnity is managing its increases well including CPI. The regulatory body will also be introducing regulatory requirements on climate change responsibility and Pro-Demnity recognize that it will need to shift its resources to address it in the near future.

The report was noted for information.

9700. *Reference Material Reviewed:* Memorandum from the Governance Committee dated January 5, 2024 re. Update from OAA Governance Committee. **(APPENDIX 'G')**

A member of Council suggested a summary of the multi-year roadmap be placed on the Website.

Doyle noted that the discussion with regard to the roadmap is evolving and will take the request back to Governance Committee to review the best way to share the information.

The report was noted for information.

9701. *Reference Material Reviewed:* Memorandum from Immediate Past President, Susan Speigel dated December 21, 2023 re. Update on the Policy Advisory Coordination Team's (PACT) work. **(APPENDIX 'H')**

The report was noted for information.

9702. *Reference Material Reviewed:* Memorandum from Communications and Public Education Committee (CPEC) dated January 8, 2024 re. Committee Updates. **(APPENDIX 'I')**

The report was noted for information.

9703. *Reference Material Reviewed:* Memorandum from OAA Building Committee dated December 18, 2023 re. Update from Building Committee. **(APPENDIX 'J')**

The Senior Vice President and Treasurer reported that efforts are underway to include Truth and Reconciliation as part of the competition.

A member of Council enquired on the status of the President's Wall suggesting a completion date of December 2024.

Doyle responded that a preferred design option has been selected by the Building Committee and that staff have been directed to reach out for quotes from several contractors. If received in a timely manner, the quotes will be brought forward to the March Council meeting. Council will need to review a proposed budget and timeline for this project as part of this process.

A Council member enquired as to whether there will be public outreach with respect to the design competition such as community involvement.

A member of Council confirmed that there is community involvement and a public education aspect.

It was noted that the submission deadline is planned to coordinate with Doors Open Toronto. The anonymous submissions would be displayed at that time. The jury will be assisted with respect to technical feedback and input shortly thereafter with the final selection being made in early June. A public event will then be hosted at the OAA.

A Council member suggested that the students at Bayview Glen school could be involved in the process to expose them to architecture and design.

Doyle noted that she will be meeting with the school to discuss the competition next week.

The report was noted for information.

ITEMS FOR INFORMATION

9704. *Reference Material Reviewed:* Memorandum from Communications Manager, Erik Missio dated January 2, 2024 re. End-of-Year Operational Plan Update: Communications **(APPENDIX 'K')**

The report was noted for information.

9705. *Reference Material Reviewed:* Memorandum from Deputy Registrar, Claire Hepburn dated January 3, 2024 re. Semi-annual Update – Continuing Education Service Area. **(APPENDIX 'L')**

The report was noted for information.

9706. *Reference Material Reviewed:* Memorandum from Interim Manager Finance, Nancy Muir dated January 3, 2024 re. Year-end Operational Plan Update. **(APPENDIX 'M')**

The report was noted for information.

9707. *Reference Material Reviewed:* Memorandum from Human Resources Manager, Kathy Armbrust dated December 22, 2023 re. Semi-annual Update from Human Resources. **(APPENDIX 'N')**

The report was noted for information.

9708. *Reference Material Reviewed:* Memorandum from Information Technology Manager, Abhishek Chaudhary dated January 5, 2024 re. Information Technology service area - Semi-annual Update. **(APPENDIX 'O')**

The report was noted for information.

9709. *Reference Material Reviewed:* Memorandum from Manager, Policy and Government Relations, Sara Trotta dated January 8, 2024 re. End-of-Year Operation Plan Update: Policy and Government Relations. **(APPENDIX 'P')**

The report was noted for information.

9710. *Reference Material Reviewed:* Memorandum from Deputy Registrar, Claire Hepburn dated January 3, 2024 re. Semi-annual Update – Continuing Education Service Area. **(APPENDIX 'Q')**

The report was noted for information.

9711. *Reference Material Reviewed:* Memorandum from Manager, Practice Advisory Services, Mélisa Audet dated January 9, 2024 re. OAA Service Area Semi-annual Updates – Practice Advisory Services.
(APPENDIX ‘R’)

The report was noted for information.

9712. *Reference Material Reviewed:* Memorandum from Communications Manager, Erik Missio dated January 5, 2024 re. Updates Regarding the 2024 OAA Conference and attached background information.
(APPENDIX ‘S’)

It was noted by a member of Council that the 2024 Conference schedule was not attached.

Doyle noted the omission and will forward it to Council.

A Council member enquired as to whether electronic registration and ticketing will be available.

Doyle responded that work is underway to eliminate paper tickets and is anticipated to be in place this year. Doyle noted that the feedback from the member survey about this aspect of conference has been taken very seriously. Research into apps for the Conference and cost are also being undertaken.

A Council member enquired as to whether the QR Code could be embedded in the app so as to be able to take the survey.

Doyle responded that for the app to work it needs to be able to connect to the OAA database and is being reviewed.

The report was noted for information.

OTHER BUSINESS

9713. There was no other business.

DATE OF NEXT MEETING

9714. The next regular meeting of Council is Thursday March 7, 2024 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto.

ADJOURNMENT

9715. **It was moved by Mintz and seconded by Karney that the meeting be adjourned at 1:45 p.m.**
-- CARRIED UNANIMOUSLY

President

Date

ITEM 4.1

To Be Distributed

Memorandum

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Buttici
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
Elaine Mintz	Greg Redden
Anna Richter	Kristiana Schuhmann
Susan Spiegel	Edward (Ted) Watson
William (Ted) Wilson	Thomas Yeung
Marek Zawadzki	

FOR COUNCIL MEETING

March 7, 2024

(open)

ITEM: 4.3

From: Loloa Alkasawat, Councillor and Chair of the Interns Committee

Date: February 26, 2024

Subject: Interns Committee – Updated Terms of Reference

Objective: Council review and approval of updated Terms of Reference and associated annual work plan.

The Interns Committee (the Committee) is a discretionary committee of the OAA tasked with performing functions on behalf of Council. As per the established Terms of Reference, every two years the Committee is to review and update its Terms of Reference. Updates to the attached Terms of Reference include:

- General housekeeping;
- Removal of reference to Intern Architect on Council;
- Procedure for selection of dedicated Intern Architect to attend open Council meetings.

Also appended is the Committee's proposed 2024 annual work plan for Council review and approval.

Action

It was moved by... and seconded by...that Council approve the updates Terms of Reference for the Interns Committee.

It was moved by....and seconded by....that Council approve the 2024 annual work plan for the Interns Committee.

Attachments



- Interns Committee Terms of Reference (redlined)
- Interns Committee 2024 Annual Work Plan
- Terms of Reference Council Meeting Guest - Intern Architect (for reference only)



Terms of Reference

The Interns Committee

~~Approved~~Issued: June 16, 2016

Review Date: February 16, 2024

Purpose and Authority (Mandate)

This Committee is a Discretionary Committee of the Ontario Association of Architects and thus has no established sunset date.

The Interns Committee shall advise Council and OAA staff on internship related matters, and provide thoughtful and responsible consideration of path to licensure matters, consistent with the *Architects Act*, and provide input into how this information is disseminated or communicated.

The Committee Chair and membership are appointed by OAA Council and are accountable to Council. The Committee will operate in accordance with the *Architects Act*, the regulations and by-laws under the Act, and in accordance with the policies and budgetary parameters of the Association as established by Council.

The Committee may make recommendations to Council for consideration and approval, but may not make actions, resolutions or binding commitments without Council approval. The Committee is not authorized to make expenditures or to direct the Staff of the organization, unless delegated such authority through these Council-approved Terms of Reference or by Council resolution.

Responsibilities

The Committee shall organize its work in accordance with its mandate, its annual work plan and the OAA's strategic priorities, and shall give priority to specific requests from Council. Should the Committee require additional resources such as external consultants, or wish to alter the Committee composition in order to fulfill its mandate, such requests shall be submitted to Council for approval. The Committee will function as a unit, however individual or groups of committee members may work on specific tasks. That work will be shared with the Committee as a whole for consideration. Consensus in principle is required by the Committee when advancing an item to Council for consideration and/or approval.

The Committee shall operate within the financial and staff resources provided to it by Council.

The Committee shall:

- Recommend content for continuous, inclusive communication between students, interns, architects, the schools of architecture and the OAA;
- Consider and make recommendations regarding internship issues concerning interns and students;
- Consider and recommend ways for the national Internship in Architecture Program (IAP) to be a meaningful transition to licensure;

- Recommend outreach content regarding the value of the IAP process towards achieving licensure;
- Recommend ways for the OAA to engage interns, including on committees and task forces
- Consider and recommend ways to integrate students into the OAA activities;
- Consider and recommend ways to strengthen the OAA's presence in the curricula of architecture programs;
- Consider and recommend ways to improve the mentorship process, training for mentors, and resources for interns and mentors;
- Consider and recommend ways to encourage more architects to become mentors;
- Consider and recommend ways to improve the experience recording process and encourage best practices for supervisors;
- Consider and recommend ways to develop relevant path to licensure resources.

Composition and Term Limits

The Committee is comprised of the following:

- 2 at least - 1 elected members of Council ~~which will include the Intern Architect on Council~~;
- 5 members at large – OAA members who have demonstrated a specific interest in the education and /or mentorship internship process;
- 5 Intern Architects ;
- 2 Student Associates;
- 4-5 Representatives of the Schools of Architecture including the OAA Representative to the University of Toronto John H. Daniels Faculty of Architecture, Landscape, and Design School Council.

The Committee will be chaired by an OAA Council member as appointed by Council.

Vacancies on the Committee will be advertised to the membership via OAA News and other appropriate outlets. Attempts will be made to ensure a good cross-section of OAA members are engaged ~~as advisors~~ based on several factors, including experience, practice size, client segment served, and geographic location, as well as ensuring inclusion of diverse, underrepresented voices in the spirit of an equitable profession reflective of Ontario.

Committee members are appointed by Council based on the recommendation of the Committee Chair for a term of up to three years, with the exception of the ~~Intern Architect on Council and~~ Student Associates who serve a one (1) year term. Upon recommendation from the Chair, a committee member individual may be appointed by Council for a maximum of two (2) consecutive terms.

Other Duties and Responsibilities

Selection of dedicated Intern Architect

Following its first meeting of the year, the Committee Chair will select from interested intern architect committee members, one dedicated intern architect to attend all open Council meetings. Selection is based on a random draw from submissions of interest. This is an annual appointment, renewable by the Committee Chair in alignment with the established conditions. The conditions and terms for the dedicated intern architect are established in the Terms of Reference - OAA Council Meeting Guest - Intern Architect.

Roles & Responsibilities of Committee Chairs and Committee Members

The Chair and individual committee members will conduct themselves in accordance with the OAA's Policy re: *Roles and Responsibilities of Committee Chairs and Committee Members*. The OAA's Policy re. *Respectful Work Policy for Members of Council* extends to all Committee volunteers.



Work Plan

The committee will review ~~and approve its goals and~~ work plan for the year's activities at its first meeting of the year. The work plan will be provided at the following Council meeting for Council's acceptance.

Reporting

The Committee will report to the Council, in writing through the Committee Chair, at each meeting of the Council or as required. This report will include any recommendation(s) to Council for action on a specific matter. Recommendations will be accompanied by a work plan for the project.

Review

The Committee will review its mandate and Terms of Reference every two years with a view to refreshing and reconfirming its focus and that its mandate continues to align with the OAA's Vision and Mandate and current strategic plan. The Committee shall advance any proposed modifications of its Terms of Reference to OAA Council for approval.

Evaluation

The committee will review its performance and provide a written report on the accomplishment of its goals and work plan for the last Council meeting of the calendar year.

Meetings

The Committee will meet approximately 6 times per year. Meetings will be held in accordance with the OAA's Policy re. *Return to Office and Hybrid Work Options* and within core office hours. The work of the Committee can also be conducted in a spontaneous manner between formal meetings via email, telephone, Zoom, or other means.

Agendas are set by the Chair of the Committee in consultation with Staff and in accordance with the OAA's policy re. *Preparation of Meeting Agendas and Notes*. The committee may invite guests to its meetings as agreed by the Committee.

Quorum shall be a majority of the Committee voting members.

If a member is not able to participate in a meeting, the member should speak with the Chair in advance to provide their perspective. The member may also submit written comments and/or documentation to the Chair through staff in advance of the meeting. The member is accountable for reviewing agendas and documentation for meetings they have missed, and is as accountable for decisions made in those meetings as if they were present.

Committee members who miss three consecutive meetings, without just cause, will be asked to step down from the Committee.

Staff Coordination and Support

OAA staff support to the Committee is provided by:

- Administrator Internship in Architecture Program;
- The Registrar.

Staff will be accountable for scheduling committee meetings, supporting the committee's development of its annual calendar and work plan, and ensuring the committees' reporting to Council, including meeting summary and supporting documentation, are completed on a timely basis.

Staff shall not be assigned work by the Committee or its Chair that is not documented in the Committee's annual work plan or is out of scope with its terms of reference.



Committee Workplan Worksheet

Annual Committee Work Plan for 2024

Committee: Interns		Members:	
Committee Responsibility from Terms of Reference	2024 Action required		To be completed by (date):
1. Update Committee ToR	Edits to be submitted to March Council Meeting for review and approval.		March, 2024
2. Support Ongoing Communication	Continue public outreach; specifically Meet the OAA Event and TSA sessions. (Meet the OAA Event requires dedicated committee time from June to October.)		Annual
3. Recommend Communication Content	Build connections – with groups like BAC (Becoming Architects Canada) - opportunity for advocacy via other stakeholder groups; provide input and subject matter expertise to these groups. OAA often required to review licensure content for these groups. <ul style="list-style-type: none"> Mentor/mentee networking events similar to Meet the OAA. Can be both in person and virtual. Integrate events with school events and local society events or standalone or mix. 		Continuous December 2024
4. Instructional Videos	Research and develop short infographic instructional videos to help those on the path to licensure navigate process. Examples: <ul style="list-style-type: none"> BEFA videos. Summarize the changes in IAP through infographics. Add direct links to resources available on the OAA website. Provide information, videos and graphics on the new changes to the licensing path. Develop a summarized format of Appendix B of the IAP for those with language barriers as part of EDI. 		December 2024



5. Accepting undergraduate Student experience hours in IAP	Review ability of accepting undergraduate experience in accredited schools of architecture towards IAP. Advocating/investigate recording hours as IAP experience for students who do undergraduate co-op hours similar to OAQ 940 hrs. Annexe-B_stage_1er-mars-2023.pdf (oaq.com) .	December 2024
6. ExAC assessment	Conduct annual survey or study on ExAC takers to see common themes that might arise especially themes of accessibility. This could be done with other parties such as BAC.	December 2024
7. Mentorship Guide	Publication of the final update to the Mentorship Guide (updates as approved by Council December 1, 2023).	April 2024



Terms of Reference

OAA Council Meeting Guest - Intern Architect

Approved: December 1, 2023

Review Date:

Regulatory Framework

In keeping with its vision and strategic plan, the OAA recognizes the value of regulatory transparency and welcomes opportunities for those on the path to licensure to familiarize themselves with the regulatory framework of the profession. To that end, the OAA will invite a dedicated Intern Architect to attend all open session Council meetings. Every year the dedicated Intern Architect will be selected by and from the members of the OAA Interns Committee.

Appointment and Meetings

Every year in December the OAA Council confirms the composition of the Interns Committee in accordance with the Committee's Terms of Reference. Once established the Committee will select from its Intern Architect participants, one Intern Architect to attend all open Council meetings. This is an annual appointment, renewable by the Committee in alignment with the established conditions.

Council Meetings

Approximately 6 to 8 meetings of Council are scheduled each year and the dates are set in the fall of the preceding year. Council meetings begin at 9:30 am, and tend to run until approximately 4:00 p.m. The open session of Council meetings are scheduled to occur following the in camera session. Meetings are held at the OAA Headquarters in Toronto, unless otherwise decided. A virtual option for attendance via zoom will also be provided.

Familiarity with the material will help make attendance more beneficial and informative. Open session meeting agenda and packages are available on the OAA website one week ahead of the meeting date; a link will be provided to the dedicated Intern Architect so that they can prepare themselves for the meeting.

Annual Conference

The dedicated Intern Architect will be provided complimentary registration to all OAA Conference events. This also includes travel and accommodation as well as reimbursement of incidentals in accordance with the Council financial policy regarding Councillor Committees and Volunteer Reimbursement.

The Conference is generally held in May or June of each year. A Council meeting is scheduled during the Annual Conference. The OAA's annual awards program also occurs in conjunction with the Annual Conference, as well as Continuing Education activities. It is hoped that the dedicated Intern Architect can participate in these other events wherever possible. The Annual Conference involves a three to four days' commitment. These events also afford an excellent opportunity to meet members at large.

Conditions and Term Limits

The dedicated Intern Architect shall be selected by and from the members of the OAA Interns Committee. Once appointed the term is for one year aligned with their term on the Committee. Further details are outlined below:

- The dedicated Intern Architect must hold status as an Intern Architect with the OAA for the duration of their term;
- The Chair of the Interns Committee will select the dedicated Intern Architect from the Intern Architects on the committee;
- A guest at a Council meeting does not have the right to vote;
- A guest at a Council meeting does not have the right to comment unless the President provides the opportunity to do so.

Other Duties and Responsibilities

Roles & Responsibilities of Committee Members

The dedicated Intern Architect will conduct themselves in accordance with the OAA's Policy re: *Roles and Responsibilities of Committee Chairs and Committee Members*. The OAA's Policy re: *Respectful Work Policy for Members of Council* extends to all Committee volunteers.

Reporting

There is no formalized reporting required of the dedicated Intern Architect, however, the Interns Committee may benefit from knowledge sharing and insights that may accompany the observations from the Interns Committee Chair following the Council meeting.

Review

The Governance Committee will review this Terms of Reference every two years with a view to refreshing and reconfirming its focus and that it continues to align with the OAA's Vision and Mandate and current strategic plan. Any proposed modifications of this Terms of Reference will be advanced to OAA Council for approval.

Staff Coordination and Support

OAA staff support to the dedicated Intern Architect is provided by:

- Executive Director
- Registrar

Staff shall not be assigned work that is not documented in the Interns Committee's annual work plan or is out of scope with this terms of reference.



Memorandum

FOR COUNCIL MEETING
March 7, 2024
(open)
ITEM: 4.4

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Butticci
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
Elaine Mintz	Greg Redden
Anna Richter	Kristiana Schuhmann
Susan Spiegel	Edward (Ted) Watson
William (Ted) Wilson	Thomas Yeung
Marek Zawadzki	

From: Building Committee

Lara McKendrick, Chair
Thomas Yeung, Councillor Sheena Sharp, Member-at-Large

Date: February 26, 2024**Subject:** OAA Presidents' Wall Proposal**Objective:** To present to a proposed design concept for an OAA's Presidents' Wall and preliminary budget

To determine Council's desire to proceed with the project, and seek approval to proceed with further design work

As a reminder, OAA Council had directed the Building Committee to consider options to recognize OAA Presidents after the completion of the building renovation. Council may recall that there was previously a Presidents' Wall mounted on the second floor of the building facing towards the stairwell. During the renovation, the Presidents' Wall was taken down. As part of the interior renovation and 'refresh', a review of the OAA's artwork including the Presidents' Wall was undertaken. Based on that exercise, and given the age and appearance of the Presidents' Wall it was agreed that it would not be re-installed.

The Building Committee met on February 23, 2024 to review a budget estimate for an OAA Presidents' Wall based on a preferred design. Following a number of discussions over the course of 2023, the Committee landed on the attached design concept. A contractor, who has worked on a number of items since the renovation, was asked to provide a quote to prepare and install the millwork. The Committee then worked to develop the budget further in terms of additional items as noted on the attached preliminary budget draft.



It is noted that this is a rough estimate and additional design work is needed to refine the budget. The Committee recommends that this design work be undertaken before a final decision to proceed is made. This design work could be completed this spring, and presented to Council in June. If it is Council's desire to proceed with the project, the final cost can be included in the 2025 budget and the work scheduled accordingly in 2025.

As additional information, it is noted that Past Presidents of the OAA are recognized on the OAA Website, and as part of the OAA's video wall displays in the café area of the building.

Action

Council to consider the following motion:

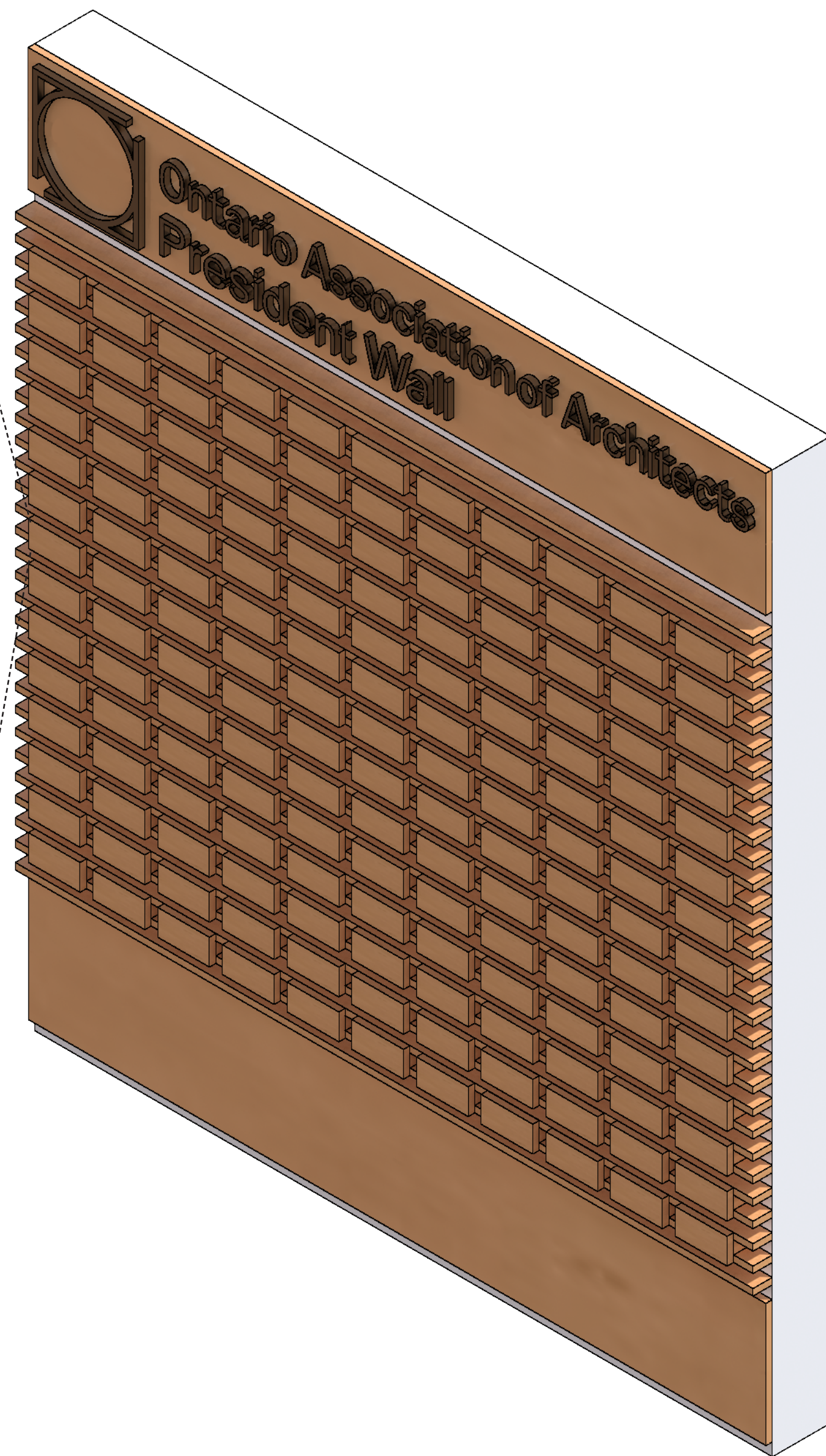
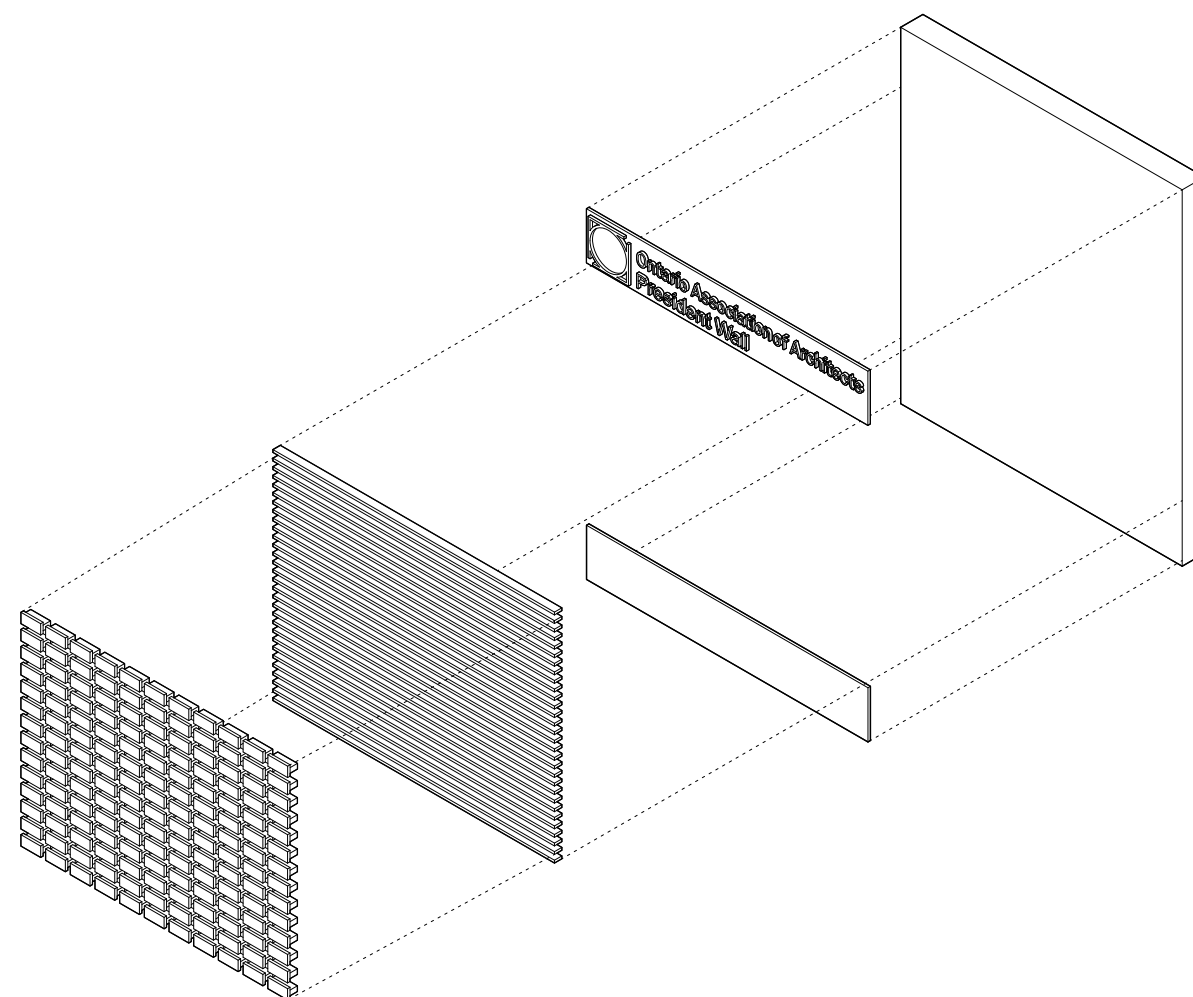
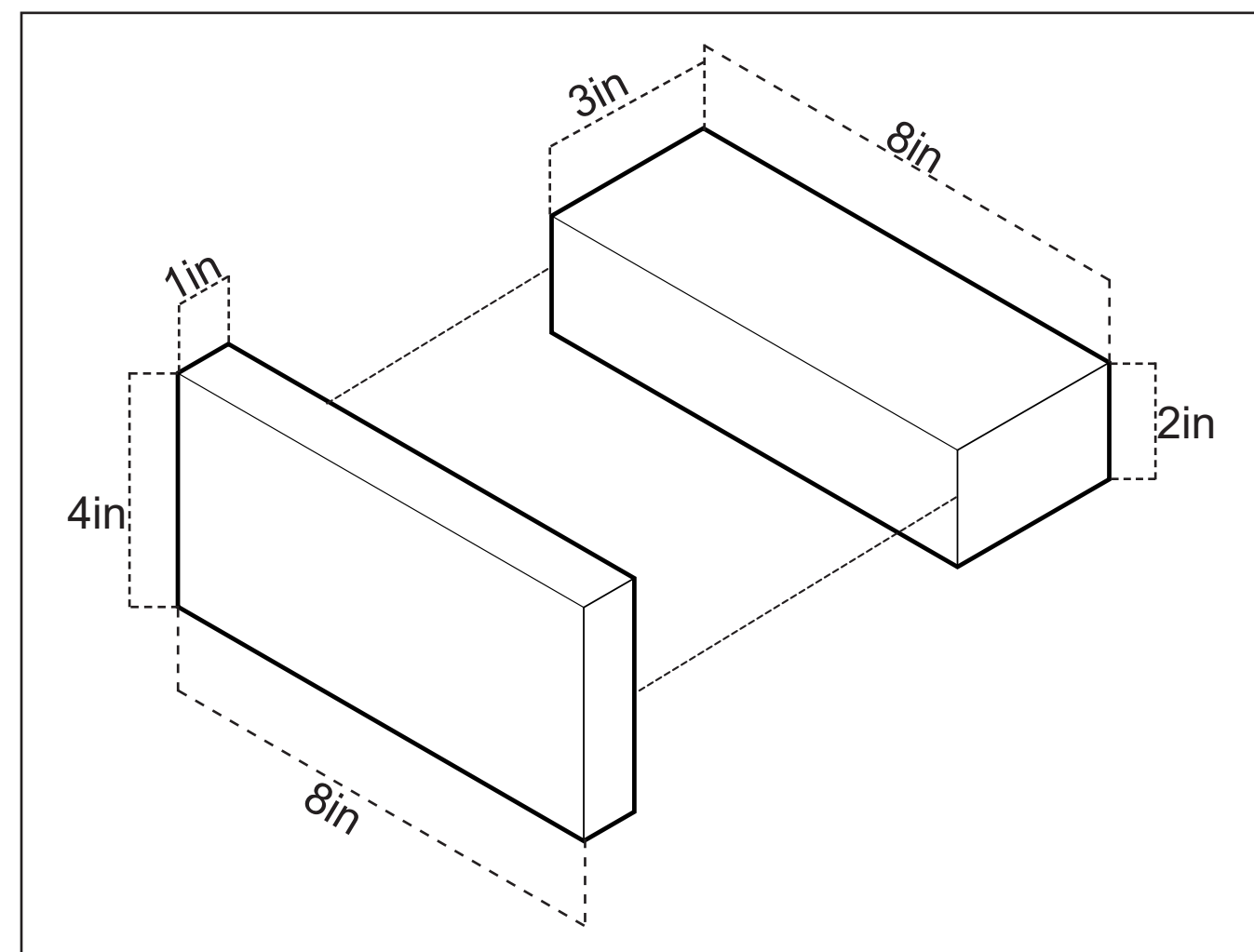
It was moved by McKendrick and seconded by Yeung that Council approve in principle the design concept and for a new Presidents' Wall to be mounted in the entry-level foyer as recommended by the Building Committee; that Council approve the expenditure of up to \$6,000 from the policy contingency budget to proceed to schematic design which is to include appropriate lighting for the wall; and, that the Building Committee be directed to present a final budget and schematic design to Council at its June 2024 meeting.

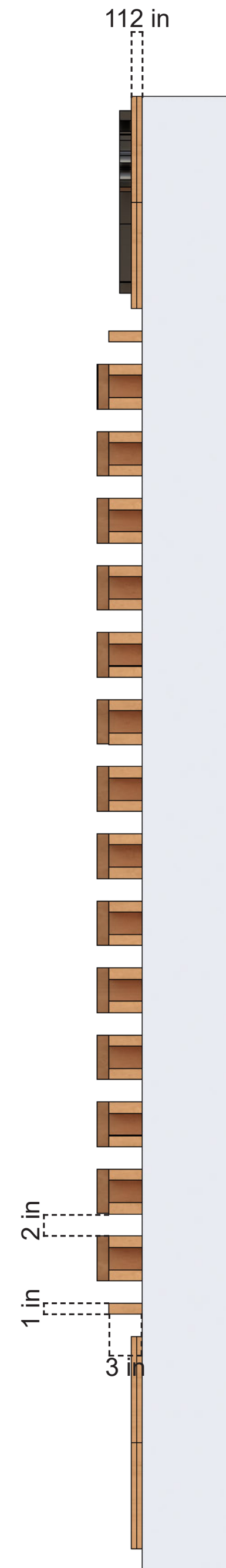
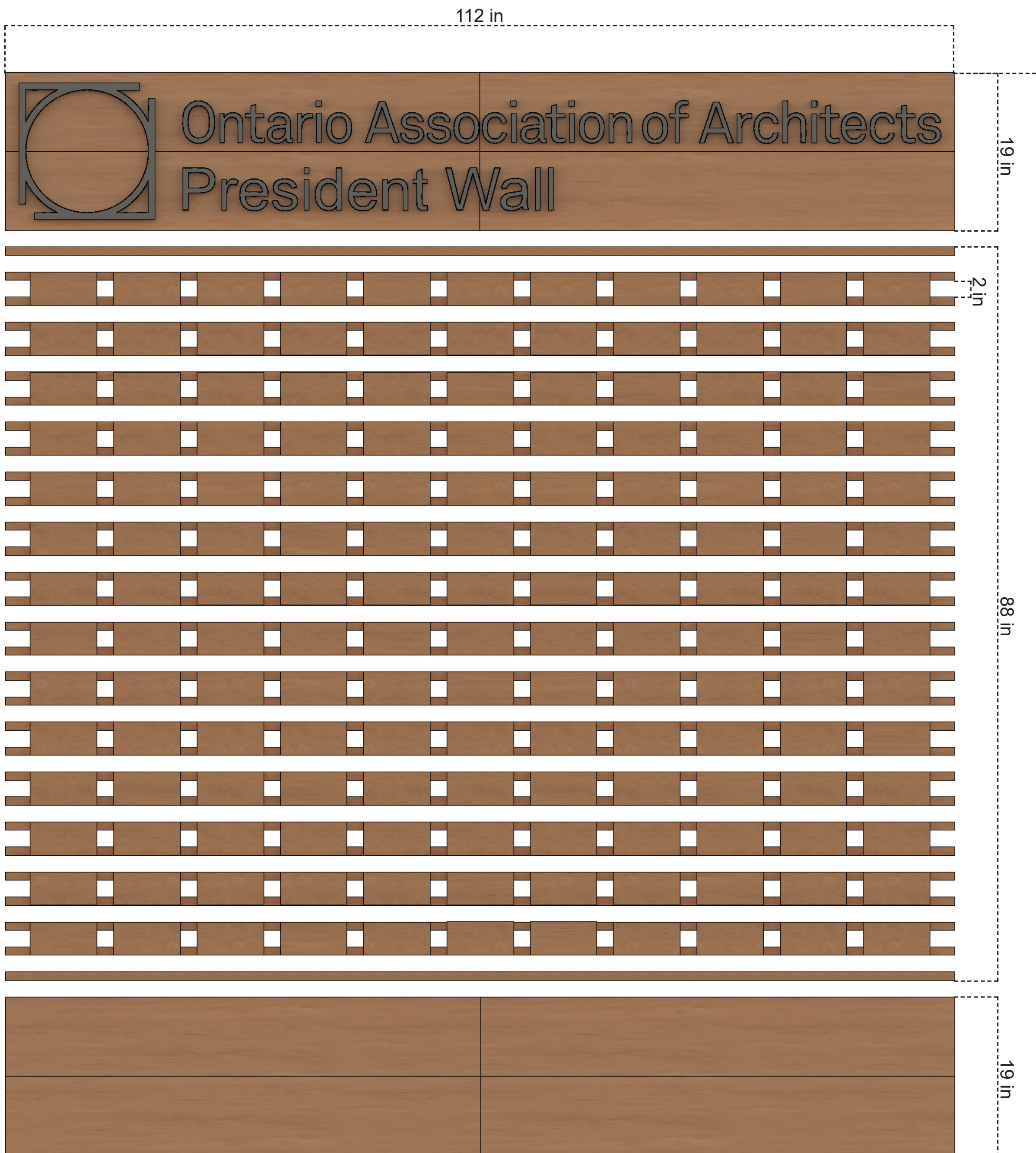
Attachments

Design Concept – OAA Presidents' Wall

Preliminary Budget for OAA Presidents' Wall







This configuration fits 154:
 101 past presidents (not including
 current president Settimo Vilardi) + 53
 future presidents

President's Wall - DRAFT Budget**Mar-24**

Millwork and installation	\$16,900.00	
Design Work - detailed schematic with Lighting	\$6,000.00	
Lighting	\$5,000.00	
Brushed steel pin lettering	\$5,500.00	
Letter for individual blocks	\$5,000.00	\$32,900
Contingency 20%	\$6,580.00	\$39,480
Escalation 2%	\$789.60	
Total Estimate	\$45,769.60	
Plus HST	\$6,865.44	
Total including HST	\$52,635	

ITEM 4.5

To Be Distributed

Memorandum

FOR COUNCIL MEETING

March 7, 2024

(open)

ITEM: 4.6

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Butticci
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
Elaine Mintz	Greg Redden
Anna Richter	Kristiana Schuhmann
Susan Spiegel	Edward (Ted) Watson
William (Ted) Wilson	Thomas Yeung
Marek Zawadzki	

From: Kristi Doyle, Executive Director**Date:** February 28, 2024**Subject:** Amendments to Tri-National Mutual Recognition Agreement**Objective:** To obtain Council approval in regards to proposed changes to the Canada/US/Mexico Mutual Recognition Agreement for licensure as an architect.

A Mutual Recognition Agreement (MRA) in regards to reciprocal licensure has been in place between Canada/US and Mexico since 2005. The agreement was negotiated on behalf of the Canadian jurisdictions through the Canadian Architectural Licensing Authorities (CALA), now the Regulatory Organizations of Architecture in Canada (ROAC). Amendments to the agreement were last made in 2010, which I was directly involved in on behalf of CALA/ROAC. Since that time, I have been serving as a member of the Tri-National monitoring committee (ROAC/NCARB/CONARC/FCARM). The monitoring committee meets on a yearly basis, with the last meeting held in November 2023.

In advance of the November meeting, a set of proposed amendments to the longstanding Tri-National Agreement, as well as some 'operational' changes were circulated to the Committee. These were a direct result of discussions at the preceding meeting of April 2022, which I attended. Along with Leif Fuchs, an architect from Eastern Canada who also serves on the monitoring Committee, we undertook a detailed review of the proposed changes and sought feedback from ROACs International Mobility Committee.

The November meeting was very collaborative and productive and resulted in the creation of a 'preliminary agreement' signed by members of the monitoring committee. This represented a commitment to return to our home country jurisdictions and seek formal approval of the amendments so that the original agreement can be amended.

I have forwarded this same information and documentation to the ROAC Administrator to circulate to the rest of the ROAC jurisdictions for their approval.



Attached you will find the final documents that resulted from the November meeting, combined into one PDF file. There are three items contained in this file.

- The first few pages are the preliminary agreement. As noted above, this recognized the commitment of each group to return to their home jurisdictions and seek formal approval of the amendments so that the original agreement could be amended. While ROAC represents the 11 architectural regulators, each province/territory should approve the agreement since the authority to license is at the provincial/territorial level.
- Pages 5 to 7 of the attached PDF represent the proposed operational and policy changes in terms of how we collectively administer the Agreement.
- Page 11 to 13 represent the proposed changes to the Tri-National Agreement itself.

I will summarize the key changes below for ease of reference, however Council can review the PDF as the changes are clearly articulated in both documents.

Operational / Policy Changes:

- Changes in fees for applicants to minimize financial burden
- Formalize a virtual interview option
- Provide guidance re. definition of practice of architecture and responsible control
- Time line for application process set at 18 months, with option to extend
- Type and number of projects required for the dossier
- Commitment to form a Working Group to further review of specific details

Agreement Amendments:

- Updating of organizational names
- Prerequisite years of experience has been reduced to 5 years, from 10 years (much more reasonable and closer alignment with BEFA and NCARB/ROAC agreement)
- 2 of the 5 years post licensure experience can be in the home jurisdiction, and remainder can be in any of the two host countries as long as they are UNDER the personal supervision and direction of an architect

Based on the above information and review of the attached, it is suggested that OAA Council provide support for these amendments and approve the motion provided below. Given my involvement in this MRA for 15 years, I would suggest that this is a great step forward in updating an agreement that has been in place for many years, and better reflects the reality of practice and mobility. This recommendation is supported by the ROAC International Mobility Committee.

Action

Council is asked to consider the following motion:

It was moved by.... and seconded by.... that the Council of the Ontario Association of Architects:

a) approve the proposed amendments to the Tri-National Mutual Recognition Agreement dated October 7, 2005 as outlined in the Preliminary Agreement: Tri-National Agreement for International Practice dated November 24, 2023;

b) approve the proposed Operational Agreement: Tri-National Agreement for International Practice dated November 24, 2023; and,

c) direct the OAA's representative to the ROAC Board of Directors to vote in favour of a motion at the May meeting directing ROAC Tri-National Monitoring Committee members Leif Fuchs and Kristi Doyle to sign the Documents to officially amend the agreement and implement the operational agreement on behalf of the Regulators who are represented by ROAC

Attachments

Executed Preliminary Agreement - Proposed amendments to the Tri-National Mutual Recognition Agreement and proposed Operational Agreement.



**PRELIMINARY AGREEMENT
TRI-NATIONAL MUTUAL RECOGNITION AGREEMENT FOR INTERNATIONAL PRACTICE**

Among

REGULATORY ORGANIZATIONS OF ARCHITECTURE IN CANADA (ROAC)

and the

NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB)

and the

COMITE MEXICANO PARA LA PRACTICA INTERNACIONAL DE LA ARQUITECTURA (COMPIAR)

comprising

FEDERACION DE COLEGIOS DE ARQUITECTOS DE LA REPUBLICA MEXICANA A.C. (FCARM)

and the

ASOCIACION DE INSTITUCIONES DE ENSEÑANZA DE LA ARQUITECTURA
DE LA REPUBLICA MEXICANA A.C. (ASINEA),

Hereinafter collectively referred to as the "Parties" and individually as a "Party"

Leon, Guanajuato. Mexico
November 24, 2023

This document establishes a preliminary agreement between the Parties signifying their commitment to finalizing the terms established at the Council for the Tri-National Practice of Architecture (CPTA) meeting in Leon, Mexico, on November 23, 2023. The two key objectives: firstly, to amend the Tri-National Mutual Recognition Agreement, executed in Oaxaca, Mexico, on October 7, 2005, herein referred to as the "Agreement"; and secondly, to execute an Operational Agreement.

This Preliminary Agreement reflects the consensus reached through collaborative negotiations, setting forth revised terms that align with the Parties' evolving goals and operational needs. While not the final amendment to the Agreement nor the complete Operational Agreement, it represents our collective intent to formalize these changes and operational protocols shortly thereafter.

The Parties hereby commit to good faith efforts and anticipate continued cooperation under these renewed frameworks, as outlined in the accompanying documents included with this Preliminary Agreement.

This document has been drawn up in English and Spanish, in two originals. In case of any discrepancy between versions, the English version shall prevail.

The authorized representatives of NCARB, ROAC, COMPIAR, FCARM, and ASINEA have executed this Preliminary Agreement on the date indicated at the beginning of this document.

For Canada:



Jan 26, 2024

Kristi Doyle
Executive Director, Ontario Association of Architects (OAA)
On behalf of the Regulatory Organizations of Architecture
in Canada (ROAC)

Date

For United States:



Michael J. Armstrong
Chief Executive Officer
National Council of Architectural Registration Boards
(NCARB)

11/24/2023
Date

For Mexico:



Arq. Victoria Paulina Rodríguez Mosqueda
President
Federación de Colegios de Arquitectos de la República Mexicana A.C.
(FCARM)

Date



Jan 24, 2024

Homero Hernández Tena
President
Asociación de Instituciones de la Enseñanza de la Arquitectura de la República Mexicana A.C. (ASINEA)

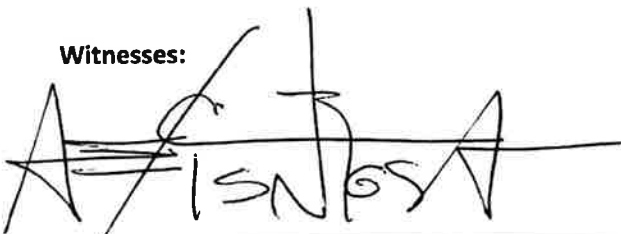
Date



Luis Enrique López Gardiel
Executive Coordinator
Comité Mexicano para la Práctica Internacional de la Arquitectura
(COMPIAR)

Date

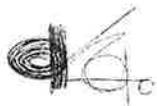
Witnesses:



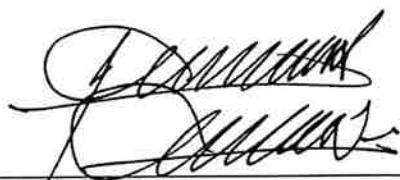
Elias Cisneros Ávila
Secretary of Biennials and Competitions,
FCARM




Sara Topelson Frydman.
Secretary of International Affairs, FCARM




Anuar A. Kasis Ariciaga
President, ANPADEH




Honorato Carrasco Mahr
Executive Coordinator, CONARC



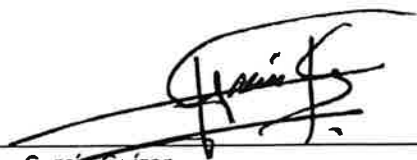
Alejandra Morfada Fimbres
General Secretary, ANPADEH




Fernando Mora Mora
Asesor, ANPADEH




Raúl López Ramírez
Coordinator, ARM-CONARC



Sergio García Guízar
President, Colegio de Arquitectos Cancún



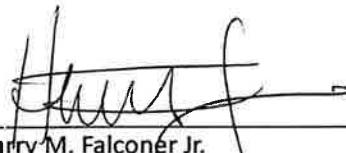
Juan Luis Gracia Uribe
Comisión FCARM sin Fronteras



Marco Antonio Vergara Vazquez
Representante Consejo Expresidentes FCARM



Alfred Vidaurri
NCARB Past President



Harry M. Falconer Jr.
Vice President, Experience + Education, NCARB



Bryan Vallejo
Manager, Experience + Education NCARB



Patricia Ramallo
Assistant Vice President, Innovation, NCARB



Leif-Peter Fuchs
International Relation Committee, ROAC

OPERATIONAL AGREEMENT
TRI-NATIONAL MUTUAL RECOGNITION AGREEMENT FOR INTERNATIONAL PRACTICE

COUNCIL FOR THE TRI-NATIONAL PRACTICE OF ARCHITECTURE (CPTA)

Leon, Guanajuato, Mexico
Month Day, Year

WHEREAS, the Parties previously executed a Tri-National Mutual Recognition Agreement in Oaxaca, Mexico on October 7, 2005 (the "Agreement"), and subsequently amended said Agreement on April 2, 2005 in Washington, DC, United States (the "Amendment");

WHEREAS, the Appendix of the Mechanism of Implementation of the Tri-National Mutual Recognition Agreement for the International Practice of Architecture (the "Appendix") signed in Guanajuato, Mexico on October 4, 2008 describes the steps of the Application Process;

WHEREAS, the Parties at their meeting in Leon, Mexico on November 23, 2023 agreed as follows:

1. A workgroup shall be formed to assess the possibility of reducing the time prerequisites for eligibility and will provide a report at the subsequent meeting.
2. Each Party shall appoint staff and/or volunteer members to participate in the coordination of components assessed during the dossier pre-evaluation (pre-check) and to undertake bias awareness training. This is to be completed before the commencement of the 2024 CPTA Meeting or any review of a dossier, whichever transpires first.
3. A revised fee structure, effective on a mutually agreed date, will be introduced to alleviate the financial burden for applicants while maintaining the program viability.
 - Application fee: 500 USD
 - Dossier review fee: 2000 USD
 - Virtual interview fee: 1000 USD
4. For the purposes of the Agreement, Practice of Architecture is defined as stated below. The Parties commit to further review the definition through the workgroup's efforts.

Practice of Architecture

The art and science of designing, in whole or in part, the exterior and interior of buildings and the site around them, in a manner that protects the public health, safety, and welfare.

The Practice of Architecture includes providing or offering to provide planning services; developing concepts; preparing documents that define form and function; coordinating consultants; and construction administration.

- a. *Planning services* include, but are not limited to, programming and planning.

- b. *Developing concepts* includes, but is not limited to, preliminary studies, pre-design, investigations, and evaluations.
 - c. *Preparing documents* that define form and function includes, but is not limited to, drawings and Technical Submissions, including incorporation of the requirements of the authorities having jurisdiction.
 - d. *Coordinating consultants* includes, but is not limited to, the coordination of any elements of Technical Submissions prepared by others.
 - e. *Construction administration* includes, but is not limited to, evaluation of construction to determine that the work is proceeding in accordance with the contract documents.
5. For the purposes of the Agreement, Responsible Control is defined as stated below. The Parties commit to further review the definition through the workgroup's efforts.

Responsible Control

Responsibility for exercising the ultimate authority over, and possessing the knowledge and ability to oversee, delegate, and integrate the design and technical decisions related to the preparation of the project's instruments of service and the project's implementation in conformance with the standard of care.

6. In reference to the Application Process delineated in the Appendix, the Parties concur as follows:

6.1 Application

- 6.1.1 Once the initial application is received, the applicant has an 18-month window to submit their dossier to the host Party. If this period expires without submission, the initial application is deemed void, requiring the submission of a new application and payment of associated fee to continue the process. The facilitating organization has the discretion to extend the window up to 24-months based on the applicant's extenuating circumstances.

6.2 Attestation of good standing

- 6.2.1 As verification of good standing, the host Party is responsible for requesting an attestation from the applicant confirming that their license/registration is free from any disciplinary actions and/or not currently in review by a disciplinary committee or any such board thereof. The host Party will verify the required attestation at each phase of the process --application, dossier submission, time of interview scheduling, and at completion. Directly or indirectly lying on an attestation can result in disqualification or revoking of license/registration.

6.3 Dossier:

- 6.3.1 Architects may submit a minimum of three and a maximum of nine projects, with the following stipulations:
- Multi-family residential projects, either conforming or potentially conforming (given code applicability) to the Residential Group classification R of the most recent version of the International Building Code, and requiring to be sealed and approved by the local government authority, are permissible.
 - Projects may be located in any of the three participant countries contingent upon the inclusion of a written attestation by the supervising architect when the applicant is

not the Architect of Record. This attestation should verify the applicant's substantial involvement in the competency being demonstrated.

- Single-family residential projects, compliant or potentially compliant with the scope of the International Residential Code (IRC) may be utilized to demonstrate competency.

6.3.2 Annotations within the project's drawings/documentation that outline the general nature of modifications necessary to comply with the building regulations and laws of the host jurisdiction are no longer required in the dossier.

6.4 Interview:

6.4.1 Interviews shall be conducted remotely via online video conferencing tools, effective on a mutually agreed date.

6.4.2 During the interview, applicants shall be required to describe the general nature of modifications, if any, necessary to comply with building codes and laws in the host jurisdiction of one of more projects submitted in the dossier. Notification shall be provided to the applicant ahead of time, ensuring preparation time before the interview.

This Operational Agreement has been drawn up in English and Spanish, in two originals. In case of any discrepancy between versions, the English version shall prevail.

The authorized representatives of NCARB, ROAC, COMPIAR, FCARM, and ASINEA have executed this Operational Agreement.

For Canada:

Kristi Doyle
Executive Director
Regulatory Organizations of Architecture In Canada
(ROAC)

Date

For United States:

Jon Alan Baker

Date

President/Chair of the Board
National Council of Architectural Registration Boards
(NCARB)

Michael J. Armstrong
Chief Executive Officer
National Council of Architectural Registration Boards
(NCARB)

Date

For Mexico:

Arq. Victoria Paulina Rodríguez Mosqueda
President
Federación de Colegios de Arquitectos de la República Mexicana
(FCARM)

Date

Luis Enrique López Cardiel
Chair
Comité Mexicano para la Práctica Internacional De La Arquitectura
(COMPIAR)

Date

Homero Hernández Tena
President
Asociación de Instituciones de la Enseñanza de la Arquitectura de la República Mexicana A.C.
(ASINEA)

Date

Witnesses:

Elias Cisneros Ávila
Secretary of Biennials and Competitions,
FCARM

Sara Topelson Frydman.
Secretary of International Affairs, FCARM

Anuar A. Kasis Ariciaga
President, ANPADEH

Honorato Carrasco Mahr
Executive Coordinator, CONARC

Alejandra Mondaca Fimbres
General Secretary, ANPADHE

Fernando Mora Mora
Asesor, ANPADEH

Raúl López Ramírez
Coordinator, ARM-CONARC

Sergio García Guízar
President, Colegio de Arquitectos Cancún

Juan Luis Gracia Uribe
Comisión FCARM sin Fronteras

Marco Antonio Vergara Vazquez
Representante Consejo Expresidentes FCARM

Alfred Vidaurri
NCARB Past President

Harry M. Falconer Jr.
Vice-president, Experience + Education, NCARB

Bryan Vallejo
Manager, Experience + Education NCARB

Patricia Ramallo
Assistant Vice-president, Innovation, NCARB

Leif-Peter Fuchs
International Relation Committee, ROAC

TRI-NATIONAL MUTUAL RECOGNITION AGREEMENT FOR INTERNATIONAL PRACTICE

Among

REGULATORY ORGANIZATIONS OF ARCHITECTURE IN CANADA (ROAC)

and the

NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB)

and the

COMITÉ MEXICANO PARA LA PRÁCTICA INTERNACIONAL DE LA ARQUITECTURA (COMPIAR)

comprising

FEDERACION DE COLEGIOS DE ARQUITECTOS DE LA REPUBLICA MEXICANA (FCARM)

and the

ASOCIACIÓN DE INSTITUCIONES DE ENSEÑANZA DE LA ARQUITECTURA
DE LA REPÚBLICA MEXICANA (ASINEA),

Hereinafter collectively referred to as the "Parties" and individually as a "Party"

Month Day, Year

WHEREAS, the Parties executed the Tri-National Mutual Recognition Agreement in Oaxaca, Mexico on October 7, 2005, referred to herein as the "Agreement";

WHEREAS, this Agreement was subsequently amended on April 22, 2010, in Washington, DC, United States, and referred to herein as the "Amendment";

WHEREAS, the "Appendix" that describes the Mechanism of Implementation for the Tri-National Mutual Recognition Agreement for International Practice of Architecture was signed on October 4, 2008, in Guanajuato, Mexico;

WHEREAS, at their meeting in Leon, Mexico, on November 23, 2023, the Parties agreed to further amend the Agreement as follows:

1. In the Agreement, the Amendment, and the Appendix, any references to the North American Free Trade Agreement (NAFTA) shall now refer to the United States-Mexico-Canada agreement (USMCA).
2. In the Agreement, the Amendment, and the Appendix, all references to the Committee of Canadian Architectural Councils (CCAC) and to the Canadian Architectural Licensing Authorities (CALA) shall now refer to the Regulatory Organizations of Architecture in Canada (ROAC).

3. In the Agreement, the Amendment, and the Appendix, all references to the Comité Mexicano de Acreditación de Enseñanza de la Arquitectura (COMAEA) shall now refer to the Acreditadora Nacional de Programas de Arquitectura y del Espacio Habitable (ANPADEH).
4. In Section 4 Mutual Recognition of the Agreement, the paragraph stating the prerequisites of "...a minimum of 10 years of defined professional experience in the Practice of Architecture by an Architect licensed/registered in his/her home jurisdiction" shall now read:

"...a minimum of 5 years of professional experience in the practice of architecture post licensure/registration."

5. Replace Section 4.5 titled "Basis for Eligibility" in the Agreement with:

4.5 Basis for eligibility

Tri-National applicants must have completed an architecture program accredited by NAAB, ANPADEH or CACB, or recognized equivalent accepted as having satisfied the education component for licensure in the home country.

Architects shall demonstrate a minimum of five years of post-registration licensure experience in the Practice of Architecture, with at least two years being in their home jurisdiction in responsible control of the comprehensive Practice of Architecture. The remaining years may take place within either of the other two countries represented in this agreement under the supervision of an architect licensed/registered in that country. All experience shall be as determined by the Tri-National Council for International Practice and documented by a dossier of work.

6. Subsection 4.5.2 US Architect, under section 4.5 Basis for Eligibility of the Agreement shall be expanded to include:

4.5.2.3 Hold a current NCARB Certificate

7. In the Appendix, section 4.0 Licensing Requirements/Procedures Other Than Qualifications, clause 4.2 stating "Proof of Good Standing: Applicants for registration shall be required to produce evidence of good standing" shall be replaced by:

4.2 Attestation of Good Standing: Applicants for registration shall attest to the good standing of their license/registration.

8. In the Appendix, section 4.0 Licensing Requirements/Procedures Other Than Qualifications, clause 4.7 stating "Regulations Relating to Nationality: Only nationals of the countries represented by the parties shall be beneficiaries of this agreement" shall be deleted.
9. Step 2.2 of the Application Process detailed in the Appendix stating "The applicant shall secure a written statement from their Competent Body stating that the applicant either has no record or notice of a disciplinary action or if such record exists, describing such action and its current status. This statement must be sent directly to the point of contact for information of the applicant's home jurisdiction" shall be replaced by:

Step 2.2 Applicants must attest that their license/registration is free from any disciplinary actions and/or not currently in review by a disciplinary committee or any such board thereof. Directly or indirectly lying on an attestation shall result in disqualification or license/registration revocation.

10. Step 4.1 of the Application Process detailed in the Appendix stating "If there is concern about the dossier meeting all requirements, the applicant may be required to participate in an interview before a committee in the host jurisdiction. The interview will be conducted in the language of the host jurisdiction" shall be replaced by:

4.1 The applicant will be required to participate in an interview before a committee representing the host jurisdiction. The interview will be conducted in the language of the host jurisdiction.

This Amendment has been drawn up in English and Spanish, in two originals. In case of any discrepancy between versions, the English version shall prevail.

The authorized representatives of NCARB, ROAC, COMPIAR, FCARM, and ASINEA have executed this Amendment.

For Canada:

Kristi Doyle
Executive Director
Regulatory Organizations of Architecture In Canada
(ROAC)

Date

For United States:

Jon Alan Baker
President/Chair of the Board
National Council of Architectural Registration Boards
(NCARB)

Date

Michael J. Armstrong
Chief Executive Officer
National Council of Architectural Registration Boards
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Date

For México:

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President
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(FCARM)

Date

Luis Enrique López Cardiel
Chair
Comité Mexicano para la Práctica Internacional De La Arquitectura
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Date

Homero Hernández Tena
President
Asociación de Instituciones de la Enseñanza de la Arquitectura de la República Mexicana A.C.
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Bryan Vallejo
Manager, Experience + Education NCARB

Patricia Ramallo
Assistant Vice-president, Innovation, NCARB

Leif-Peter Fuchs
International Relation Committee, ROAC

Memorandum

FOR COUNCIL MEETING
March 7, 2024
(open)
ITEM: 4.7

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Butticci
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
Elaine Mintz	Greg Redden
Anna Richter	Kristiana Schuhmann
Susan Spiegel	Edward (Ted) Watson
William (Ted) Wilson	Thomas Yeung
Marek Zawadzki	

From: Ted Wilson, Senior Vice President and Treasurer
Interlocking Director, Pro-Demnity Insurance Company

Date: February 28, 2024

Subject: **Pro-Demnity Insurance Company – Annual Appointment of Auditor and Actuary**

Objective: To consider the recommendation of the Board regarding appointment of the Auditors and Actuary for Pro-Demnity Insurance Company for 2024.

The annual meeting of the Shareholder of Pro-Demnity Insurance Company (Pro-Demnity) has been scheduled for March 28, 2024 and will involve various presentations by the Board of Directors to Council as well as the required business motions and a period for questions from the floor. One of the responsibilities of the Board of Directors of Pro-Demnity is to make a recommendation to the Shareholder regarding the appointment of an Auditor and Actuary on an annual basis.

Attached is a copy of a memorandum from Pro-Demnity recommending that Council consider the reappointment of BDO Canada as the Auditor and J.S. Cheng as Actuary for 2024. This item will be before the Shareholder as one of the official items of business for the Annual Meeting. The purpose of presenting this to Council in advance is to provide direction in terms of how the Shareholder will vote on this item at the AGM on March 28.

Action: OAA Council is asked to consider the following motion:
It was moved by Wilson and seconded by ... that Council direct the OAA President to vote in the affirmative regarding the recommendation to appoint BDO Canada as the Auditor, and

*J.S. Cheng as the Actuary for Pro-Demnity Insurance Company
at the March 28, 2024 Annual Meeting of the Shareholder.*

Attachments: Memorandum from Pro-Demnity Insurance Company dated
February __, 2024



Annual Meeting of Shareholder – Appointment of Auditors and Actuary

TO: Kristi Doyle, OAA Executive Director

FROM: Bruce H. Palmer

DATE: February 23, 2024

Please be advised that at the Board meeting of February 23, 2024, it was resolved that the Board recommend to the Shareholder that BDO Canada, and Mr. Joe Cheng of J.S. Cheng & Partners Inc., be re-appointed as Auditors and Actuary, respectively, for Pro-Demnity for the 2024 fiscal year.



FOR COUNCIL MEETING

March 7, 2024

(open)

ITEM: 6.1

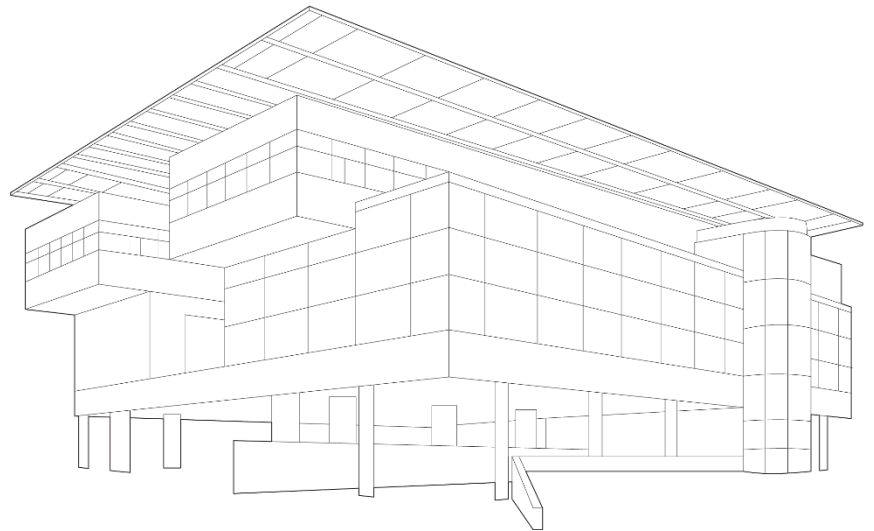
President's Log

Date	Event/Meeting	Location	Attendees	Time
January 19	Governance Policy Matters	Virtual meeting	w/K.Armbrust, legal counsel	7:30-8:00 a.m.
January 18-19	Annual Council Planning Session	Toronto	w/Council, staff	
January 25	Society Chairs Meeting	Virtual meeting	w/C.Mykytyshyn, K.Hunks & Society Chairs	10:30 -12:00 p.m.
January 26	President/Executive Director Meeting	Virtual meeting	w/K.Doyle	8-9:00 a.m.
January 29	ROAC Directors' Quarterly Meeting	Virtual meeting	w/K.Doyle & ROAC Board	2-3:00 p.m.
January 29	EABO Meeting	Virtual meeting	w/K.Doyle & EABO Committee	3 - 4:30 p.m.
February 1	Discussing Local Societies	Virtual meeting	w/K.Doyle, C.Mykytyshyn, K.Hunks	3-4:00 p.m.
February 2	President/Executive Director Meeting	Virtual meeting	w/K.Doyle	8-9:00 a.m.
February 6	Information Session re. OAA Technology Program	Virtual meeting	w/K.Doyle, participants	6:30-8:00 p.m.
February 7	New Councillor Orientation	Virtual meeting	w/K.Doyle, C.Mills, L.Alkasawat, J.Lafrance	3-4:30 p.m.
February 16	President/Executive Director Meeting	Virtual meeting	w/K.Doyle	8-9:00 a.m.
February 16	Pro-Demnity Update	Virtual meeting	w/K.Doyle, B.Palmer	3-4:00 p.m.
February 20	OAA Jury Day	Toronto	w/jury members and staff	8:30 a.m.- 4:00 p.m.
February 20	Executive Committee	Virtual meeting	w/Executive Committee	12 noon - 1:00 p.m.
February 21	Bill 157 Standing Committee Hearing	Toronto	w/K.Doyle, S.Trotta, hearing participants	1-3:30 p.m.
February 23	President/Executive Director Meeting	Virtual meeting	w/K.Doyle	8-9:00 a.m.
February 23	Pro-Demnity Board Meeting	Virtual meeting	w/Pro-Demnity Board	8:30 a.m. - 12:30 p.m.
February 23	Society Liason/Chair Orientation Meeting	Virtual meeting	w/Society Chairs, C. Mykytyshyn K Hunks	1:30 - 3:00 p.m.
February 29	Governance Committee	Virtual meeting	w/Committee members	9:00 a.m. - 12 noon
March 1	President/Executive Director Meeting	Virtual meeting	w/K.Doyle	3-4:00 p.m.
March 6	Pre-Council Dinner	Toronto	w/Council	7-9:30 p.m.

Executive Director Report to Council

FOR COUNCIL MEETING
March 7, 2024
(open)
ITEM: 6.2

February 27, 2024



PRESENTED BY

Kristi Doyle
Executive Director



Ontario Association
of Architects

The Executive Director's Report to Council provides an overview of key **operational matters and milestones as well as updates on progress towards achievement of the OAA's 5-year Strategic Plan**. Specifically this report focusses on items not covered elsewhere in the meeting agenda. Items within this report have been organized and linked in relation to the overarching lenses and strategic priorities of the 5-year plan through the use of the below noted symbols.



climate action, and



equity, diversity, and inclusion.



regulatory leadership,



governance and operations,



member competency, and



public education.

OAA Strategic Plan

Further to the OAA's annual planning session on January 18 – 19, work is well underway towards furthering the goals and objectives of the OAA's Strategic Plan. We are now in year 3 of the Plan implementation.

During the planning session, the OAA management team provided a full report on the accomplishments in 2023 under the Plan, including the over-arching themes of Climate Action and Equity, Diversity, and Inclusion. The planning session also served as an opportunity for staff to provide insight into the Association's core activities based on service area and, in relation to the pillars of the Strategic Plan.

As part of Council's commitment to continuous training and good governance, the Council and staff also participated in annual governance training, delivered by consultant Susan Kushneryk (Kushneryk Morgan LLP). To further the commitment to ongoing education for OAA leadership, there was also a brief overview of financials for not-for-profits, as well as a navigating the OAA Website resources.

As previously shared with Council, minor revisions to the Strategic Plan, which were a direct result of the group exercise work during the planning session, have been made and the document reposted to the OAA Website. In addition, the session group work regarding priorities for 2024 has been disseminated to staff and is being considered in the context of both committee and operational work plans. Council's confirmation of the activities currently approved or planned for 2024 has also been communicated to staff in order for that work to continue.

I am looking forward to the work that is underway for 2024!



Operational Review

Further to my detailed report during the planning session regarding the status of the 2021 OAA Operational Review recommendations—a key strategic objective under the pillar of Governance & Operations – the completion rate of the recommendations continue to sit at 61%. The full PPT presentation, which includes details of the work done to date has been disseminated to Council via the e-communities portal.

As we continue with the work in year 3 of the 5-year implementation plan, reporting on completion from here forward will likely be in smaller increments as reported in January. The remaining recommendations are generally part of the bigger 'bucket' of Information Technology. The IT bucket is the major focus for 2024 -- *Develop & Implement a Plan to fulfil the OAA's Technology & Data Management needs.*

The Office 365 Project is well underway, with phase one nearing completion. The next phase involves the migration of files and development/implementation of a file retention policy.

Administration + Operations



With the start of the New Year, the Council committee appointments in place, and the planning session executed, staff have been busy working on operational and committee work plans in cooperation with the appropriate committee chair. A series of committee orientation sessions have also taken place, as well as the annual Society Chair/Council Liaison orientation. A new standardized PPT has been created for this purpose to ensure consistent messaging, and flexibility for staff in delivering the orientation.



New Councillor orientation for recently appointed Council member Jenny Lafrance was held on February 7.



In consultation with the OAA's outside IT consultants, the OAA will be undertaking a 'drill' to ensure all back up systems are responding correctly, and that OAA IT infrastructure can be quickly brought back on line, in the event of a cyber breach.



The OAA Demographic Survey will close on March 1, 2024. A report on the results of the survey will be issued to Council at the May meeting. The administration of the Survey will move to a biennial schedule in 2025. The next administration will be 2026.



The OAA Annual Report is nearing completion and will be posted to the OAA Website well in advance of the OAA AGM, April 11.



Considerable time was spent in the months of January and February in preparation for the hearing before the Standing Committee on Justice Policy re. Bill 157, Schedule 1 – Amendments to the *Architects Act*. Along with President Vilardi, I attended the committee hearing on February 21 on behalf of the OAA.



The new training manual for the role of Complaints Review Councillor (CRC) has been completed and is undergoing final editing. It is

anticipated that the new orientation/training can be delivered to OAA CRC, Jim Buttici in the month of April.



The Pro-Demnity Annual Meeting of the Shareholder will be held on March 28, 2024. Items that require the attention of the Shareholder at the meeting are contained elsewhere in this Council meeting package.



The OAA's annual audit was successfully completed in the second week of February. A considerable amount of time on behalf of the Finance staff is involved in that process each year. The audited Financial Statements are presented elsewhere in this Council package for Council review and approval.

Public Outreach + Education



Work on the OAA Landscape Competition was in full swing in January and February. A concerted effort has been required by staff, the Building Committee and Professional Advisor to develop the details of the competition in a very short time frame. The Competition will officially launch on March 20. Refer to the Building Committee update within this package for further details.



The Construction & Design Alliance Ontario (CDAO), of which the OAA is a member, will be hosting Procurement Day on April 3, at the BMO centre. The intended audience for this event is procurement professionals and client groups. A copy of the event flyer is attached to this report. I will be attending this event along with Vice President Schuhmann and members of the PAS staff team.

National Initiatives



The Exam Review and Modernization working group met on February 7. I continue as a member of that working group along with OAA staff member and National ExAC Co-Administrator Jon Clark. The working group continues to work on its report to the Regulatory Organizations of Architecture in Canada (ROAC) in May. During this meeting there was discussion regarding OAA Council's request to consider special accommodation for exam writers whose first language is not English or French. The conversation has been followed up in writing with the national Committee for the Examination in Architecture. The Chair has acknowledged the request and advised that it would be placed on the agenda for the Committee's next meeting in May.



As a reminder, the OAA is responsible for oversight and administration of the ExAC finances on behalf of ROAC. I have been engaged in the finalization of the ExAC budget during the months of January and February along side Finance and ExAC staff. The budget will be shared with ROAC shortly.



The ROAC Directors have been advised that the Governance Manual for ROAC has been finalized and a virtual vote will be held to approve the



document in anticipation of the May meeting, and related governance training.

Relationship Building



The OAA hosted a special information webinar on February 6 for individuals who formerly held status with the OAA as a Licensed Technologist or who were participating in the program. The session was well received and resulted in a group submission to the Standing Committee in support of Bill 157, Schedule 1.



A letter has been sent to Minister of Municipal Affairs & Housing, Paul Calandra under signature of Engineers, Architects, & Building Officials (EABO) with a push to solidify a requirement for professional coordination by an architect or engineer within the Building Code. A meeting with the Minister's policy & stakeholder staff is pending.



As reported in January, the Ontario Association of Landscape Architects (OALA) has renewed their efforts in pursuit of legislation that would recognize a protected scope of practice. I have reached out to the Registrar of OALA to discuss their current efforts, and review the OAA's previous position on that matter. OALA will be providing a draft of their proposal to the OAA shortly.



As a member of the Board of Directors of the Construction & Design Alliance Ontario, I will be attending a meeting with representatives of Infrastructure Ontario on March 15. Included for discussion are the following items: *Standardization of Contract Documents & the elimination/minimization of supplementary conditions; downloading of Project Risk; Bonding and Insurance Requirements; and, Limitations of Liability.*

Looking Ahead

The following is coming up:



The next meetings of ROAC will be held May 1-3 in Montreal. Attending will be OAA President Vilardi, Senior Vice President & Treasurer Wilson, Registrar Christie Mills and I.



The OAA's Annual General Meeting of Members will be held virtually on April 11, 2024.



The OAA Landscape Design Competition will launch on March 20 with a Webinar at 1 p.m.!



OAA Conference 2024 will kick off virtually on March 19 with Keynote speaker, Vishaan Chakrabarti.

Attached: Procurement Day Flyer – April 3, 2024





Procurement Day 2024

Wednesday, April 3, 2024

BMO Institute for Learning

3550 Pharmacy Avenue, Toronto

Collaborative, Innovative Procurement Practices in Action

The Construction & Design Alliance of Ontario (CDAO) is pleased to bring stakeholders and the industry together in person on Wednesday, April 3, for Procurement Day 2024.

Who should attend?

This event will be of value to public sector employees and client groups involved in the procurement of infrastructure projects, along with the CDAO member organizations.

About the CDAO

The CDAO is a collaborative organization comprised of 18 member associations that have mandates related to Ontario's infrastructure. The Alliance was formed in 2010 with the objective of providing municipal, provincial, and federal governments a forum to seek input and advice from stakeholders whose collective vision is to ensure Ontario is a province of livable, marketable, sustainable communities for all Ontarians and is known for its leading-edge infrastructure and built environment projects.

[Visit our website to see our member associations.](#)

Schedule

8:30 am – 8:55 am	Registration and Refreshments
8:55 am – 9:00 am	Opening Remarks
9:00 am – 10:30 am	Identifying the Best Procurement Method for Your Projects
10:30 am – 11:00 am	Refreshment Break
11:00 am – 11:45 am	Innovative Procurement Practices from COVID 19
11:45 am – 12:30 pm	Lunch
12:30 pm – 1:15 pm	How to Effectively Implement an E-Permitting System within Your Municipality
1:15 pm – 2:00 pm	What Does the Supreme Court Ruling on the City of Sudbury Case Mean to You?
2:00 pm – 2:30 pm	Round Table Discussion and Closing Remarks

SESSION DESCRIPTIONS

Identifying the Best Procurement Method for Your Projects

One of the key objectives of the CDAO is identifying effective contract language that allows for the most successful project collaboration between the owner, designer and contractors for the various types of construction projects in the province. This session will be structured in a workshop format to allow all participants to provide direct input into the most efficient and ineffective approaches they have seen on past projects and to address the challenges related to Risk Management, Design Services and Construction Services. The workshop will also address the challenges of prequalification, bid evaluations, and how to implement Quality-based Selection.

Moderators:

Giovanni Cautillo – OGCA

Bart Kanter - RMCAO

Innovative Procurement Practices from COVID 19

Labour shortages, supply chain pressures and unique new safety requirements were some of the key challenges of our industry's experience with COVID-19 over the past three years. This session focuses on the new and innovative approaches that the Ontario Construction Industry developed during these challenging times and highlights how these new approaches can be implemented in future construction work to increase project efficiency and quality.

Presenters:

Nadia Todorova – RCCAO

Andrew Pariser – RESCON

Peter Smith – HCAT

Carolyn Francis – ACEC-Ontario

How to Effectively Implement an E-Permitting System within Your Municipality

Electronic permitting (e-permitting) is revolutionizing how municipalities operate. As Ontario further embraces digital solutions, e-permitting continues to define itself as a key player in promoting faster, better-quality, transparent, and accessible local government operations. It streamlines procurement processes, reduces application times, and improves service quality. This session will provide an overview of e-permitting, its benefits, and how it integrates into Ontario's municipal landscape. We will cover successful software adoption and important regulatory guidelines. Additionally, we will explore the meaningful impact of e-permitting on efficiency, resource allocation, and service delivery.

Jakko Turtianinen – Cloudpermit, North America

What Does the Supreme Court Ruling on the City of Sudbury Case Mean to You?

On November 10, the Supreme Court of Canada released its decision on a landmark case that deals with actions on a jobsite that may qualify a project Owner as an “employer” under Ontario’s Occupational Health and Safety Act (OHSA). This presentation will review the findings of the Supreme Court case and outline the possible steps that Owners should take to ensure that they have conducted the necessary due diligence required for OHSA conformance. The presentation will also highlight some of the significant impacts of this split decision on the construction industry.

Patrick Groom – McMillan LLP

Registration Details

Space is limited: Register early to avoid disappointment. The \$75 (plus HST) registration fee includes all sessions, refreshment breaks, and lunch, along with complimentary parking and wifi.

Cancellations: In writing only, up to ten (10) business days before the event, after which we regret that we cannot refund your registration fee.

On-Line Registration: Please access the on-line registration page at:

- <https://www.rmcao.org/procurement-day-2024/>

Office of the Registrar Statistical Report

FOR COUNCIL MEETING
March 7, 2024
(open)
ITEM: 6.3

FOR THE PERIOD JANUARY 1 TO FEBRUARY 21, 2024

PRESENTED BY

Christie Mills



Ontario Association
of Architects

The Registrar's Report to Council provides an overview of key statutory matters and statistics, both ongoing and planned. Items of regulatory importance to the Association include information on the activities of the following:

- The Experience Requirements Committee (ERC);
- The Complaints Committee;
- The Discipline Committee;
- The Registration Committee; and
- Act Enforcement.

The report also provides statistical information regarding:

- OAA membership and OAA status composition;
- Licence applications;
- OAA Certificate of Practice composition;
- Certificate of Practice applications; and
- Growth statistics of the above.

The Association's principal objective is to protect users and potential users of professional architecture services by governing its licensed members, including holders of certificates of practice and temporary licences, so that the public can be confident OAA members are appropriately qualified and meet the requirements at law to practise architecture. As a self-regulated professional organization, the OAA is authorized by the Government of Ontario, under provincial statute to establish, monitor, and enforce standards of practice and performances for its members and practices. For the purpose of carrying out these objectives, the Association relies on statutory committees and processes; the statistics of which are highlighted below.

Experience Requirements Committee (ERC)

Upon referral, the Experience Requirements Committee determines if an applicant has met the experience requirements prescribed by the Regulations forming part of the eligibility requirements for the issuance of an OAA licence.

As per Section 13(3)b of the *Architects Act*, the Registrar, on their own initiative, can (and on the request of an applicant, *shall*) refer an application for the issuance of licence to the ERC for a determination as to whether the applicant has met the experience requirements prescribed by the Regulations for the issuance of licence. Additionally, the Committee will assess and make a recommendation to Council as to whether the applicant has met the experience requirements prescribed by the Regulations for the issuance of licence in matters related to [Exemption Requests to Council](#) as set out in Section 33 of the Regulations.

- There were no ERC assessment interviews held in the period of January 1 to February 21, 2024.

The statutory requirement for confidentiality is established section 43 of the Act. It requires the Registrar and committee members maintain "*secrecy with respect to all matters that come to an individual's knowledge in the course of their duties*". Section

13(6) states that the Registrar shall give notice to the applicant of the ERC decision; though, is not authorized to share the results to anyone else.

There is an exception in s.43 to allow the Registrar to share information “*as may be required in connection with the administration of*” the Act, regulations and by-laws.

Upon review with legal counsel, there is an argument that data related to successful vs unsuccessful applications may be provided to Council. There is also an argument that the Registrar share general data trends that have arisen from the ERC assessments that may be relevant to the work of Council. Assuming this data can be connected Council’s work in the administration of the Act, the table summary below can be provided on an ongoing basis:

		2023	
	Reason	Result	Deficiency
ERC Recommendations to Council	LT	Recommended	
	CI	Not Recommended	• Broad lack of competency.
ERC Determinations	CI	Does not meet requirements. Licence conditional on remedial action.	• General Review, • Bidding and Contract Negotiation, • OBC & Accessibility,
	CI	Does not meet requirements. Licence conditional on remedial action.	• Contract Administration, • Bidding and Contract Negotiation, • Regulatory Framework.

CI - applicant using international experience gained prior to enrolment in IAP

CY- Currency

LT – Licensed Technologist

Complaints Committee

As the regulator of the practice of architecture in Ontario, the OAA handles complaints regarding the conduct or actions of a member of the OAA.

The [Architects Act, R.S.O. 1990, c. A.26](#) prescribes the complaints process to ensure the public interest in Ontario is served and protected. A complaint may be made if there is concern a member of the OAA (Architect, a holder of a Certificate of Practice, or holder of a Temporary Licence) has contravened the *Architects Act* or has engaged in professional misconduct as set out in the Regulations (R.R.O. 1990, Reg. 27, s. 42).

Below are the complaints committee statistics for this reporting period of January 1 to February 21, 2024:

Total Inquiries ¹	7
Total Complaints	13
Held in abeyance	0
Preliminary Review Stage	2
Active ²	3

¹ Any communication about a member’s professional misconduct. This number includes matters that has since been referred to complaints, however, not all complaints began as inquiries.

² Active includes matters in documentary exchange process, in an active investigation or before a panel prior to the parties being notified of the disposition

Closed

Not referred (dismissed)	1
Not referred (caution)	0
Referred to Discipline	2
Registrar's Investigations ³	3
Good Character Investigations	3

Discipline Committee

Discipline decisions are the result of hearings conducted by a tribunal comprising two senior members of the OAA and a Lieutenant Governor in Council Appointee (LGIC) from the Discipline Committee. The Discipline Committee hears allegations of professional misconduct against members of the Association, holders of a Certificate of Practice, or holders of a Temporary Licence.

Allegations may arise through:

- referral of a matter by the Complaints Committee; or
- Council directing the Discipline Committee to conduct a hearing into allegations of professional misconduct in a specific situation.

Currently the Committee is administering the following:

- One (1) case ongoing;
- Two (2) cases to be scheduled; and
- One (1) ongoing appeal.

Registration Committee

When the Registrar proposes to refuse (Notice of Proposal (NoP)) an application for licence, certificate of practice or temporary licence; proposes to suspend or revoke a certificate of practice or temporary licence; or, proposes to issue a licence, certificate of practice or temporary licence with terms, conditions and limitations, the applicant may request a hearing before the Registration Committee. The Committee hears the matter and makes a determination as to the proposal by the Registrar.

The hearing is held before a panel of three members of the Registration Committee. A Registration hearing is not an appeal and is not a review of the decision made by the Registrar. A hearing is an opportunity for an applicant to present evidence in support of their application. The applicant bears the onus of satisfying the Registration Panel, on reasonable grounds, that they meet the requirements of the Act and the Regulations for the purpose of issuance of a licence or Certificate of Practice.

The Registration Committee is currently experiencing a large number of hearing requests. At the time of drafting this memo, there were:

³ Not yet referred to a committee



- Thirty-one (31) hearings are in the process of being scheduled; and
- Six (6) hearing conducted:
 - The October 6, 2023 hearing was held for a former Licensed Technologist OAA. The Registration Committee directed the Registrar to refuse to issue a licence and certificate of practice.
 - The November 27, 2023 hearing was held for a group of four former Licensed Technologist OAA. The Committee determination has yet to be delivered.
 - The February 5, 2024 hearing was held for a former Licensed Technologist OAA. The Committee determination has yet to be delivered.

Some of the hearings may proceed as grouped proceedings if agreed upon by the Committee and applicants. There are OAA staff dedicated to administer these matters and OAA legal counsel is prepared as required. There will also be a dedicated staff Hearings Officer to coordinate and support the Registration Committee. The Committee's independent legal counsel (ILC) is actively working with the Committee.

Act Enforcement

The Act restricts the practice of architecture to licensed members of the OAA providing professional services through a Certificate of Practice issued by the OAA. The practice of architecture includes:

- the preparation or provision of a design to govern the construction, enlargement, or alteration of a building;
- evaluating, advising on, or reporting on the construction, enlargement, or alteration of a building; or
- the general review of the construction, enlargement, or alteration of a building.

It is an offence for an unlicensed person (including a corporation) to use the term "architect". It is also an offence to hold oneself out as engaging in the practice of architecture without a licence issued by the OAA.

Misrepresentation of the protected title "architect" and misleading claims or advertising (inadvertently or purposely) could lead the public to conclude they would be receiving architectural services from a licensed and regulated professional.

The OAA's regulatory mandate includes taking action against those unlawfully providing architectural services. The *Architects Act* and its Regulations outline specific exceptions, but outside of these, the OAA may take legal action. The OAA will investigate when a possible infraction is brought to its attention. If it appears illegal practice has occurred, the OAA may do one or more of the following:

- Send an inquiry letter advising of the concerns, and request specific corrective action. This is a common first step in the case of misrepresentations.
- Request the individual sign an undertaking and covenant agreement, which includes an acknowledgment of the breach of the *Architects Act* and agrees to compliance in the future.
- Pursue financial damages or injunctive relief through the courts.

Below are the act enforcement statistics from January 1, to February 21, 2024:

Active files/ Ongoing investigations⁴	52
New matters received during reporting period	14
Resolved by Legal Counsel	0
Resolved by OOTR ⁵	0
Unable to locate	0
No breach found ⁶	11
Injunction Resolved	0

⁴ Includes matters from continuing from 2023.

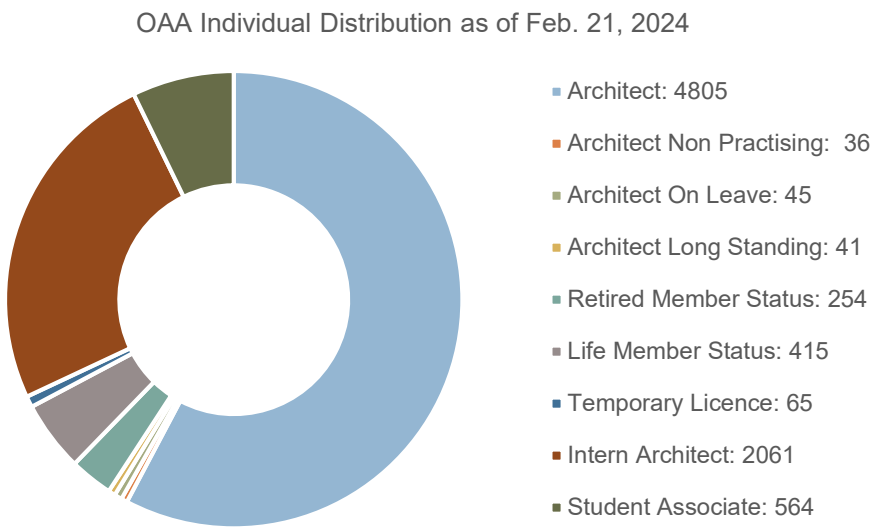
⁵ Resolved means the OOTR has contacted the individual in breach and the requested changes have been made.

⁶ Investigations were made and no breach found.

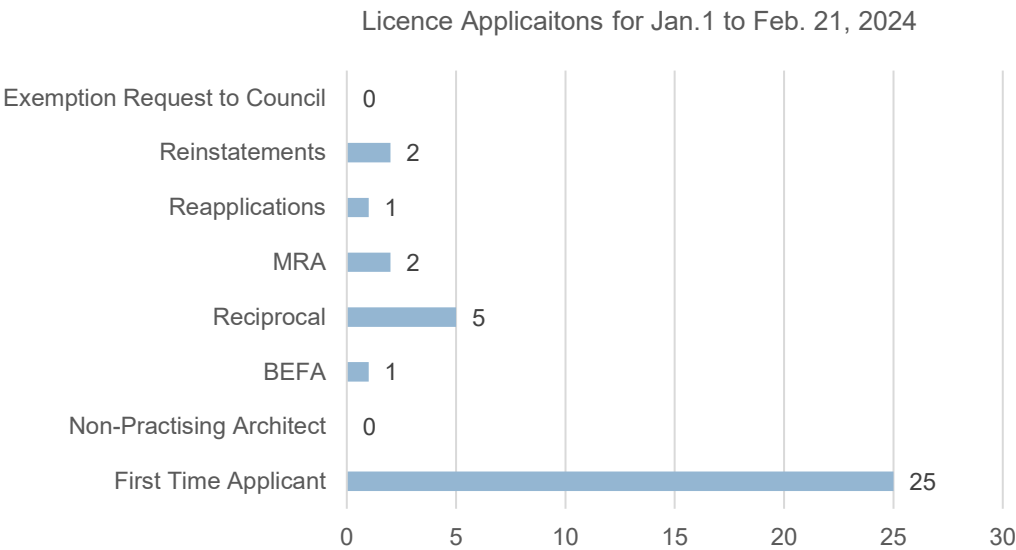
Statistics

Below are the OAA community statistics as of February 21, 2024 indicating current records as well as changes for the period of January 1 to February 21, 2024.

OAA Members and Status Holders

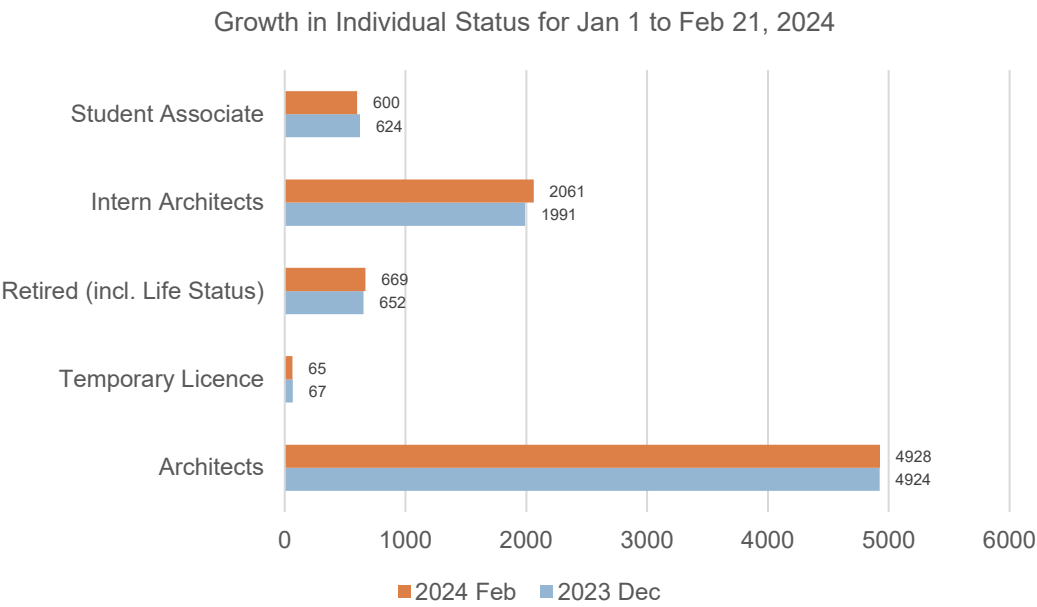


Licence Applications



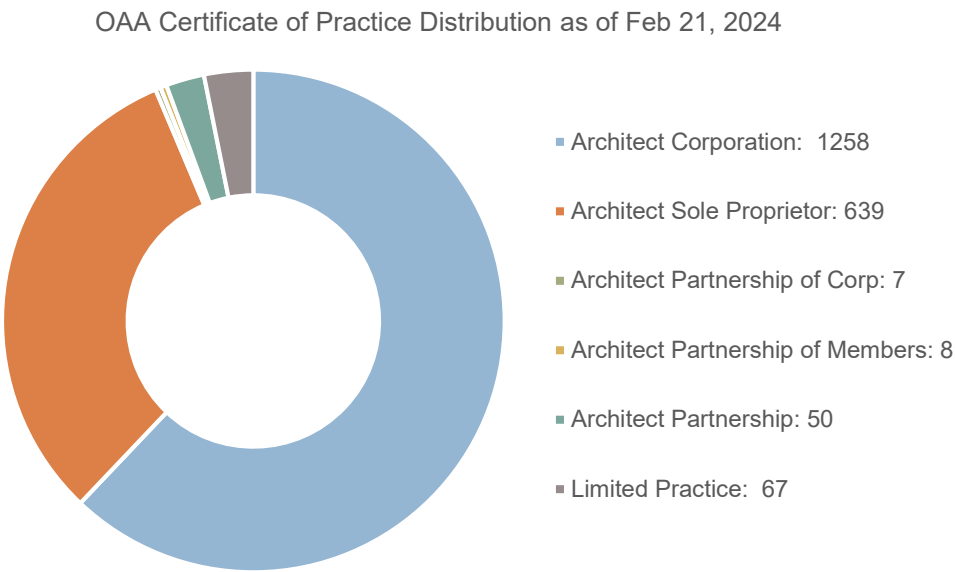
- Total licence applications received for period were 54;
- Total licence applications approved for period were 36; and
- Of the 25 First Time Applicants 6 were internationally educated applicants.

Growth in Individual Status

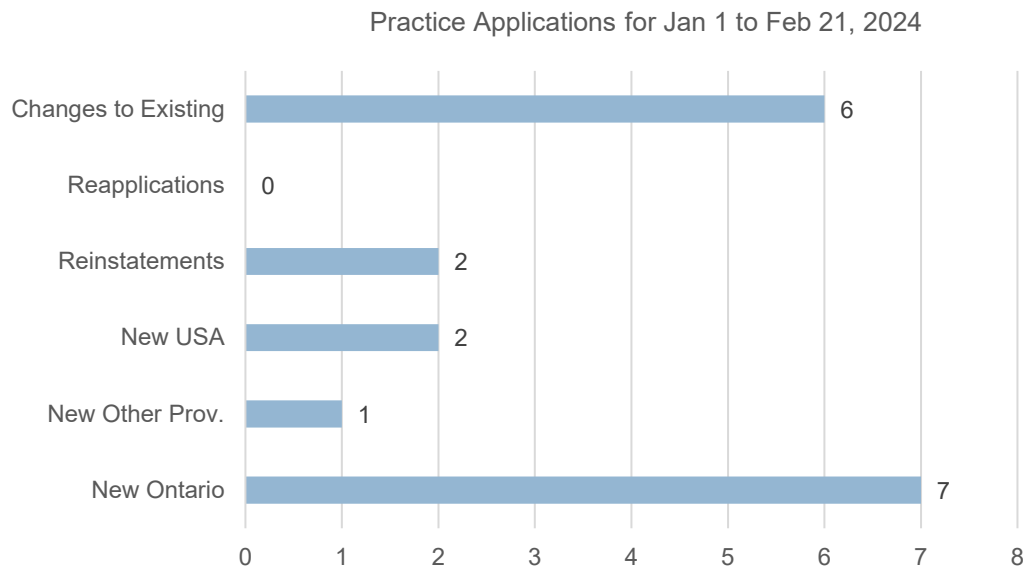


- Total Intern Architect applications received for period was 111;
- Total Student Associate applications received for period was 43;

Certificate of Practice

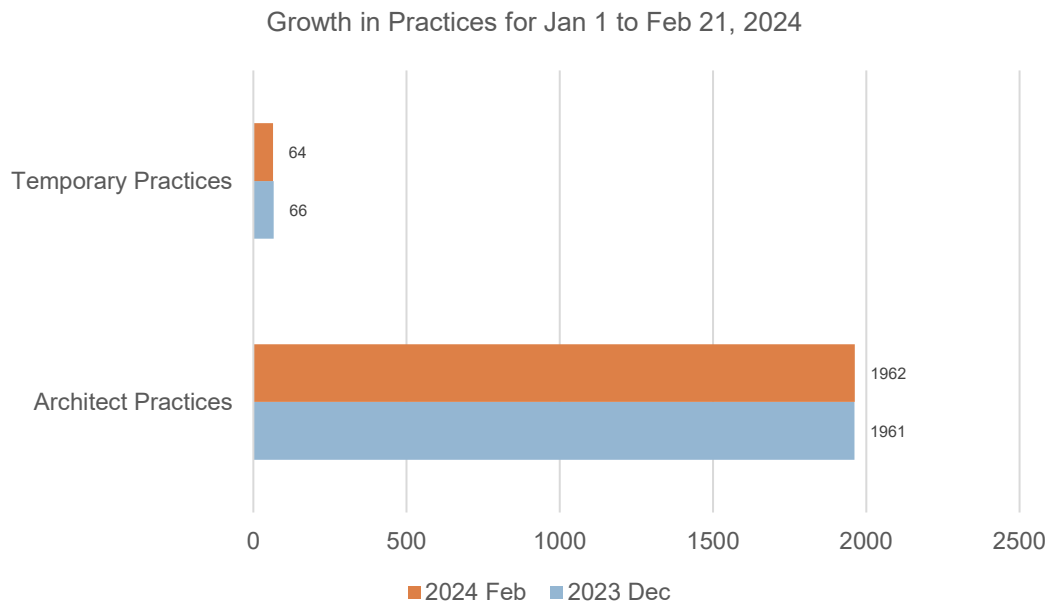


Certificate of Practice Applications



- Total certificate of practice applications received for period were 24
- Total certificate of practice applications approved for period were 18

Growth in Practices



Memorandum

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Butticci
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
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Susan Spiegel	Edward (Ted) Watson
William (Ted) Wilson	Thomas Yeung
Marek Zawadzki	

FOR COUNCIL MEETING

March 7, 2024

(open)

ITEM: 6.5.a

From: Governance Committee

William (Ted) Wilson, Chair	Settimo Vilardi
Susan Spiegel	Elaine Mintz
Michelle Longlade	

Date: February 29, 2024

Subject: Update from OAA Governance Committee

Objective: To provide Council with an update regarding recent activities of the Governance Committee.

The Governance Committee met on February 29, 2024.

The following items of note were discussed by the Committee:

Regulation Amendments

As a result of the recent Standing Committee hearings re. Bill 157, Schedule 1, and in anticipation of the changes to the *Architects Act* to recognize the authority of the OAA to issue limited licences, the Committee undertook a final review of the proposed amendments to Regulation 27 which reflect the OAA Technology Program as it had existed. Recall that Council had directed the Committee to work with staff and legal counsel in regards to this work. These amendments have been sent to MAG for review.

Council Policy re Composition of Executive Committee

As a follow up from the January 19, 2024 OAA Council Meeting, the Committee reviewed and approved the policy to recognize Council decision and direction as to the number of Vice Presidents, including where there is no Immediate Past President. A copy of the Policy is attached.



Remaining OAA Art Work

The Committee considered how to address art work that has been assessed to have no financial value or otherwise to the Association as a result of the work done by an art consultant during the building renovation. The Committee agreed that the art work will be provided to council and staff at a later date or donated.

HR and Multi-year Roadmap for Workforce Planning:

OAA Manager, Human Resources, Kathy Armbrust presented updates on the compensation strategy including the salary pay bands for 2024. Staff compensation is based on the amount of skill, responsibility and effort required in each role. This continues to be a work in progress. The Committee continued to discuss the workforce roadmap including future goals and objectives to future proof the organizational capacity of the OAA.

2024 Committee Work Plan

The 2024 plan was approved. A copy is attached.

Action

None. For information only.

Attachments

2024 Work Plan

Council Policy: Executive Committee Composition



Committee Work plan Worksheet

Annual Committee Work Plan for 2024

Committee: Governance

Members:

Committee Responsibility from Terms of Reference	2024 Action required	To be completed by (date)*:
1 Act Modernization	- Act as the initial sounding board for change	2024+
2 Policy review and development	- Review new and/or updated policies e.g. 1. Human Rights/Anti-discrimination 2. Code of Conduct 3. Council meetings – vote recording 4. Create/Review a 'Reference/resource sheet' of governance best practices for OAA Council to review on a regular basis and reviewed at the outset of meeting agendas.	2024+
3 Council training	- Develop self-evaluation form for council participation (to avoid council pitfalls) - Develop list of recommended training for ongoing council learning and development - Additions/revisions to Councillor training manual	2024+
4. Workforce planning	- Review progress on HR related Operational Recommendations: o Staff structure & organization o Succession planning	2024+
5. Volunteer recruitment & retention	- Develop a plan to enhance volunteer recruitment and retention as well as nominations for Council	2024+

*These are all multiyear projects in which each year there will be successive progress.



Council Policy

Policy Name	Executive Committee Composition
Issue Date	March 7, 2024
Revision Dates	N/A

Purpose

The purpose of this policy is to establish the number of Executive Committee Vice Presidents in relation to the election of an Immediate Past President to the Committee.

Scope

In accordance with the 2021 Operational Review and, in support of the implementation of the OAA Strategic Plan, a governance review was undertaken in 2022. Changes to the composition of Executive Committee and committee leadership were among the key reforms implemented. In addition to the reduction in the number of Vice Presidents, the elimination of the Vice President portfolios has resulted in much greater clarity between operations and policy i.e. Council governance.

The following specific changes were approved by Council on November 24, 2022 as a direct result of the governance review:

- Move from 7(8) Executive Committee members to 5;
- Executive will be comprised of the President, the SVP & Treasurer, the Immediate Past President (IPP), and 2 Vice Presidents.

Upon further review, consideration would need to be made in any given year where there is no Immediate Past President (IPP). The status of IPP is intended for a one-year period as it mirrors the one-year term of President, notwithstanding a member of Council may wish to run for a second consecutive year as President.

At the December 4, 2023 meeting of the Governance Committee this matter was discussed followed by a recommendation to the OAA Council intended to maintain the intent of the governance reforms.

Policy Statement

The Executive Committee will be comprised of the President, Immediate Past President, Senior Vice President & Treasurer and two Vice Presidents. A President may serve two consecutive years. On the second year that the President serves, there is no Immediate Past President. As such, a third Vice President will be elected to serve in a year where there is no Immediate Past President.

Authority and Definitions

From [Regulation 27](#):

16. (1) At a meeting of the Council, the members of the Council shall elect by ballot from among the elected members a president, a vice-president and treasurer and two or more vice-presidents. R.R.O. 1990, Reg. 27, s. 16 (1).

(7) *No person is eligible to hold office as president for more than two terms in succession. R.R.O. 1990, Reg. 27, s. 16 (7).*

17. (1) *The Executive Committee is continued. R.R.O. 1990, Reg. 27, s. 17 (1).*

(2) *The Executive Committee shall be composed of the president, who shall chair it, the vice-president and treasurer, the vice-presidents and, if so elected by ballot by the elected members of the Council, the immediate past president of the Council. O. Reg. 253/96, s. 1.*

From the [OAA ByLaws](#):

6. Terms of Office

The term of office of the President, the Senior Vice-President and Treasurer and the Vice-Presidents shall commence on the day following their election and shall end on the day of election of their respective successors.

From the OAA Council Meeting January 18, 2024:

Action

Council to consider the following motion:

It was moved by Wilson and seconded by Longlade that Council approve the following clarification regarding the composition of the Executive Committee of Council in support of the governance reforms implemented in 2023:

that the Executive Committee will be comprised of the President, IPP, Senior Vice President & Treasurer and two additional Vice Presidents, however a third Vice President will be elected in a year where there is no IPP; and, that the Governance Committee be directed to articulate this direction within a policy document.

-- CARRIED



Memorandum

FOR COUNCIL MEETING

March 7, 2024

(open)

ITEM: 6.5.b

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Buttici
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
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Anna Richter	Kristiana Schuhmann
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William (Ted) Wilson	Thomas Yeung
Marek Zawadzki	

From: Susan Spiegel, Chair, Policy Advisory Coordination Team (PACT)

Len Abelman	Toon Dreessen
James Eduful	Ibrahim El-Hajj
Cory Stechyshyn	John Stephenson
Ted Watson	

Date: February 22, 2024**Subject:** Update on the Policy Advisory Coordination Team's (PACT) work.**Objective:** To update Council on PACT's ongoing work.

PACT met last on February 20, 2024. Meeting dates for the remainder of 2024 are still being finalized.

At their most recent meeting, the Committee Orientation presentation was delivered to PACT and the group also discussed their work plan for 2024 (see attached). The Committee is particularly keen to continue its work on housing affordability and would like to continue to leverage roundtables and big thinks to gain knowledge from "boots on the ground" about emerging and ongoing issues affecting housing affordability in Ontario. Some issues that they have already identified include:

- An examination of the impacts of Bill 23 on the planning approval process.
- The increasing disempowerment of Design Review Panels.
- The benefits and risks of design standardization.
- Defining the "public interest".

Although the Committee has only met once this year, work on many issues has continued including:



- Bill 157, *Enhancing Access to Justice Act, 2023*: On February 1, 2024, the OAA wrote to government to confirm its support for Schedule 1 of Bill 157, *Enhancing Access to Justice Act, 2023*. If passed, Schedule will establish a Limited Licence provision with designated classes of licence mandated through Regulation 27 of the *Architects Act*.

To read the OAA's submission, [click here](#).

On February 21, 2024, the OAA also had the opportunity to deliver an oral deputation to the Standing Committee on Justice Policy regarding this important legislative amendment.

OAA staff continue to monitor the progress of this legislation and will provide updates to Council in real time regarding it.

- Design Standardization of Long-term Care Homes: On December 6, 2023, Assistant Deputy Minister of Long-term Care, Mr. Brian Pollard, issued a memorandum to stakeholders to notify them about plans to explore the standardization of long-term care home design across Ontario.

In response to this, the OAA issued a letter to Mr. Pollard to confirm that the Association and its members stand ready to provide input on using standardized designs and design elements in long-term care to help ensure that the architecture industry's expertise and feedback is captured and reflected in the final processes and products that government creates.

To read the OAA's letter, [click here](#).

- Federal House Design Catalogue: On December 16, 2023, the Honourable Sean Fraser, Federal Minister of Housing, announced that the Canadian government is considering the development of a house design catalogue. Although the RAIC did issue a response to this announcement, it was also a strategic moment for the OAA to take a position.

As such, OAA President Vilardi authored an opinion piece that is currently running in the online issue of *Canadian Architect*. To read President Vilardi's piece, [click here](#). Plans are in place to also pitch this opinion piece to mainstream print media outlets, including the *Toronto Star* and *Globe and Mail*.

Action

None. For information only.

Attachments

2024 PACT Work Plan



Committee Workplan Worksheet

Annual Committee Work Plan for 2024

Committee: PACT

Members:

Committee Responsibility from Terms of Reference	2024 Action required	To be completed by (date):
1. Arrange Roundtable(s) for the year	Big Think discussion (concentrated – include SMEs) Possible topics for 2024: Building conversions (schedule G); Modular housing/construction	Annually (multiple events)
2. Government consultations and policy matters & making presentations to policy makers	Advancing OAA approved policy positions to government Committee to review and provide input into draft government submissions	As needed, and based on government schedules and consultations
3. Queen's Park Picks	Committee involved in selection of the QP picks Attend QP event and consider MPP meetings – tied to QP picks	Spring/summer for QP selections October: QP event and meetings Proactive throughout the year
4. Advancement of Policy Priorities for OAA <ul style="list-style-type: none">- Housing affordability (including Schedule G of the <i>Condo Act</i>, missing middle, modular housing, LTC)- Climate action (including municipal initiatives); also embodied carbon and other emerging issues	Committee to provide input on advancement of issues	Ongoing



<ul style="list-style-type: none">- Support for Building Code consultations- <i>Architects Act</i> modernization (in support of work happening with OOTR)- <i>Employment Standards Act</i> modernization/FARPACTA compliance		
5. National Architecture Policy	Committee to consider involvement based on national ROAC workplan for advancement.	ON HOLD

Memorandum

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Butticci
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
Elaine Mintz	Greg Redden
Anna Richter	Kristiana Schuhmann
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Marek Zawadzki	

FOR COUNCIL MEETING

March 7, 2024

(open)

ITEM: 6.5.c

From: Communications and Public Education Committee (CPEC)

Lara McKendrick, Chair	Mariella Amodio
Pearl Chan	Kurtis Chen
Jon Hobbs	Carl Knipfel
Elaine Mintz	Brigitte Ng

Date: February 22, 2024

Subject: Committee Updates

Objective: To provide an update on CPEC items and initiatives since the January Council Meeting.

Background

In December 2023, Council approved the Committee's proposed Public Outreach Plan which sets out a number of priority items to focus the Association's public-facing activities over the coming years. Council will recall that this is one of the main priorities on the CPEC Work Plan for 2023 and is in direct support of moving the OAA's five year Strategic Plan forward. In fact it was one of the key priorities identified under the pillar of Public Education.

The Communications & Public Education Committee (CPEC) provides oversight and advice for consideration by Council and OAA staff on public education and outreach activities in direct response to the secondary objects set out in the *Architects Act*: "To establish and maintain or to assist in the establishment and maintenance of classes, schools, exhibitions, or lectures in, and to promote public appreciation of, architecture and the allied arts and sciences."

More specifically, the Committee focuses its efforts to advance the public's understanding and recognition that architecture is integral to the quality of life and well-being of society as experienced through a sustainable, resilient, and durable built environment.

Actioning the Public Outreach Plan

Due to unavoidable scheduling constraints in early 2024, the Committee is not able to meet before **March 1**.

Working with staff, the Committee will review its **Annual Work Plan** at its March 1 meeting. In addition to the regular and ongoing committee duties, tactics and next steps to action the Public Outreach Plan are included in this work plan. These include:

- leveraging existing online opportunities to expand outreach to K-12 students;
- reviewing the OAA Funding Program processes to identify opportunities for greater clarity and transparency for applicants, as well as administrative efficiencies.

Other Updates

Conference

As a result of additional discussions regarding the **closing keynote** for Conference 2024, staff are in the process of finalizing paperwork to secure **Toni Morgan**. Toni's personal journey from experiencing homelessness in Toronto to overcoming barriers and finding success will illustrate the importance of supporting those who are precariously housed or altogether un-housed. Toni's speaker profile is available at the link in the attachments section below.

At their March 1st meeting, the Committee will refine the unifying theme for the 2025 Conference to present for Council's consideration at their March meeting. Council will receive this information in a separate memo as soon as it is available.

OAA Funding Program

All submissions have been received and are being reviewed for the OAA's two streams of funding – the Public Awareness Sponsorships and the Special Project Funding (for Local Societies). The Committee will review submissions and allocate funds at its March 1 meeting. Any requests in excess of \$10,000 (per) from the Public Awareness Sponsorship Program deemed worthy by the Committee, will be forwarded for Council's consideration at their May 21 meeting.

Awards Program

The Committee will be meeting again (virtually) in Q1 to review and discuss possible themes for SHIFT2025 to present for Council's consideration at the May 21 meeting.

Action

None. For information only.

Attachments

<https://www.nsb.com/speakers/toni-morgan/>

Memorandum

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Butticci
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
Elaine Mintz	Greg Redden
Anna Richter	Kristiana Schuhmann
Susan Spiegel	Edward (Ted) Watson
William (Ted) Wilson	Thomas Yeung
Marek Zawadzki	

FOR COUNCIL MEETING

March 7, 2024

(open)

ITEM: 6.5.d

From: Building Committee

Lara McKendrick, Chair
Thomas Yeung, Councillor Sheena Sharp, Member-at-Large

Date: February 26, 2024

Subject: Update from OAA Building Committee

Objective: To provide Council with an update on the activities of the Building Committee, including the status of the OAA Landscape Design Competition

The Building Committee held its most recent meeting on February 23, 2024. The following items were discussed.

OAA Presidents' Wall

The Committee reviewed a preliminary quote for the construction of a new Presidents' Wall in the entry-level foyer of the Building, based on a preferred design concept discussed by the Committee at the end of 2023. The details and a recommendation from the Committee is included under a previous item in this Council agenda.

Landscape Design Competition

The Committee reviewed the status of the Landscape Design Competition, noting that the second communication to OAA and OALA members was sent on February 22 via OAA News. The first, in a series of communication efforts, were a media release and special OAA News Bulletin sent the week prior. A dedicated webpage for the Competition has been created and linked to the homepage of the OAA Website. All communication and competition materials has/will be posted there.

The Competition will officially launch on March 20, beginning with a 'kick-off' webinar hosted at 1 p.m. that same day. Registration for the webinar is open for all to attend, and accessible from the above noted webpage. Also open, is the registration for the individual Teams that wish to participate in the competition itself (this is over and above the registration for the Webinar). This 'Team registration' prior to the launch is required in order to confirm eligibility. It is noted that members of OAA Council and/or the Building Committee are not eligible to enter the competition.

The full Competition Brief is being drafted and will be available for review and comment by the Building Committee on March 1. It is anticipated that the Brief will be finalized the following week and available to interested Teams prior to the Competition Launch. The anonymous submission requirements will include a PDF of approximately 20-30 pages, a *précis* version of same for the OAA website, as well as a foam board panel for the public display.

Communication staff continue to develop the communications plan, including the details of public and member engagement throughout the spring. The Competition will close on May 16. The anonymous submissions will be displayed at the OAA building during Doors Open, the weekend of May 25. Review and adjudication by the Technical Advisory Team, and Jury will begin shortly thereafter. The winning submission, as well as the honorable mentions will be presented to Council in June for review and approval. A public event will be held at the Headquarters, the last week of June to announce the winner.

There are many details underway in relation to this major OAA initiative, including the pursuit of sponsorship for the competition phase as well as the construction phase. Council is urged to review the communication and details on the OAA Website.

Annual Work Plan

The Committee finalized its annual work plan for the year. A copy is attached for Council's information.

Final Report – Blower Door Test

The final phase of last year's Blower Door test was completed on January 22, 2024, which included infrared and fog/smoke testing. The results of this work, along with the results of the blower door test conducted late last spring are being compiled by the consultant and will be presented to the Building Committee shortly.

The Committee will meet again on March 1, 2024.

Action

None. For information only.

Attachments

OAA Building Committee 2024 Work Plan



Committee Work Plan Worksheet

Annual Committee Work Plan for 2024

Committee: Building Committee

Members: Lara McKendrick, Chair
Thomas Leung, Councillor
Sheena Sharp, Member-at-large

Committee Responsibility from Terms of Reference	2024 Action required	To be completed by (date):
1 President's Recognition – President's Wall	<ul style="list-style-type: none"> - Obtain pricing for proposed design of President's Wall - Present design concept to Council and pricing/budget 	Proposal and presentation to council in March 2024 Implementation timeline will depend on Council's approval to proceed
2 Landscape Design Competition	<ul style="list-style-type: none"> - Development of competition details and materials - Early spring 2024 over 6-8 weeks – Competition underway and jury selection takes place - Late May 2024 - Jurying takes place - May 2024 – submissions closed and Doors Open display - Final design selection presented to Council, followed by a public event in June at the OAA Headquarters 	January -June/July 2024
3. Landscape Construction Project	<ul style="list-style-type: none"> - Winter 2024/25 – Tendering and sponsorship campaign - Spring/Summer 2025 – Construction underway with majority of work being completed - Spring 2026 – Final elements of construction project completed - Pursuit of sponsorship 	Fall 2024/2025/2026
4. Blower Door Test final report Report	<ul style="list-style-type: none"> - Complete Infrared testing and fog testing - Review full report in Spring with narrative 	Spring 2024



5. Budgets 2025 / Reserve Fund Study	<ul style="list-style-type: none">- Consider recommendations relative to Reserve Fund Study for 2025 capital and maintenance budget	Summer 2024
6. Outstanding items from OAA Renew & Refresh project	<ul style="list-style-type: none">- Complete minor items outstanding from building renovation- Signage; storage doors; close permit	To be completed by summer 2024

Memorandum

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Butticci
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
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William (Ted) Wilson	Thomas Yeung
Marek Zawadzki	

FOR COUNCIL MEETING

March 7, 2024

(open)

ITEM: 6.5.e

From: Kristiana Schuhmann, Vice President & PRC Chair

Date: February 27, 2024

Subject: Practice Resource Committee (PRC) - Update.

Objective: To update Council on Practice Resource Committee (PRC) activities.

Activities Report – Practice Resource Committee (PRC)

Practice Resource Committee had its first meeting of 2024 on Thursday February 22. The meeting was conducted virtually. The meeting focused on the following key items:

Orientation and Review of the 2024 Annual Committee Work Plan:

The Chair, with the support of staff, reviewed the onboarding manual, including roles and responsibilities, attendance, etc. The Committee reviewed and finalize its 2024 Work Plan (see attached) based on the discussions at the Council Planning session in February.

General Updates:

Members were briefed on the Council's February Planning session as well as reminded of the upcoming OAA Conference in May.

Staff provided a brief update on upcoming contract negotiations for the renewal of the [CSA Access Program](#). PRC was asked to provide feedback about the standards included to be brought forward, including additions to the current items in the standards library.

PRC was encouraged to bring forward ideas of topics for the [Practice Advisory Newsletter](#). The next edition is to be e-circulated in March 2024.



The Committee was updated on the [Practice Consultation Program](#)'s IT related work (i.e interface is being updated for ease of use and integration with the IMIS database)

Document Development and Maintenance (refer to PRC Work Plan attached)

Building Code Data Matrices Updates: Given the extensive changes expected in the new edition of the OBC, the data matrices will need to be revised. As per the 2024 Work Plan for the committee, PRC has been tasked with review of the code matrices and code updates. This project was briefly discussed.

Review of Practice Tips: Staff advised of the efforts related to general updates to Practice Tips that are under way (e.g. federal prompt payment legislation, succession planning/retirement, etc). PRC is expected to be involved in the review of the documents.

Other general practice topics/Emerging Issues discussed:

- Pro-Demnity's Policy Changes effective on April 1, 2024
- Discussion on Site Safety - R. v. Greater Sudbury (City) Supreme Court Decision
- Human Resources – Misunderstanding regarding employment law and practice's policies

Action

None. For information only.

Attachments

PRC's Annual Committee Work Plan for 2024

Committee Workplan Worksheet

Annual Committee Work Plan for 2024

Committee: Practice Resource Committee

Members: Kristiana Schuhmann (VP and Chair), Don Ardiel, George Bitsakakis, John Ciarmela, Richard Hammond, Sara Jordao, Changhong Sun, Linda Vela, Nevil Wood, Wendy Yu, Leslie Parker (Pro-Demnity Representative)

Committee Responsibility from Terms of Reference	2024 Action required	To be completed by (date):
1 OBC Matrix Review & Associated Resources New Edition of the Ontario Building Code Expected Spring 2024	<ul style="list-style-type: none"> - Committee to participate in revising and updating to reflect OBC change & code harmonization 	End of 2024/2025
2 Address emerging issues	<ul style="list-style-type: none"> - Committee to reflect on current trends, challenges, affairs and opportunities in practice - PAS to bring recurring issues from Hotline to committee as a sounding board - Repetitive topics may become website content or Practice Tips – Committee to assist 	Ongoing – be nimble
3 Document development and maintenance	<ul style="list-style-type: none"> - Practice tips, regulatory notices, peer support docs (existing to be refreshed) Committee to provide input and assist with review. - Create new content (wish list: retirement/succession planning, federal prompt payment, RFP language, modular construction, AI) 	End of 2024/ongoing
4. Public consultation – Committee provides review, input and feedback function	<ul style="list-style-type: none"> - CSA standards - OBC and NBC harmonization (push for climate focus & step codes) Committee to mobilize when asked to respond - Construction Act updates 	Ongoing/ depends on Government
5. Input regarding liaison with other organizations	<ul style="list-style-type: none"> - EABO (development/review of forms) - OGCA (committee to comment on Doc 100 updates) - Pro-Demnity (provide discussion forum for practice issues that may overlap with liability/risk) 	Ongoing

Memorandum

To: Council

Settimo Vilardi	Loloa Alkasawat
J. William Birdsell	Jim Butticci
Kimberly Fawcett-Smith	Christina Karney
Natasha Krickhan	Jenny Lafrance
Michelle Longlade	Lara McKendrick
Elaine Mintz	Greg Redden
Anna Richter	Kristiana Schuhmann
Susan Spiegel	Edward (Ted) Watson
William (Ted) Wilson	Thomas Yeung
Marek Zawadzki	

FOR COUNCIL MEETING

March 7, 2024

(open)

ITEM: 7.1

From: Lara McKendrick, Vice President

Date: February 29, 2024

Subject: OAA Local Society Annual Reports for 2023

Objective: To provide Council with the Local Society Annual Reports for 2023.

Each year, the OAA's Local Architectural Societies are requested to submit an annual report to the OAA Council as a mechanism for reporting as well as for the purpose of sharing information and activities with the other Societies. The information is also posted on the OAA Website at the bottom of [this page](#).

In order to streamline the process of reporting and to continue the procedure that was implemented in December 2011, each Society is requested to submit an annual report and financial statements by the first deadline of the Special Project Funding (SPF) requests—this year, that date was Monday, January 29.

At this time, the following 12 annual reports from the 14 active Local Architectural Societies have been received:

- Grand Valley Society of Architects (GVSA);
- Hamilton and Burlington Society of Architects (HBSA);
- London Society of Architects;
- North Bay Society of Architects (NBSA);
- Northern Ontario Society of Architects (NOSA);
- Niagara Society of Architects (NSA);
- Northwestern Ontario Society of Architects (NWOSA);
- Ottawa Regional Society of Architects (ORSA);
- St. Lawrence Society of Architects (SLVSA);

- Toronto Society of Architects (TSA);
- Trent Society of Architects; and
- Windsor Region Society of Architects (WRSA).

Algoma Society of Architects stated it had no activity for the past year, and therefore no financials to submit. The Architecture Graduate will continue working with the Northumberland Durham Society in order to receive all outstanding information.

The received documents are shared here for Council's information, and will be posted on the OAA Website this month. The remainder will be appendices to the Communications and Public Education Committee report for the next Council meeting.

Action: **None. For information only.**

Attachments: 2023 Local Societies Annual Reports Package.pdf

GVSA

Grand Valley Society of Architects

ANNUAL REPORT TO OAA COUNCIL

Feb 9, 2024



EXECUTIVE COMMITTEE

CHAIR	Ana Gascon Marco
VICE-CHAIR	Morgan Wright
TREASURER	Mike Trussell
SECRETARY	Greg Piccini

OVERVIEW OF ACTIVITIES

2023 was a year where in-person events started to become a new normal again. Several continuing education events, paired with social gatherings, occurred throughout the year. The GVSA monthly meeting also started to happen in-person, which allowed for additional fluidity when having conversations and making decisions.

This year, our focus is to start bridging the gap and establish open communications with other organizations and associations in our community, to help grow our network and expand our reach. We are also working on organizing networking events for both newcomers and 'old-timers', to make room for conversations that would hopefully lead to grow the architectural community in our communities.

Several changes have occurred within the executive this year. The previous Events Coordinator has taken the role of Secretary. Both the Events Coordinator and Vice Chair positions have been filled with the current Student Liaison Coordinator.

The Web & Social Media coordinators have been working for the past several months in a new website. With the new website we want to show case the work of our members, so the public can better relate to what architecture is. Elections will be conducted later on this year for selecting a new chair for the upcoming 2024-25 season. Below are the current active GVSA committees:

Communications, Brian Torrens

Web & Social Media, Dobrina Encheva & Sara Radcliffe

Student Liaison, Morgan Wright

Equity, Diversity and Inclusion, Sulaf Alhusaini & Rubina Khan

Continuing Education, Yvonne Ip

Events, Morgan Wright

OAA Conference, David Thompson

OAA Council Liaison, Bill Birdsell

CONTINUING EDUCATION

Writing Architecture

February 9th

With the help and encouragement of the OAA and the RAIC, The Right Angle Journal has designed a 45-minute seminar on the subject of architectural writing. Writing Architecture, is based on the presentation delivered at the RAIC Conference in May 2022, but is much expanded, and more collaborative.

Writing Architecture covers most forms of writing that architects may have occasion to create, from job applications, to professional correspondence, to thought leadership pieces. The main focus of the seminar is encouraging architects to write - better, more often, more effectively, and with more confidence - turning architectural skills into writing skills.

Trusscore: Designing with High-Performance PVC Wall & Ceiling Systems

March 28th

Trusscore: Designing with High-Performance PVC Wall and Ceiling Systems

DATE: Tuesday March 28, 2023

TIME: 12:00 pm - 1:00 pm

LOCATION: Trusscore Experience Showroom, 111 Weber St W, Kitchener

REGISTRATION: [Register Now](#)

1.0 Hours Structured Learning



By the end of this course, participants will be able to:

- Understand the benefits and applications of high-performance polymer wall and ceiling systems to improve the health, safety, and well-being of occupants.
- Define the advantages of using polymer wall and ceiling systems vs. alternatives like FRP and drywall.
- Discuss the types of polymer wall and ceiling systems available and how to use them to meet the required design and performance criteria.
- Understand the environmental benefits of using polymer wall and ceiling systems.

RWDI Guelph Facility Tour

October 18th

RWDI Guelph Facility Tour

DATE: Wednesday October 18, 2023

TIME: 4:00 p.m. - 6:00 p.m.

LOCATION: [RWDI Guelph](#)

[Register here](#)

1.0 Structured Learning Hours



RWDI is a wind and environmental engineering consulting firm founded in Guelph, Ontario. The firm's facilities include offices around the globe; they operate five boundary-layer wind tunnels, and other testing facilities that have been involved in some of the world's tallest skyscrapers and landmark structures. The tour will include a tour of the Guelph wind testing facility as well as the model shop.

evolv1 Building Tour & Dinner

November 1st

evolv1 Building Tour & Dinner

DATE: Wednesday November 1, 2023

TIME: 5:00 p.m. - 8:30 p.m.

LOCATION: [evolv1, 420 Wes Graham Way, Waterloo ON](#)

[Register Here](#)

1.0 Structured Learning Hours



Evolv1 had been certified as the first Zero-Carbon Building-Design project and has achieved Zero-Carbon Performance through CaGBC. The tour of evolv1 was to be led by Adrian Conrad (C.O.O of The Cora Group), Thor Neumann (Sr. Project Manager of The Cora Group) and Tova Davidson (Sustainable Waterloo Region's Executive Director).

Attendees would have toured the LEED Platinum-certified building and learnt

about the sustainable features of evol1 including: High performance building envelope, the solar wall, HVAC system, Geothermal system, 3 storey living wall, solar array, rain water harvesting and EV charging stations.

ADDITIONAL EVENTS

In addition to all the courses and seminars mentioned above, the GVSA shared with its members information about the following events:

Ontario WoodWorks: Delivering Mid-Rise Housing Solutions

February 15th & 16th

TSA Technical Series: Life Cycle Assessment Workshop

April 4th

Ontario WoodWorks!: Understanding the New EMTC Provisions in the OBC

April 27th

Ontario WoodWorks!: Mass Timber Construction at Canadian Nuclear Laboratories

May 10th

RAIC Volunteer Opportunities

September 3rd

Commuting Communities Exhibition Opening

September 15th

OAA's President Visit

October 24th

Highlights of Sudbury: An OAA Virtual Special Event

October 26th

Ontario Wood WORKS!: Mass Timber Construction at Canadian Nuclear Laboratories

DATE: Wednesday May 10, 2023

TIME: 12:00 pm - 2:00 pm

LOCATION: Online

REGISTRATION: [Register Now](#)



Mass Timber Construction at Canadian Nuclear Laboratories

Webinar Wednesday May 10, 2023
12:00 - 2:00pm EST

Commuting Communities Exhibition Opening

DATE: Friday September 15, 2023

TIME: 6:30pm - 7:30pm

LOCATION: 15 Main St, Cambridge ON

Join us on Friday, September 15, 2023, at 6:30pm at 15 Main St Cambridge for the opening reception of "Commuting Communities", an exhibition of undergraduate student projects from the Winter 2023 semester showing visions for increasing housing densities at future ION stations in Cambridge that are inclusive, affordable, and safe, while beautifully strengthening a sense of community. The focus of the studio was to consider what it would take to achieve Equitable Transit-Oriented Development (ETOD) around each station, including planning and financing strategies that could lead to more inclusive neighbourhoods, factoring in important issues like affordability, reconciliation, and biased gentrification.

This event is FREE and open to the public, so we look forward to seeing you there!

The exhibition runs from September 15th-29th, 2023, 4:30-7:30pm daily.

Project Management for Architects

Toronto Session: October 2023

Vancouver Session: November 2023



PUBLIC EVENTS SPONSORSHIPS

Boots on the Ground (BOG) Guelph

March 8th

This year the GVSA was a silver sponsor for the Boots on the Ground (BOG) Guelph event. This is a free event that promotes high-performance building, and includes a mini-trade show, three short presentations and networking opportunities.

High Performance Design Meets Boots on the Ground Guelph

DATE: Wednesday March 8, 2023

TIME: 6:00 pm - 9:00 pm

REGISTRATION: [Request an Invite](#)

Passive Buildings Canada, in partnership with *Evolve Builders Group* and *The Architect Builders Collaborative*, are bringing "Boots on the Ground" to Guelph.

Presentations will include:

- Domestic Scale Constructed Wetlands For Wastewater Treatment- by Andrew Hellebust & Garrett Johnson
- Rural Life in a Straw-bale Home- by Steve Tedesco
- Is more always better? - by Ana Gascon Marco & Kim Degenkolb

Homer Watson House & Gallery: Mother's Day Garden Party Sponsorship

March 30th & November 2nd

Homer Watson
House & Gallery

MOTHER'S DAY
Garden
Party

SATURDAY MAY 13, 12 - 4PM
1754 OLD MILL ROAD, KITCHENER, ON

ACTIVITIES | REFRESHMENTS | MUSIC | POP-UP SHOP

Purchase tickets at homerwatson.on.ca
519.748.4377 | marketing@homerwatson.on.ca

Lady Glaze
DOUGHNUTS

COOL AUNT
CREATIVES

Culture Talks

March 30th & November 2nd

Culture Talks 2023 continues conversations between artists, architects, designers, city builders, and urbanists, shining a light on exemplary buildings and public art projects, and exploring the future role of artists and architects as cultural placemakers.

Culture Talks are presented in partnership with Perimeter Development Corporation, with support from the Grand Valley Society of Architects.

Culture Talks: Peter Soland

DATE: Thursday November 2, 2023

TIME: 6:30 p.m.

LOCATION: The Walper Hotel

1.0 Structured Learning Hours



KWAG Culture Talks: Lisa Rapoport

DATE: Thursday March 30, 2023

TIME: 6:30 pm - 7:30 pm

LOCATION: Walper Hotel, 20 Queen St S, Kitchener

REGISTRATION: [Register here](#)



CULTURE TALKS

Art, Architecture and the Public Realm

Lisa Rapoport from
PLANT Architect, Inc.

THURSDAY 30 MARCH
6:30 PM

The Kitchener-Waterloo Art Gallery and Perimeter Development Corporation invite you to the next event in our Culture Talks series, featuring architect Lisa Rapoport, founding partner of PLANT Architect Inc.

Our 2023 Culture Talks series continues to shine a light on the exemplary role that artists, architects and urban designers make as cultural placemakers.

THURSDAY 30 MARCH | 6:30 PM | WALPER HOTEL, 20 QUEEN ST. S, KITCHENER

Tickets for Culture Talks are \$20+HST and are available at [kwag.ca](#) or by calling 519.579.5860 x216.

KITCHENER-WATERLOO
ART GALLERY [KWAG.CA](#)

THE WALPER HOTEL

PERIMETER

GVSA
Grand Valley Society of Architects

GVSA STUDENT AWARD

April 2023



The GVSA is supporting its **third annual student awards program** with cash prizes for students in the field of architecture studying at local post-secondary schools. The awards program is intended as a way to strengthen engagement between the GVSA and the next generation of architects, designers, and technologists within our community.

This award is open to students in their 3rd year enrolled at the following programs:

- . University of Waterloo School of Architecture
- . University of Waterloo Architectural Engineering
- . Conestoga College Architecture - Construction Engineering Technology
- . Conestoga College Architecture - Project and Facility Management

The amount of entries for the award this year was more than four times the previous year (23 submissions total). This year, the jury was composed of several local architects which reviewed the projects based on the quality of the Submission Content and the adherence to the Technical Requirements.

Submission were split into two categories: 1 category for university applicants, and one for college applicants, and each category received

- . 1 main prize (\$1,000) and,
- . 1 honorable mention (\$500)



2021-2022 TOP PRIZE

KEYSTONE RESIDENCE - CONESTOGA COLLEGE (A-CET)

Nisreen Al-Halimi
Tamara Bell
Tom Cai
Addy Katerberg
Harley Potter



2021-2022 TOP PRIZE

THE VALLEY - UNIVERSITY OF WATERLOO (ARCHITECTURAL ENGINEERING)

Ethan Paquette

Nicolas Gomes

Stefan Fankovic

Mapendo Ngilinga de Carvalho



2021-2022 TOP PRIZE

THE VALLEY - UNIVERSITY OF WATERLOO (ARCHITECTURAL ENGINEERING)

Ethan Paquette

Nicolas Gomes

Stefan Fankovic

Mapendo Ngilinga de Carvalho



2021-2022 HONORABLE MENTION

THE LIVING GATEWAY - UNIVERSITY OF WATERLOO (ARCHITECTURAL ENGINEERING)

Rose Tabassi
Alexa Quattrociochi
Sharuja Mathanamohan
Maria Luisa Delorenzis

SOCIAL & NETWORKING EVENTS

Spring Fling: GVSA Networking and Social Event

DATE: Tuesday March 21, 2023

TIME: 6:30 pm

LOCATION: AOK Craft Beer + Arcade, **165 King St W Unit B03, Kitchener**

REGISTRATION: [Register Now](#)

Spring Fling

GVSA NETWORKING AND SOCIAL EVENT

TUESDAY, MARCH 21

@ 6:30PM

AOK CRAFT BEER + ARCADE

165 KING ST W UNIT B03, KITCHENER

**PLEASE RSVP IF YOU PLAN ON ATTENDING
@ [GVSARCHITECTS.COM/UPCOMING-EVENTS](https://gvsarchitects.com/upcoming-events)**

☺ MEET OTHER ARCHITECTS, INTERN ARCHITECTS (IAP)
AND INTERNATIONALLY TRAINED PROFESSIONALS (ITP)

☺ FIND AN OAA MENTOR

☺ MEET YOUR 2023 GVSA EXECUTIVE COMMITTEE

CSC Grand Valley Chapter and GVSA Golf Social

DATE: Tuesday July 18, 2023

LOCATION: Dundee Country Club, 1801 Queen St, New Dundee ON

REGISTRATION: [Register Now](#)

Registration Closes Tuesday July 11



CSC
Grand Valley Chapter



GVSA
Grand Valley Society of Architects

2023 GOLF SOCIAL

Tuesday July 18th

<p>Location: Dundee Country Club 1801 Queen St, New Dundee ON N0B 2E0</p> <p>Schedule: 10:30 AM - Registration 12:00 PM - TEE OFF (Shotgun) Lunch on Course 4:00 PM - Reception 5:00 PM - Dinner</p> <p>Sponsorship:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Tournament Sponsor</td> <td style="width: 15%;">\$1,500.00</td> <td style="width: 55%;">Introduction @ Dinner, Signage @ registration, Logo on all media + 2 Door Prizes valued @ \$500 each.</td> </tr> <tr> <td>Dinner Sponsor</td> <td>\$1,000.00</td> <td>Introduction @ Dinner, Logo on tables & media + 1 Door Prize valued @ \$500.</td> </tr> <tr> <td>Lunch Sponsor</td> <td>\$500.00</td> <td>Logo at lunch & media + 1 Door Prize valued @ \$200.</td> </tr> <tr> <td>Wine Sponsor</td> <td>\$500.00</td> <td>Logo at table & media + 1 Door Prize valued @ \$200.</td> </tr> </table> <p>Competition Sponsors:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Mens Longest Drive</td> <td style="width: 15%;">\$250.00 EA</td> <td style="width: 55%;">Sign at Tee box</td> </tr> <tr> <td>Womens Longest Drive</td> <td></td> <td>\$100 Gift Provided to winners.</td> </tr> <tr> <td>Mens Closest to the Pin</td> <td></td> <td></td> </tr> <tr> <td>Womens Closest to the Pin</td> <td></td> <td></td> </tr> <tr> <td>Closest to the Line/Target</td> <td></td> <td></td> </tr> </table>	Tournament Sponsor	\$1,500.00	Introduction @ Dinner, Signage @ registration, Logo on all media + 2 Door Prizes valued @ \$500 each.	Dinner Sponsor	\$1,000.00	Introduction @ Dinner, Logo on tables & media + 1 Door Prize valued @ \$500.	Lunch Sponsor	\$500.00	Logo at lunch & media + 1 Door Prize valued @ \$200.	Wine Sponsor	\$500.00	Logo at table & media + 1 Door Prize valued @ \$200.	Mens Longest Drive	\$250.00 EA	Sign at Tee box	Womens Longest Drive		\$100 Gift Provided to winners.	Mens Closest to the Pin			Womens Closest to the Pin			Closest to the Line/Target			<p>Registration:</p> <table border="0" style="width: 100%;"> <tr> <th></th> <th style="text-align: center;">Member</th> <th style="text-align: center;">Non-Member</th> </tr> <tr> <td>Individuals*</td> <td style="text-align: center;">\$200.00</td> <td style="text-align: center;">\$225.00</td> </tr> <tr> <td>Foursome*</td> <td style="text-align: center;">\$750.00</td> <td style="text-align: center;">\$850.00</td> </tr> <tr> <td>Dinner Only</td> <td style="text-align: center;">\$75.00</td> <td style="text-align: center;">\$75.00</td> </tr> </table> <p>*Includes Golf, Lunch, Dinner & Wine</p> <p>Lots of Door Prizes to be won!</p>		Member	Non-Member	Individuals*	\$200.00	\$225.00	Foursome*	\$750.00	\$850.00	Dinner Only	\$75.00	\$75.00
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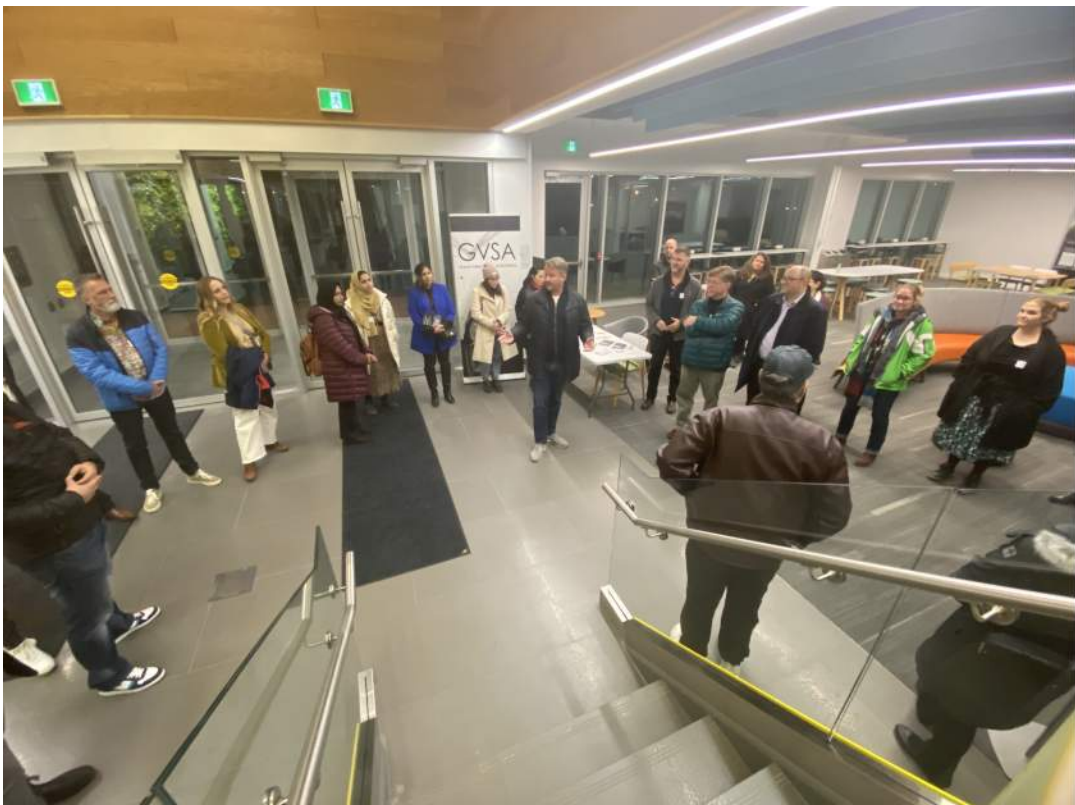
GVSA

Grand Valley Society of Architects



evolv1 Tour
November 1st





Boots on the Ground (BOG) Guelph March 8th



Culture Talks: Peter Soland
November 2nd



GVSA - 2023 Financial Report

[illegible]

REPORT PREPARED BY:

Ana Gascon Marco OAA, RAIC, CPHD
Chair, Grand Valley Society of Architects
grandvalleyarchitects@gmail.com



Hamilton/Burlington
Society of Architects

ANNUAL REPORT

EXECUTIVE COMMITTEE

AGATA MANCINI, Chair

JENNIFER KINNUNEN, Vice Chair

ESTHER LINK, Treasurer

DEVIN BRAUN, Secretary

2023





OVERVIEW OF ACTIVITIES



2023 was the year to try out new meeting times, locations and hosting efforts. The year began with the focus on connecting to membership that might have been limited by previous, repetitive meeting dates, and increasing accessibility to the monthly discussions and learning initiatives. The decades-long tradition of meeting location was shaken-up, as a way to connect more directly to local restaurants, event spaces, and firm offices while also catering to a changing membership. Hosting meeting details on the new and improved website was also an effort to connect quickly and easily with our membership and keep everyone up to date with the society. Throughout the year some of our meetings were hosted at local architectural firm offices, while also providing video conference access. This was an attempt to reach the larger membership and allow firms to welcome each other into their homes.

In addition to reaching out to HBSA members and affiliates, the Society placed focus on reconnecting with the Construction Specifications Canada Hamilton / Niagara Chapter (CSC H-N) to discuss a return to regular continuing education events and the revival of the annual charity golf tournament. Throughout the year, several of the Society's events incorporated continuing education opportunities for members spanning a range of topics such as the intersection of urban expansion and gentrification, and implications to the approvals process brought on by recent municipal and provincial legislation changes.

On October 30th, the HBSA and the North Bay Society met virtually with OAA President Settime Vilardi and Kristi Doyle. The OAA reviewed the Society Toolkit—a direct result of the Society Chairs' meeting held in Sudbury earlier this year with open discussion and networking following the discussion.

The HBSA ended the year with a Holiday Party at the historic Powerhouse restaurant in Stoney Creek where we kicked off the annual Sock Drive – a collection initiative for warm socks which get donated to local missions and support groups. Other events included:



COMMUNITY ENGAGEMENT

Passive House Conference

Hamilton held the 2023 Passiv House Conference, where a select group of specialized HBSA members spoke on various topics and volunteered throughout the conference. The HBSA was a Silver Sponsor for this conference donating \$1,695.

Hamilton Doors Open

This local event returned May 6-7, 2023, and the HBSA was pleased to support the Architectural Conservancy of Ontario's annual celebration of our local built heritage with a \$1000 donation.

Threshold School of Building - Bayfront Builders Challenge 2023

Members of the HBSA participated in the Threshold School of Building Garden Furniture Building competition June 10th for the fourth time. Two teams from HBSA-YAH participated in the challenge, designing and building high-quality, innovative garden furniture, which was then auctioned off to local community members. The event helped to raise awareness of the School of Building and their programs to train at-risk youth in the building trades.

Golf Tournament

CSC Hamilton-Niagara organized a long time favourite event of industry professionals and sponsored by the HBSA, the summer golf tournament was a hit. There were almost 80 industry professionals who participated in the day and the HBSA fundraised proceeds will be donated to Food4Kids Hamilton, directly benefiting our community's children.

Sock Drive

YAH and HBSA also participated in our annual sock drive where 200 pairs of socks were collected to donate to vulnerable members in our community through local Missions and supportive services.

CoBALT Connects' Hamilton Winterfest

Some of your HBSA and YAH members volunteered their time to support the local winterfest design-build. This year, designing a 6-hole, mini-golf installation, on the theme of 'toys from every decade' that will be enjoyed by the community throughout the month of February 2024.



CONTINUING EDUCATION

The HBSA organized several continuing education opportunities for its members in partnership with various organizations such as:

Steligenca - ArcelorMittal

The Steligenca® initiative by ArcelorMittal Global R&D presented a series of building case studies that compared the speed of erection, the cost and environmental impacts of a functional equivalent building using alternative designs than the concrete baseline. The presentation focused on a six-storey mixed commercial/residential building located in Hamilton in which three structural scenarios for the same building were analyzed covering steel, concrete, and mass timber construction. Subsequently, information regarding ArcelorMittal decarbonization, net Zero roadmap and XCarb Low-carbon steel offering for construction was discussed.

Sound Solutions Facade Systems

At the beginning of the 2023 year, Sound Solutions hosted the HBSA meeting which was an opportunity for them to showcase new and innovative exterior cladding materials, interior and exterior acoustic materials as well as other architectural solutions.

AGH Festival Panel Discussion & Film Screening

During the fall, HBSA and YAH sponsored the showing of TVO's The Life-Sized City Season 3 Episode 5 - Hamilton. This episode showcased how young people, seeking opportunities, are priced out of the Toronto area, and how Hamilton provides a place of both affordable housing as well as opportunity. Following the episode viewing, a discussion panel was hosted to bridge to topics of local art, architecture and community building. The HBSA's very own Ken Coit, Director of Heritage and Urban Planning with the City of Hamilton hosted the film's featured local architects, entrepreneurs and artists to discuss the viewing as well as local initiatives five years later. The discussion was also an open platform for viewers to ask questions and connect with the speakers and each other.

The HBSA participated in several initiatives that helped to advocate for positive working relationships with the City of Hamilton as well as other industry groups, which helped to inform policies that promote the betterment of our built environment as well as the profession of architecture:

City of Hamilton

Official Letters Issued by HBSA

- Response to Hamilton's Housing Crisis and call for action (refer to appendix)
- Two-way main street conversion

Housing Density Studies

- Various member-firms within the city supported the City of Hamilton's Planning Department with housing density studies as a means to test modifying density targets, by-laws, and other planning initiatives.

Development Industry Liaison Group (DILG)

- The HBSA circulated the 2023 update to Hamilton's Engineered Design Guidelines through DILG distribution.

Hamilton Halton Home Builders' Assoc. / West-End Home Builders' Assoc.

- The HBSA collaborated with both groups providing feedback to the City of Hamilton regarding various topics including the City's draft zoning changes. WE HBA advocated for regulations that reflect sensitivity to today's context and streamlining zoning to enable further opportunities for as-of-right permissions to support new housing demands.



SPECIAL FUNDING

The OAA contributed to several initiatives the Society undertook in 2023, including:

Website Redesign (Completed scope of 2022 funding)

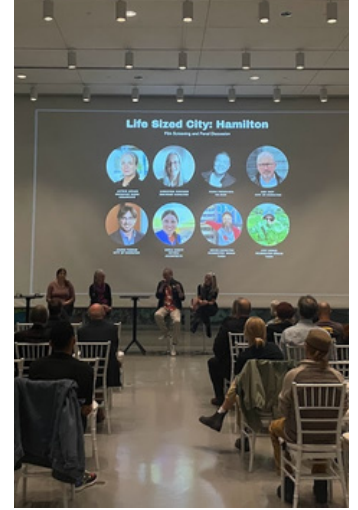
- This amount was put towards a complete redesign of the HBSA website to make consistent updating more convenient and accessible.

Power of Design Photography Book (\$5,000)

- The Power of Design Photography Exhibition, which was funded in previous years, will become a permanent publication that showcases the architecture of hydro-electrical buildings in Hamilton. Our Affiliate member, Francis Fougere, gave an update at the last society meeting, that the documentation phase is advancing well.



A YEAR IN PICTURES





A YEAR IN PICTURES

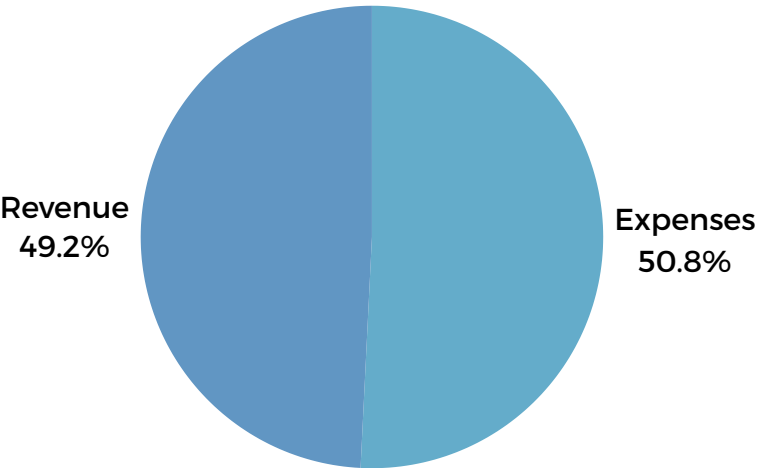




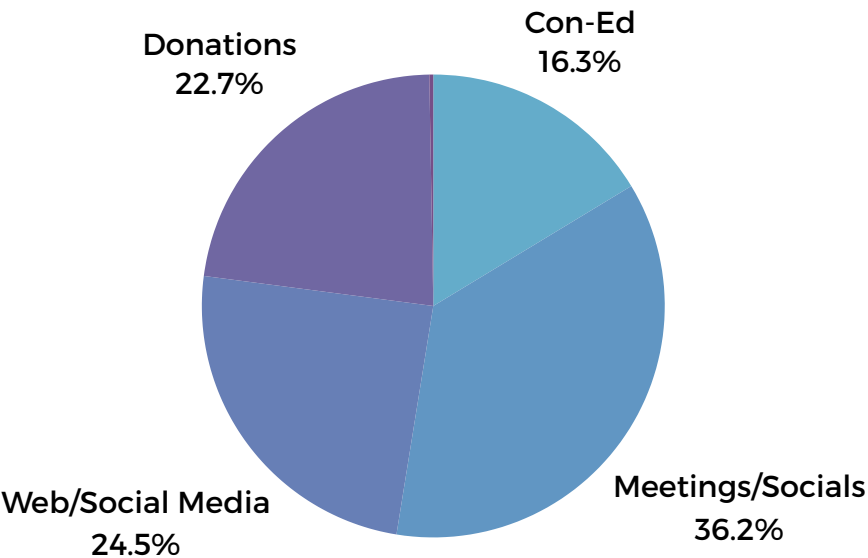
FINANCIAL REPORT

The HBSA accounts saw greater activity with the return to in-person events and meetings. In order to offset the impacts of the pandemic as well as rising inflation the HBSA saw its in-person meeting costs rise significantly over previous years which is another reason why we have begun diversifying our in-person venues. The society maintains a net positive account in order to support the coming year.

Revenue & Expenses



Expenses by Category





FINANCIAL BREAKDOWN

January 1 to December 31, 2022

Starting Balance				\$ 25,297.57
	Expense	Revenue	Profit/Loss	
HBSA Meetings (in-person)	\$4,021.46		(\$4,021.46)	
HBSA Winter Social (Splitsville Bowling)	\$627.52		(\$627.52)	
HBSA Summer Social (Roselawn bowling)	\$601.99		(\$601.99)	
HBSA Holiday Party	\$2,257.41		(\$2,257.41)	
CSC-HN & HBSA Golf Tournament	\$600.00		(\$600.00)	
HBSA/YAH - TSOB Bayfront Builders	\$1,398.96		(\$1,398.96)	
HBSA/YAH - AGH Film Fest	\$3,384.07		(\$3,384.07)	
Donation to Doors Open	\$1,000.00		(\$1,000.00)	
Passiv House Silver Sponsor	\$1,695.00		(\$1,695.00)	
Membership Dues OAA		10,180.00	\$10,180.00	
Membership Dues Affiliate Members		4,905.00	\$4,905.00	
OAA 2023 Special Funding		5,000.00	\$5,000.00	
Misc. / Banking Fees	\$57.00		(\$57.00)	
Website / Social Media	\$677.03		(\$677.03)	
Social Media	\$565.00		(\$565.00)	
Website Rebuild deposit	\$3,840.00	\$ 4,000.00	(\$3,840.00)	
	\$20,725.44	\$20,085.00	(640.44)	
Ending Balance				\$ 20,623.24



APPENDICES



Hamilton/Burlington
Society of Architects

June 13, 2023

Dear Mayor Horwath and City of Hamilton Councilors,

As members of the Hamilton/Burlington Society of Architects (HBSA), we urge you to take immediate action to address the housing crisis in our city. We petition Hamilton City Council to actively support organizations providing assistance to the unhoused by removing barriers to temporary shelter for the approximately 1,600 people currently living on the streets of Hamilton.

On April 10th, 2023, Hamilton City Council unanimously voted to declare a state of emergency related to homelessness, opioid addiction, and mental health. However, organizations capable of addressing this urgent need are being hindered. The Hamilton Alliance for Tiny Shelters (HATS), a community-led group, has been actively working to alleviate this crisis by advocating for the construction of small 'villages' comprising 25-50 tiny shelters as temporary supportive housing. These 'villages' would offer shared washroom facilities, security, support workers, and workshops. Despite proposing nineteen different site options during nine presentations to Council, all of which were rejected, similar models have been successfully implemented in over 200 locations throughout the US and Canada. We call on Hamilton City Council to support this work through concrete actions, not just performative statements of support and concern.

Council's current drawn out response on the heels of the State of Emergency contrasts sharply with the expedited response demonstrated by the provincial government during the Covid-19 pandemic. Order REG2020.0270.e issued on April 10th, 2020 provided exemptions pertaining to the construction of temporary health and residential facilities, and the conversion of existing buildings for these same uses. The directive removed the requirement to obtain a building permit, comply with the Ontario Building Code, and certain by-laws and sections of the Planning Act. This shows that a prompt and effective response is not only feasible, but also safe.

Regrettably, the City of Hamilton's current pace is not surprising. Council's decision to lift the Shelter Health Networks injunction in October 2020, shortly after the onset of the second wave of Covid-19, erased the progress made in on-street health outreach programs, hindering continuity of care and integration into full-time housing for unhoused individuals.

The HBSA insistently calls for the Mayor and Hamilton Councilors to:

1. Reestablish the statutes of the injunction on the by-law for evictions and rebuild the relationship with Shelter Health Network by funding continuous social and health services and outreach programs to serve all new Tiny Shelter Sites.



Hamilton/Burlington
Society of Architects

2. Issue a list of city-owned lands (such as Highland Gardens, sites along Burlington Street, Kay Drage field, Barton Reservoir, etc.), which will permit currently unhoused individuals to set up temporary shelters and tents without the threat of police and by-law officers forcing relocation. Provide resources to support network health and social workers.
3. Compel each ward to provide a site within their boundary to support a village of 25-50 tiny homes. Each site must be a minimum of 1 acre in size, located outside of the downtown core, must be served by transit, and accessible for pedestrians and services such as garbage removal vehicles. Some examples of currently vacant city-owned lands that meet the criteria are Cathedral Park (Ward 1), Tiffany Barton (Ward 2), and Dominion Glass Plant (Ward 3). It should be noted that while access to municipal washrooms is not necessary, it significantly simplifies the work that HATS must undertake to set up and operate each village and the associated costs to support your declaration of a state of emergency.
4. Open an emergency shelters office to partner with HATS in developing additional tiny shelter sites throughout the city, identified from the list. Provide additional funding for more shelters, comfort trailers, and security services.
5. Issue an emergency Order in Council in the spirit of Reg2020.0270.e which removes Planning and Building Department obstacles that hinder organizations such as HATS from providing temporary shelter, while ensuring safety through professional oversight. Under this order, re-evaluate the sites previously suggested by HATS for compliance.
6. Permit the utilization of First Ontario Place and Cathedral High School for temporary housing, as was done during the Covid-19 State of Emergency.

Given the gravity of the situation, we maintain that it is critically important for Council to thoroughly consider the above recommendations and we request that you engage with us on this critical issue.

To demonstrate our resolute commitment to finding a solution, the HBSA invites the Mayor and all Council members for a visit to Local42, a tiny home village built in Kitchener in 2020. It is imperative that we collaborate closely to swiftly rectify this urgent and intensifying crisis.

Sincerely,

Hamilton/Burlington Society of Architects (HBSA)



Hamilton/Burlington
Society of Architects

July 7, 2023

Dear Mayor Horwath, City of Hamilton Councilors, Departments of Infrastructure Renewal and Transportation Staff,

In the mid 90's downtown Hamilton was a different place. It was in economic decline, with the closing of long-established retail stores and the demolition of major buildings with no plans to replace them. Downtown was perceived as undesirable and unsafe. In 1996, during a Design Charette hosted by the Hamilton Society of Architects to study the downtown core, the local architectural community in association with several nationally renowned architects determined that one of the major deterrents to downtown renewal was the predominance of the one-way street system. Few people can remember or would ever believe that James Street North was once a one-way street that was struggling to survive. As a community we are happy to see that our concerns have been slowly addressed and the downtown has experienced the benefit of the gradual two-way conversion.

We were very pleased to hear of the Council direction to turn Main Street into a two-way street. The Hamilton Burlington Society of Architects (HBSA) is keenly interested in getting this important piece right. We are not traffic engineers and do not wish to challenge the engineering department's technical expertise. Our expertise is in urban design and, as such, believe we can offer constructive comments on that front.

In the online public meeting on May 18, city staff reported on the progress of their council-directed study on the two-way conversion of Main Street. That presentation can be seen on the Engage Hamilton website, Main Street Conversion Study, PIC Presentation document. The Study includes three design options, Option 1 – Do Nothing, Option 2 – Symmetrical Lane Capacity, and Option 3 - Asymmetrical Lane Capacity. Put simply, Option 2 consists of two eastbound lanes and two westbound lanes. Option 3 consists of three eastbound lanes and one westbound lane. Option 3 was selected by the study team as the technically preferred solution. This is the only option that is out for public comment. The HBSA is concerned that Option 2, which seems to more closely follow Council's direction, is not being presented to Council or the public.

As architects we like to see what works and what does not work in cities. Scarce examples of where asymmetrical two-way street systems comparable to the scale of Main Street exist, so we cannot evaluate its potential success or failure.



Hamilton/Burlington
Society of Architects

We learned in our 1996 design charette from Ken Greenberg - the internationally recognized urban designer - that two-way streets create a sense of friction that calms traffic and consequently enhances the pedestrian experience. The concept of “friction” is also referenced in City of Hamilton Background Report on Two-Way conversion. It states: “with the additional friction resulting from two-way traffic operation, mid-block speeds are typically lower on two-way streets”. In the absence of seeing examples of asymmetrical two-way streets, our concern is that the concept of “friction” will not be achieved with three lanes of traffic traveling eastbound and only one lane traveling westbound; a lone westbound lane, which is never permitted to make left turns.

We also have concerns that this strategy has been presented as a temporary measure, and that the proposed system will be revisited after the LRT is completed. We believe that this will only delay the process of true two-way conversion, cause confusion, and will ultimately be more costly to implement. We are also concerned that there may be a demand for more than one westbound lane during the construction and operation of LRT for those motorists who wish to avoid the construction on King Street altogether.

Designing the approach to Main Street in isolation from consideration of the King Street redesign misses the opportunity to consider the appropriateness of location for the proposed east/west bicycle lanes. There may be an increased risk of collision for cyclists forced to mix with the speeds of vehicular traffic by bracketing Main Street car lanes with bike lanes, versus planning for bike lanes with the redesign of King Street for the LRT. The sympathetic speed of flow and intermittent stops of pedestrians using the LRT would be complemented by the slower pace of cycle traffic.

As the Two-Way conversion of Main Street is of vital interest to all Hamiltonians the HBSA believes that Option 2 as a symmetrical design is worthy of public and Council consideration and support.

Sincerely,

Hamilton/Burlington Society of Architects (HBSA)

December 31, 2023

The London Society of Architects (LSA) is home to just over 70 members of the Ontario Association of Architects (OAA) from Bruce, Huron, Perth, Middlesex, Oxford, Elgin, and Haldimand-Norfolk counties, totalling approximately 17,500 square kilometres in area and spanning from the shores of Lake Huron to the north and west, to Lake Erie to the south. This works out to approximately one LSA member for every 250 square kilometres of southwestern Ontario served.

The London Society of Architects kicked off the year 2023 with an annual general meeting and election for all positions. Several new positions were created with the intent to emerge from the Covid-19 doldrums with rapid re-engagement of members and the public. There was evidence of pent-up enthusiasm for events and in-person activities as the event was well attended with multiple members vying for most positions.

This spring the vice-chair and I represented the LSA at the OAA annual conference and meeting of society chairs in Sudbury where new initiatives as well as new and old grievances were shared. Notably, the OAA is working on a local society *tool kit* which will help share knowledge and resources to achieve among other things a more level playing field between the densely-populated, well-funded societies, and those more geographically dispersed. The conversation continued this fall at the local society visit with OAA president Settimo Vilardi. This visit was virtual and shared between the LSA, the Niagara Society of Architects, and the Northern Ontario Society of Architects. Although calls were heard for the next local society visits to be in person and local, the OAA reported it has already scheduled the next one to be virtual as well.

Ongoing work includes the new LSA website www.londonsocietyofarchitects.ca which is in construction and anticipated to launch in the winter of 2023. In anticipation of the new website, the LSA also commissioned the design of a new logo. The LSA spring/summer mixer was an opportunity for the membership to gather and fete the career of long serving and celebrated member Gail Lamb. Picking up after Covid, the LSA has re-engaged with Museum London where a renewed lecture and film series is generously hosted. This fall 2023 the film, *Tadao Ando, From Emptiness to Infinity*, and lectures by Paul Dowling, and Ian MacDonald were well attended by members of the LSA and the general public. Working through post-Covid kinks, at least one of these lectures should be available very shortly for public viewing on the LSA YouTube channel, <https://www.youtube.com/channel/UCZnxnAVZHiCPkKhSL2eKc> w.

New initiatives include a London Society of Architects Emerging Professional group, which held their inaugural meeting this fall as a mixer before attending the Ando film. They continue to meet for architectural tours and to share the resources and experiences that make the early years of professional life memorable, convivial, and survivable. The LSA has also announced its willingness to participate in the 21st century by launching an Instagram page where LSA events, activities and initiatives are posted alongside curated posts for related design and cultural events in the community. Our Instagram page will host the LSAs first ever *Member Profile* feature where LSA members are encouraged to submit an image of a project completed in 2023. Submitted images will be posted publicly in early 2024 as a celebration of member achievements and contributions to the architecture of the Region.

Looking forward to 2024, we have an exciting line-up for the film and lecture series with dates to be determined. Our Member Profile initiative will ideally serve as a springboard to a physical exhibition of LSA member work. This may be part of an OAA funded special project, though we are working on support of participation in Nuit Blanche and broader participation in Jane's Walk and Doors Open as well. We are looking forward to receiving our *Society Tool Kit* from the OAA and hope it contains supports for facilitating LSA affiliate memberships within the broader community and receiving corporate sponsorship for greater event and activity outreach.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Tim Wickens', with a long horizontal flourish extending to the right.

Tim Wickens, OAA, MRAIC

Chair, London Society of Architects

London Society of Architects

Balance Sheet

As of October 31, 2023

	Oct 31, 23
ASSETS	
Current Assets	
Chequing/Savings	
London Society of Architects	17,126.90
Total Chequing/Savings	17,126.90
Total Current Assets	17,126.90
TOTAL ASSETS	17,126.90
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	25,754.01
Retained Earnings	-6,698.34
Net Income	-1,928.77
Total Equity	17,126.90
TOTAL LIABILITIES & EQUITY	17,126.90

London Society of Architects
Profit & Loss
 November 2022 through October 2023

	Nov '22 - Oct 23
Ordinary Income/Expense	
Income	
OAA - Society Dues Income	6,630.00
Total Income	6,630.00
Expense	
Contract Services	
Accounting Fees	271.20
Total Contract Services	271.20
LSA - Receptions	6,639.08
Operations	
Printing and Copying	71.42
Operations - Other	1,350.00
Total Operations	1,421.42
Maintenance Fee - BMO	72.00
Other Types of Expenses	
Lunch Expenses - Meetings	155.07
Total Other Types of Expenses	155.07
Total Expense	8,558.77
Net Ordinary Income	-1,928.77
Net Income	-1,928.77



ANNUAL REPORT to the OAA Council

December 31st 2023

Summary of Society Activities

In 2023, the North Bay Society of Architects pursued new initiatives that were all extremely well received by the community. We renewed the offering of two annual NBSA Bursaries for local students pursuing architectural studies, detailed in the Special Project Funding Report. Our involvement with the North Bay Municipal Heritage Committee (MHC) continued, with expanded support as the prime sponsor of their annual photo contest, as outlined in the Special Project Funding Report. Additionally, a significant initiative was launched at the elementary school level mainly grade 6 — "The Climate Change Challenge," providing students with building kits to address and explore climate change impacts by putting their creative and problem-solving minds to the test. Further details are in the Special Project Funding Report.

Furthermore, the NBSA conducted an election in the later part of the year, resulting in the election of a new Executive team comprised of both returning and newly appointed members.

Chair- Jean Philippe Larocque Architect B. Arch, OAA, OAQ, MRAIC, LEED AP BD+C

Vice Chair- Noémie Lavigne Intern Architect BAS., M. Arch.

Treasurer - Ruth Elder Architect B. Arch, OAA, MRAIC

Secretary – Andrew Bruce-Payne Architect, B. Arch, OAA

Website Communication Director – Emilie Renaud Intern Architect BAS., M. Arch.

Special Project Funding Reports

NBSA 2023 Bursaries

Originally structured to assist high school students pursuing architecture careers within our society's boundary, the scholarships had a history of awarding \$1000 for a degree in architecture and \$500 for a diploma in architectural technology. Recognizing the rising education and living costs, we increased the scholarship values for 2023 to \$1,500 and \$1,000, respectively.

Two applications were received this year from two young aspiring students looking to enroll in the architectural technology program. Two \$1,000 bursaries were awarded to Natalie Ready and Calvin Barton who have both been accepted at Algonquin and Georgian Colleges respectively.



Municipal Heritage Committee Photo Contest

HOME > LOCAL NEWS

Municipal Heritage Committee salutes multimedia contest winners

The top prizes in the Nostalgia Rewind Contest were distributed by the City of North Bay's Municipal Heritage Committee, courtesy of the North Bay Society of Architects and DIA

BayToday Staff
May 12, 2023 3:00 PM



Co-winners Ian Miller (centre) and Clark Boivin (right) receive their prizes from Jean Larocque of the MHC and North Bay Society of Architects, a major sponsor of the Municipal Heritage Committee's Nostalgia Rewind Contest. | Stu Campaigne/BayToday

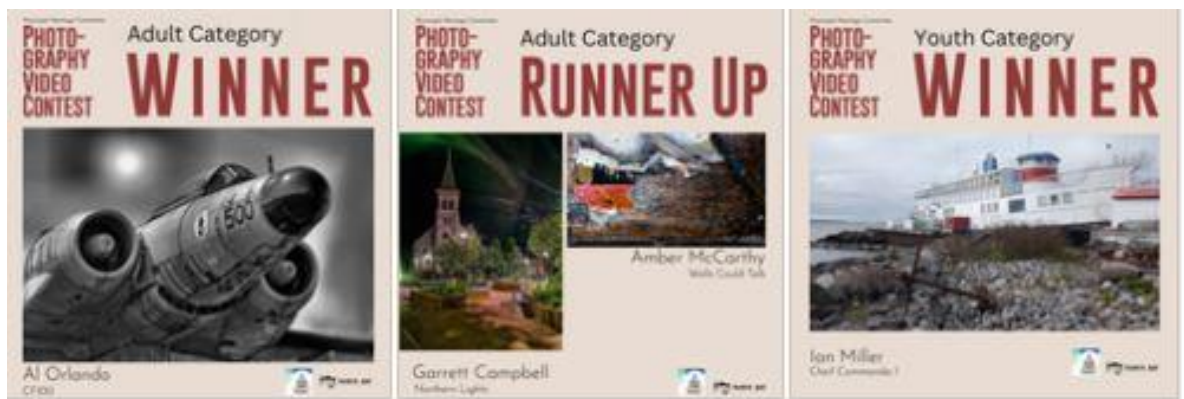
The NBSA collaborated with the North Bay Municipal Heritage Committee (MHC) to rejuvenate a Photography Contest initiative. Supported by Special Project Funding, the contest invited photo and video entries from three age groups, showcasing interactions with built and natural environments. Entries were encouraged to highlight Built Heritage, Natural Heritage, or Human Heritage. The NBSA, as the prime sponsor, contributed \$1,500

to the contest. Submissions were accepted from September 15, 2022, to January 31, 2023, and winners were selected in early Spring by the Municipal Heritage Committee, including an NBSA member.

"We are excited about this year's launch and the changes to our long-running photo contest. With these changes, we hope to receive an array of creative video and photo submissions and to see even greater participation," said Contest Chair Jeff Borden. "I would also like to thank the North Bay Society of Architects for its sponsorship, which has allowed us to increase the total prize amounts."

The winning entries received prominent media coverage and the Photo Contest was a success.

The Adult Category was awarded to Al Orlando with Runner Up Amber McCarthy and Garrett Campbell while both Ian Miller and Clark Boivin received Youth Category awards for their video submissions.

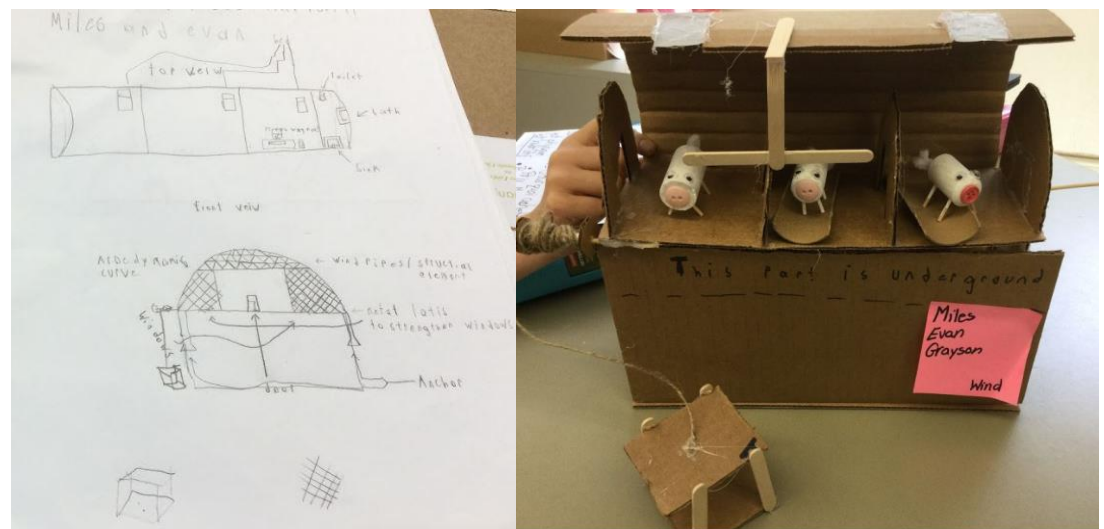


The Climate Change Challenge: The Three Little Climate Pigs vs. the Three Big Climate Change Impacts



Grades 5 and 6 students at St. Theresa Catholic Elementary School were building their structures Thursday morning. (Eric Taschner/CTV News)

The NBSA "*The Climate Change Challenge: The Three Little Climate Pigs vs. the Three Big Climate Change Impacts*" (or *Kid Kits*), was launched this year to Grade 6 students as an educational activity for elementary school students. Extensive planning went into the 2023 pilot project, which involved collaboration with two of the four local school boards, namely the Nipissing Parry Sound Catholic School Board (NPSCDSB) and the Near North District School Board (NND SB). The 2023 Kid Kits pilot project received positive feedback and was deemed successful for its inaugural year.



Financial Report

Summary of year ending December 31st, 2023

North Bay Society of Architects
Financial Report Year End December 31st, 2023

REVENUE

OAA Funding		
Architectural Membership Fees	\$ 2,270.00	
Special Projects OAA Funding	\$ 7,000.00	
		\$ 9,270.00
Other Revenue		
Interest Income	\$ -	
GIC Investment Interest	\$ -	
		\$ -
TOTAL REVENUE		\$ 9,270.00

EXPENSES

Special Project Expenses		
Community Special Projects	\$ 4,985.55	
Student Bursaries	\$ 2,000.00	
		\$ 6,985.55
Marketing & General Expenses		
Web Page-Square Space Domain Name Renewal Fee	\$ 497.98	
2022/2023 Executive Lunch	\$ 138.40	
		\$ 636.38
Other Expenses		
Monthly Bank Charges	\$ 10.36	
		\$ 10.36
TOTAL EXPENSES		\$ 7,632.29
NET INCOME		\$ 1,637.71

		Balance
Opening Balance January 4, 2022	\$ 22,355.20	\$ 22,355.20
Jan 30/23 NBSA Cheque No. 102- North Bay Municipal Heritage Committee Photo Contest Sponsorship	-\$ 1,500.00	\$ 20,855.20
Jan 31/23 Monthly Bank Charge	-\$ 1.00	\$ 20,854.20
Mar 13/23 Cheque deposit OAA Special Funding Cheque No. 40742 for Bursaries	\$ 2,500.00	\$ 23,354.20
Mar 31/23 Monthly Bank Charge	-\$ 0.18	\$ 23,354.02
Apr 30/23 NBSA Cheque No. 103- Reimburse Larocque Elder Architects, Architectes Inc. for Kid Kits supplies for NBSA	-\$ 2,527.81	\$ 20,826.21
Apr 30/23 Monthly Bank Charge	-\$ 1.00	\$ 20,825.21
May 31/23 Cheque deposit OAA Membership Cheque No. 40966	\$ 2,270.00	\$ 23,095.21
May 31/23 Monthly Bank Charge	-\$ 0.18	\$ 23,095.03
July 19/23 NBSA Cheque No. 104- Reimburse Larocque Elder Architects, Architectes Inc. for Kid Kits supplies for NBSA	-\$ 957.74	\$ 22,137.29
July 19/23 NBSA Cheque No. 105- Reimburse Larocque Elder Architects, Architectes Inc. for payments for NBSA Annual 2023 Square Space Domain invoice.	-\$ 109.99	\$ 22,027.30
July 31/23 Monthly Bank Charge	-\$ 2.00	\$ 22,025.30
Aug 11/23 NBSA Cheque No. 106- Reimburse Larocque Elder Architects, Architectes Inc. for payments for NBSA Annual 2023 Square Space Google Suite and Business Website invoices.	-\$ 387.99	\$ 21,637.31
Aug 16/23 NBSA Cheque No. 107- Technologist Student Bursary	-\$ 1,000.00	\$ 20,637.31
Aug 16/23 NBSA Cheque No. 108- Technologist Student Bursary	-\$ 1,000.00	\$ 19,637.31
Aug 31/23 Monthly Bank Charge	-\$ 3.00	\$ 19,634.31
Oct 31/23 Monthly Bank Charge	-\$ 2.00	\$ 19,632.31
Nov 07/23 Cheque deposit OAA Special Funding Cheque No. 42003	\$ 4,500.00	\$ 24,132.31
Nov 29/23 NBSA Cheque No.109- Reimburse Larocque Elder Architects, Architectes Inc. for 2022/2023 Executive Lunch.	-\$ 138.40	\$ 23,993.91
Nov 30/23 Monthly Bank Charge	-\$ 1.00	\$ 23,992.91
Closing Balance December 31, 2023	\$ 23,992.91	\$ 23,992.91

Prepared by NBSA Treasurer Ruth Elder, Architect, OAA MRAIC

The total holdings of the Society at the close of 2023 is \$23,992.91. The increase in balance compared to last year is due to the \$4,500 Kids Kit - Special Project Funding and the \$500 unspent surplus bursary money since no university candidates apply in 2023.

What's in the Works for 2024

The recently appointed Executive is eagerly looking forward to the opportunities presented by the City of North Bay's 2025 centennial celebration. With plans in progress for this significant event, the new leadership is keen on utilizing the occasion to advocate for the architectural profession by coming up with new initiatives that may prove worthy of special project funding by the OAA. These initiatives would aim to highlight the collaborative endeavors of the MHC and NBSA in showcasing the impact architecture had on the city's development and growth throughout the past century. These endeavors not only stress the significance of architecture and heritage but also have the potential to act as catalysts for considerable social and economic impacts. Furthermore, these would seek to heighten public awareness of our shared heritage, breathe new life into the downtown core, and contribute to the overall enhancement of the community by nurturing a stronger sense of place and belonging. More details will be available once the Executive regroups and consults the Society members in the coming months.

Annual Report prepared by:

Jean Philippe Larocque OAA, OAQ, MRAIC, LEED AP+C
Chair, North Bay Society of Architects
chair@nbsa.ca



**Northern
Ontario Society
of Architects**

2023 Activities Report

January 12, 2024

NOSA Chair: Amber Salach

Number of Current Members: Total of 60 Members; comprised of 42 Licensed and Retired Architects, 18 Intern Architects and Student Members

Refer to the Appendix for the 2023 NOSA Financial Report.

1. OAA Special Funding: Designing with Dignity Competition

NOSA requested funding for Designing for Dignity in the North: Student Competition – Completed

Excerpt from competition invitation:

To engage in this celebration of architecture, Architects from across Northern Ontario have organized a competition reflecting on the theme of the conference.

NOSA invited students from secondary schools across the North to submit a creative work reflecting on the conference theme. There were no limitations to the creative possibilities. The competition was intended to generate submissions focused on what it means to design with dignity in northern communities, building on the core themes of climate action, diversity, equity and inclusivity being championed by the OAA.

The jurors consisted of:

- Local Artist: **Gillian Schultze**
- Graphic Designer at Studio 123: **Christian Pelletier**
- Director, Laurentian University Indigenous Sharing and Learning Centre: **Mary Laur**
- Director, Laurentian University McEwen School of Architecture: **Tammy Gaber**

22 art pieces were submitted from high school students throughout Sudbury.

Four Finalists were selected, and the prizes were distributed as follows:

1. Grand Prize – “Accessibility is for Everyone” – \$1000.00
2. Honourable Mention – “Photography Collage” – \$500
3. Honourable Mention – “Greener Cities” – \$500
4. Honourable Mention – “Beaten Path” – \$500

Please refer to the appendix for the winning submissions.



Ontario Association
of Architects

Designing for Dignity in the North

A Creative Competition and Exhibition



NORTHERN ONTARIO
SOCIETY OF ARCHITECTS

NOSA welcomes all OAA members and conference participants
to view the exhibition entries at the McEwen School of Architecture
for the duration of the conference.

To inspire young and creative minds.



Detail from a student submission

OAA Conference 2023 – invitation to exhibition entries.



Photo of winning students.



2. McEwen School of Architecture Endowment Fund/Bursary and Student Award

NOSA provided 3 financial donations to students at the McEwen School of Architecture

1. NOSA MSoA Student Awards No. 1 – \$400.00
2. NOSA MSoA Student Awards No. 2 – \$400.00
3. NOSA MSoA Architecture Endowment Fund – \$1000.00



Photo of one of the recipients of NOSA 2023 MSoA Award.

3. Annual OAA President's Joint Visit with London, Niagara Local Societies

The OAA President's session was held virtually via Zoom on October 17th, 2023 with not only NOSA, but with the London and Niagara Society of Architects. Approximately 20 NOSA members joined the annual event.

OAA President, Settimo Vilardi provided an overview of work that is being carried out by the OAA, and discussion was opened up to provide feedback on OAA initiatives.



The agenda was as noted below:

- 1.0 Welcome and Introductions
- 2.0 Recognition of Traditional Lands
- 3.0 Highlights and Outcomes of June Society Chair's Meeting in Sudbury
 - 3.1 Brief Remarks by OAA President, Settimo Vilardi
 - 3.2 Progress of Strengthening the connection between the OAA and the local societies – what the OAA does and what the local societies do
 - 3.3 Introducing the Society Tool Kit – objectives and elements – feedback on priority items
- 4.0 Sharing and networking between societies
- 5.0 Updates for Pro-Demnity Insurance Company CEO, Bruce Palmer
- 6.0 Open discussion among the groups and general updates.

4.0 OAA Special Funding: Public Lecture

- 4.1 Key sponsor and organizer of public lecture with the McEwen School of Architecture Lecture Series.
 - NOSA virtually hosted architect Todd Saunders principal with Saunders *Architecture* from Norway on March 3, 2023.

Following the success of our sponsorship of previous public lectures in collaboration with McEwen School of Architecture (MSoA), NOSA is sought funding to host another public lecture in the spirit of contemporary architecture in Northern Climates. The particular initiative is a two-fold event for the local architects, architecture students and the community at large. Renowned Canadian born architect, Todd Saunders has recently completed a book entitled, ***SHARE: Conversations about Contemporary Architecture***.

Please note, the in-person event is still being scheduled for Spring 2024.

5.0 NOSA Branding

NOSA hired recent MSOA Graduate and Intern Architect, Braeden Martel to design a new Logo. Options have been vetted through and Chair, Amber Salach will be putting the 2 top logos to vote to all NOSA members. Given that the Conference is being held in Sudbury and NOSA will be involved in the events, a new identity was deemed necessary.

This initiative was put on hold and will be resumed in 2024.

Please refer to the appendix for the new NOSA identity options.

6.0 OAA Conference 2023 – Sudbury, ON



- 6.1 NOSA Chair, Amber Salach and OAA Councillor and NOSA Liaison, Ted Wilson worked closely with the OAA to assist with guidance on the agenda, events, locations and building case studies for the conference.

6.2 **NOSA Event**

The Northern Ontario Society of Architects hosted an evening of networking, socializing among architects across Ontario, with complimentary music and drinks at Sudbury's Crosscut Distillery on June 21st, in celebration of the 2023 Conference.

The event was sold out and a huge success!



DESIGN WITH DIGNITY

ACCESSIBILITY HELPS EVERYONE

DISABILITY IS THE OPPORTUNITY
TO DO THINGS DIFFERENTLY.

LET THE SCIENCE LEAD
THE PROCESS

EQUALITY



- COOLING SYSTEMS
- LIMIT TRAVEL DISTANCE
- REST AREAS
- ACCOMMODATE MOBILITY IMPAIRMENTS



REGREENING IN URBAN AREAS



Benefits our environment

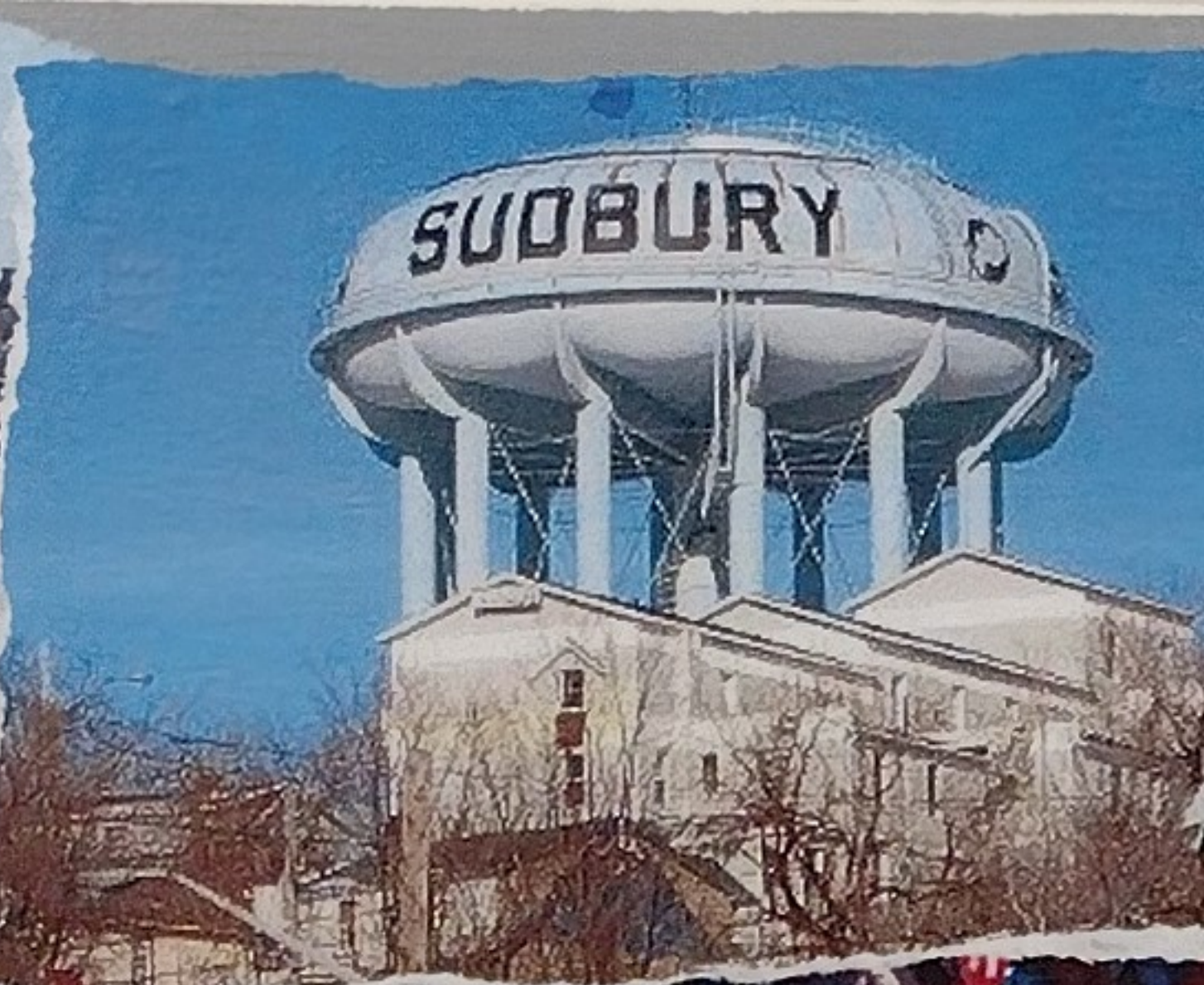
Promotes walkable cities

Provides shelter

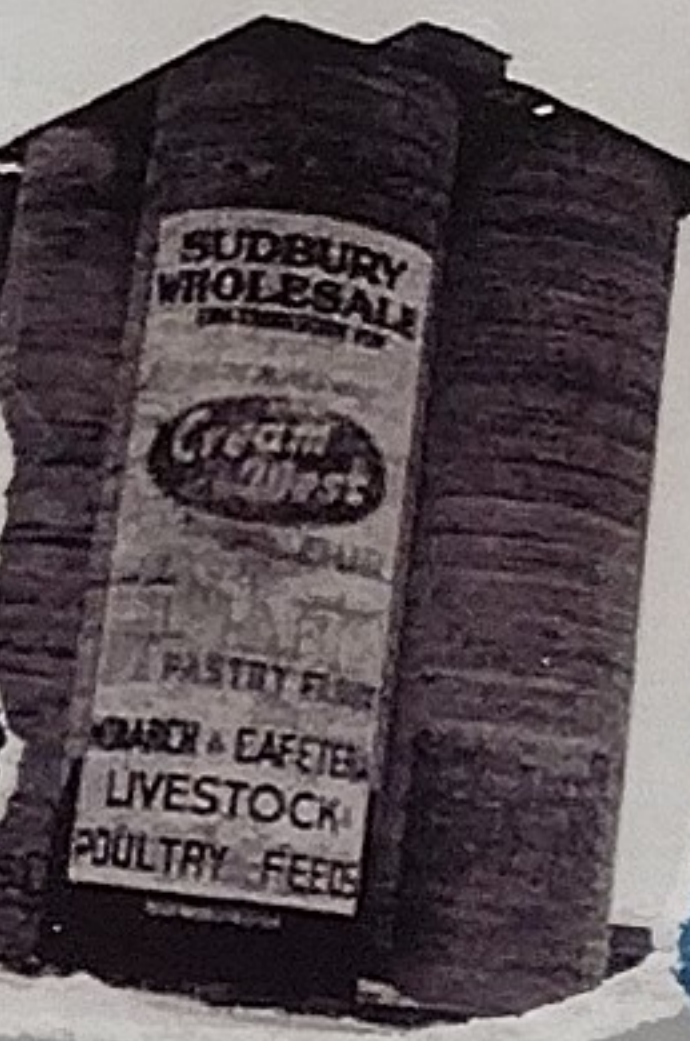
Increases pedestrian safety

Embraces natural beauty

Dignité

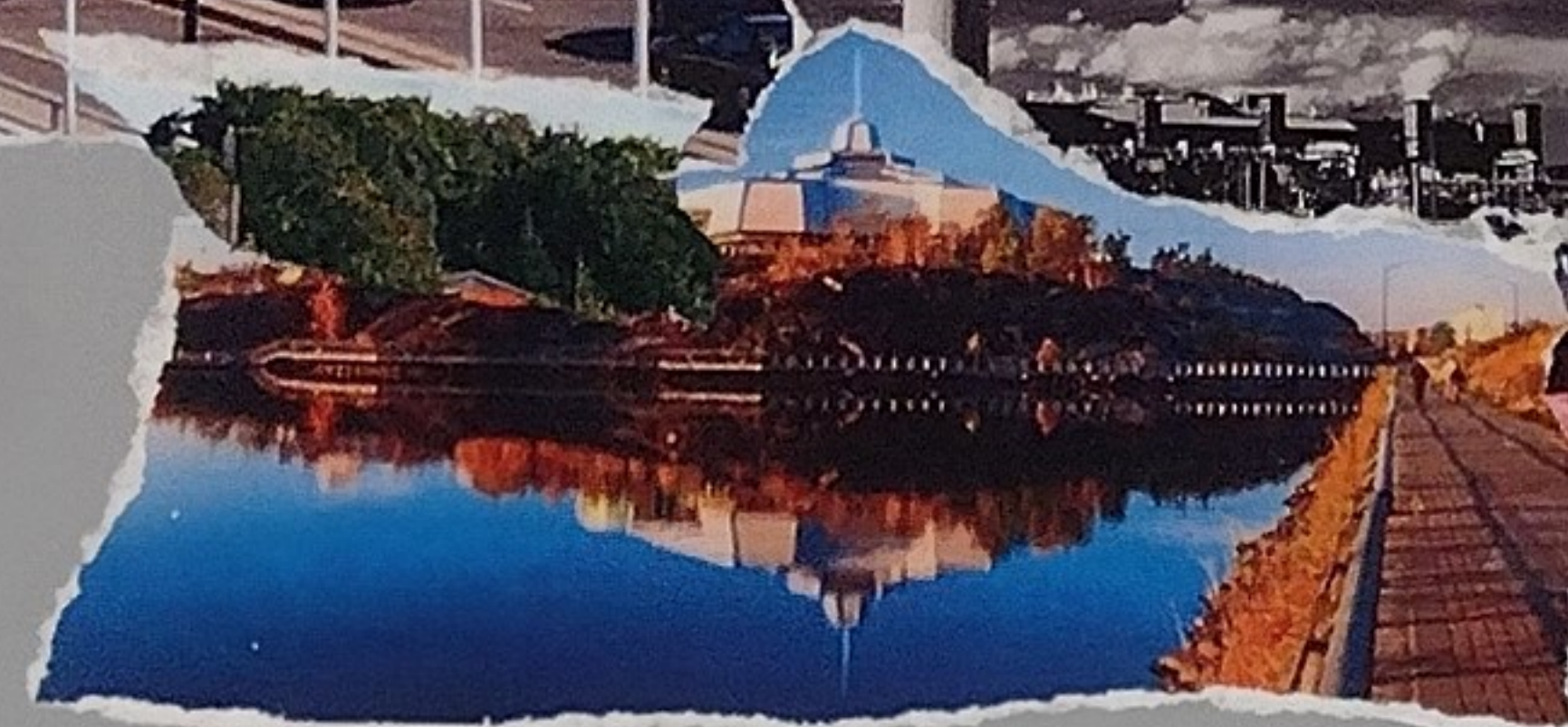


Nature




Grison

Ethnicité



1/11/11



**WE ALL
TRAVEL THE
SAME
BEATEN
PATH**

**DESIGNING
FOR DIGNITY
IN
THE
NORTH**

Northern Ontario Society of Architects

Branding Presentation

December 2022

**Branding that
represents a
commitment to
diversity, inclusion, &
collaboration.**

**An approachable mark that
symbolizes the community
work integral to NOSA.**

Branding Options

Craft Monogram



Logo in Black

Logo



Wordmark

**Northern Ontario
Society of Architects**



**Northern Ontario
Society of Architects**

An approachable craft-style logo and workmark emphasizing the unity of the society across the vast geographic area of Northern Ontario, while also providing a welcoming softness imperative to the community connections of NOSA.



The bold logo's weight allows for the use of multiple colours that can be adapted to the specific application that it is used. This is specifically important in the application of the branding in community projects and installations.



Northern Ontario
Society of Architects

The use of green is meant simply as an example.
Following logo selection, fine-tuning of the wordmark will commence.

Modern Geometric



Abstract Monogram



This modern geometric logo establishes a bold mark that can be applied in a wide set of circumstances. The unity of the society is depicted in a tight grouping of the acronym that reveals a forward-pointing arrow which represents the collaborative work towards the betterment of tomorrow.

This bold logo requires an equally bold and weighted workmark.

Modern Geometric



**Northern
Ontario Society
of Architects**

Abstract Monogram

Modern Geometric



Coloured Abstract Monogram

The use of green is meant simply as an example.

Modern Geometric



**Northern
Ontario Society
of Architects**

Abstract Monogram with wordmark

Variations in colour can add dynamism.

Logo 1



Northern Ontario
Society of Architects

Logo 2



Northern
Ontario Society
of Architects

Branding
Application

Logo 1



Monogram with wordmark on tote bag

Logo 1



Monogram with wordmark on tote bag

Logo 2



Monogram with wordmark on tote bag

Logo 2



Monogram with wordmark on tote bag



Monogram with wordmark on tote bag

Modern Geometric logo allows for patterned options.

Monogram with wordmark on paper



Logo 1

Monogram with wordmark on paper



Logo 2









Logo 1



Logo 2



NORTHERN ONTARIO SOCIETY OF ARCHITECTS
2023 Annual Financial Report

11-Jan-24

Starting Balance \$ 12,480.33

Incoming Revenue

NOSA Membership Dues \$ 5,430.00

Special Funding \$ 3,500.00

Total Incoming Revenue \$ 8,930.00

Expenditures

NOSA OAA Conference (Musician) -\$ 508.50

NOSA Event (Distillery District) -\$ 6,784.59

NOSA MSoA Student Award No 1 -\$ 400.00

NOSA MSoA Student Award No 2 -\$ 400.00

NOSA MSoA Architecture Endowment Fund -\$ 1,000.00

Designing with Dignity Awards -\$ 2,500.00

NOSA Todd Saunders Lecture Honorarium -\$ 621.50

Service Charges -\$ 10.00

Total Expenditures -\$ 12,224.59

Ending Balance \$ 9,185.74

Niagara Society of Architects Report: Events and Activities - 2023

Meetings and Events

January 26: NSA meeting at St.Catharines Club. This was a major evening meeting, dealing with recent changes to the Provincial development frameworks (including Bill 23). Speakers included, a lawyer active in planning matters in Niagara, the senior Regional planner, a senior St.Catharines city planner, a local developer and a member of the NSA, who has participated on the St.Catharines Committee of Adjustment.

May 4: NSA meeting at Dalhousie Yacht Club: Four presentations on Cultural Design Sources. Matthew Schmid, who has set up a new practice in Niagara spoke on his previous work. Jimmy Caporicci did his required-by-scholarship talk on his student thesis project (he has now graduated and joined a Niagara architectural practice), and Brock University Professor Angus Smith spoke on what can be learned about architecture and city planning from the Minoan city he has been excavating.

Sept 14: NSA meeting at Dalhousie Yacht Club: Presentation by Brock University lecturer in geography, Jayson Childs, dealing with climate change.

Nov 16: NSA meeting at Imperial Vets. Discussion about NSA directions, together with a presentation from Kone elevators covering existing and emerging elevator technologies.

Numbers of committee meetings have been held with respect to the films, Niagara Falls tour brochure, NSA meetings and general administration.

Films:

In co-operating with the St.Catharines Performing Arts Centre, the Architecture+Design Film Series has continued. With each film, a member of the NSA introduces the film and conducts a discussion / Q+A session after the film. The audiences participated vigorously.

May 17: My Architect

June 14: Architecture of Infinity

July 19: There Goes Our Neighbourhood

Aug 16: Outside In

Sept 20: Relics of the Future: This was a special event as the director and photographer attended the showing and responded to questions afterwards. The audience was invited to a reception at a café across the street, where the discussions continued.

Oct 18: Venice Elsewhere

Nov 15: Design Canada

The film series for 2024 is currently being developed, and additional promotional activities are planned.

Scholarships:

The Michael Zuberec Scholarship scholarship programme was run again, and only one application was received. The numbers vary from year to year – the 2023 application had submitted before (in 2020 - a year with a number of applications), and included a substantial

amount of work that the committee found exemplary. In this case, Arden Hamilton, the applicant, had completed her programme at Carleton University, and had been accepted to do graduate studies at Cornell University. .

'Walking' Tour Project:

In conjunction with the proposed (pre-covid) OAA conference to be held in Niagara Falls, and the upcoming 2024 conference, continued with the development of the paper version of the architectural 'walking tour' brochure (although many of the sites are beyond walking distance from the conference venue. Although the 2020 conference was cancelled, the project was developed as an on-line version, and has been available on the NSoA website for over a year. t the current time, some of the sketches have become available:

Website:

The NSoA website has been kept active, with ongoing contributions to the 'Ideas' section and other elements. On a typical day, the system records 25 pageviews for elements in 'Ideas' and 200 to 400 pageviews overall. Some members have reported that they have obtained business from people considering various firms from their information on the website.

Other Activities

A NSA member continues to work with the St.Catharines Museum at Lock 3, assisting in the curating of their drawing collection.

Niagara Society of Architects

Income and Expenses: January 1, 2023 to December 31, 2023

Income:

OAA funding	4,670.00
-------------	----------

Expenses:

Niagara Falls Tour Brochure	2,712.00
Scholarship	1,200.00
Architecture+Design Movie Program	152.38
Website Maintenance	339.00
Meeting Costs	<u>1,676.62</u>
Total Expenses	<u>6,080.00</u>
Surplus / Loss (-)	- 1,410.00

January 2024

Northwestern Ontario Society of Architects – 2023 Year End Review

We are pleased to provide our 2023 overview of activities and undertakings for the Northwestern Ontario Society of Architect, including our year-end accounting.

2023 saw some activity from our society members – with only one in-person meeting held in July where good conversation evolved. Following is a brief summary of activities that were undertaken and insight into some of our the goals for 2024.

- The society chair continued to participate in OAA Society Chair meetings through the year, upon availability. The discussion and suggestions resulting from the meetings was passed along to members through regular email newsletters.
 - Our members eagerly await roll-out of some of the OAA's proposed "Tool Kits"
- The Virtual OAA President Tour took place September 13, 2023 along with the Northumberland-Durham and Windsor Region Societies.
- The Society Chair contacted local MPP's in support of the Queen's Park Picks, with the intent to attend the event in Toronto - which ended up being held virtually.
- The Society Chair met with a local representative of the Waverley Park Coalition who are looking for local support in seeking funding for the restoration of a historic fountain that is a centerpiece in the park, purchased from England and re-installed in the park in 1964. Waverley Park is the second oldest park in Ontario.
- NWOSA members corresponded by email throughout the year to continue to coordinate ongoing efforts, to discuss opportunities for OAA Special Funding, and continuing maintenance of the local society webpage.
- Some anticipated activity for 2024 include:
 - Participation at the OAA Conference in Niagara Falls
 - Meeting with local municipal procurement staff to discuss City of Thunder Bays RFP language.
 - Re-establishing support and attendance for local society meetings
 - Advancing the planning for a local Architectural Film Event as part of a local film festival
 - Explore opportunities to support the Waverley Park Coalition in enhancing the public heritage features in Thunder Bay's historic Waverley Park.
 - Advance local discussion on other opportunities for Special Project Funding

Our 2023 financial information and list of members from 2023 are attached to the end of this report.

This concludes our year in review for 2023.

A handwritten signature in black ink, appearing to read "Cory Stechyshyn", is written over a horizontal line.

Cory Stechyshyn, OAA
Chair, NWOSA

North Western Ontario Society of Architects - Members List 2023

First Name	Last Name	City	Province	Email
Sean	Serino	Thunder Bay	ON	sean@serinoarchitects.ca
Katrina	Hagerty	Shuniah	ON	sleepinggiant.arch@gmail.com
Andrew	Puiatti	Thunder Bay	ON	apuiatti@hotmail.com
La Verne	Reimer	Winnipeg	MB	vreimer@vernereimer.com
Richard	Gillies	Thunder Bay	ON	r.j.n.gillies@gmail.com
Vikki Lee	Puiatti	Thunder Bay	ON	Vikki@mookii.ca
Yafeng	Yu	Sioux Lookout	ON	kyu@k-a.ca
Moumee	Habib	Thunder Bay	ON	moumee.habib@architecture49.com
Matthew	Vodrey	Winnipeg	MB	matt.vodrey@stantec.com
Kevin B.	Schlyter	Thunder Bay	ON	kschlyte@tbaytel.net
Candace L.	Karhut	Winnipeg	MB	candace@f-BLOK.ca
Matthew	Bowering	Winnipeg	MB	m.bowering@lm-architects.com
Cory Randel	Stechyshyn	Thunder Bay	ON	cory@i4a.ca
Joanna Colleen	Klein	Hudson	ON	nestquest@bell.net
Reginald L.	Nalezyty	Thunder Bay	ON	reg@architectengineer.ca
John K.	Stephenson	Thunder Bay	ON	john.s@formstudioinc.ca
Leonard A. Jr.	Wood	Thunder Bay	ON	fred@lawoodarchitect.ca
Kimberley	McKee	Thunder Bay	ON	kim.m@formstudioinc.ca
Jeremiah	Gammond	Thunder Bay	ON	jeremiah@approachdesign.ca
Blair	Saj	Thunder Bay	ON	blair@lawoodarchitect.ca
Jennifer	King	Thunder Bay	ON	jennifer@approachdesign.ca
Justin	Britton	Thunder Bay	ON	Justin@ElevatedDrafting.ca
Karl	Tuomisto	Thunder Bay	ON	karl.t@formstudioinc.ca
Evan	Deluca	Thunder Bay	ON	deluca414@gmail.com
Matthew	Mills	Thunder Bay	ON	matt.m@formstudioinc.ca
Julia	Manfredi-Hobbs	Thunder Bay	ON	julia@i4a.ca

Northwestern Ontario Society of Architects

2023 ANNUAL REPORT - FINANCIALS

Expense Details	Debits	Credits	Note
01-Jan-23 2023 Starting Balance		\$13,976.00	
07-Jun-23 OAA Member Fees OAA		\$2,695.00	22 members/ 1 intern
MEETINGS			
2023 In Person Meeting (July 2023)	\$186.69		reimburse Chair
Subtotal Meetings	\$186.69		
SPONSORSHIPS			
2023 No Sponsorships this Year	\$0.00		
Subtotal Sponsorships	\$0.00		
EXPENSES			
06-Mar-23 Firedog Communications (website)	\$395.49		hosting fee
Subtotal Expenses	\$395.49		
BANK FEES			
\$6/mnth January	\$6.00		Bank Fee
February	\$6.00		
March	\$7.50		Fee + Interac
April	\$6.00		
May	\$6.00		
June	\$6.00		
July	\$9.20		Fee, Deposit+Interac
August	\$6.00		
September	\$6.00		etransfer charge
October	\$6.00		
November	\$6.00		
December	\$6.00		
Subtotal Bank Fees	\$76.70		
Total Expenses as of 2022.12.31	\$658.88		
Total Deposits as of 2022.12.31		\$16,671.00	
Bank balance 2022.12.31			\$16,012.12
Funds on reserve for Public Art Element		\$6,000.00	
Funds on reserve for Film Festival		\$3,000.00	
Remaining balance			\$7,012.12

Prepared by: Cory Stechyshyn, OAA - Society Chair (2024.01.17)



Annual General Report

2023

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02. Volunteers	4
03. Events	6
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01. Message from the Chair

Dear Members and Friends of the Ottawa Regional Society of Architects,
As we stand at the threshold of a new year, it is with a sense of pride and anticipation that I reflect on the strides we have made together. The year 2023 was a remarkable journey for ORSA, brimming with innovation, collaboration, and community spirit that has not only enriched our society but the architectural tapestry of Ottawa.

In the summer, we once again opened the doors of Ottawa’s architectural marvels to the public through our Doors Open Ottawa event. It was a joy to witness the community’s enthusiasm as they explored the hidden narratives woven into the city’s built environment. This event has become a cornerstone of our society, celebrating the intersection of history, design, and the public’s curiosity.

Ottawa Architecture Week was another highlight, with its ‘PLAY’ theme resonating through a spectrum of activities. From the imaginative sparks at the kids’ design clinic to the insightful discussions at our lecture series, we delved into the essence of architectural creativity. The week was a testament to the vibrancy and relevance of architecture in our daily lives, inspiring both the young and the seasoned.

Our commitment to the growth of emerging talents was evident during our summer social, a gathering that provided a nurturing ground for architectural interns to forge connections that will underpin their professional journeys. It was a celebration of the future, under the canopy of Ottawa’s skyline, where stories and experiences were shared over delightful cuisine and camaraderie.

The Annual General Meeting punctuated our year with a presentation that showcased innovation and ingenuity, encapsulating our collective aspirations for architecture that serves and uplifts the community. It was a fitting end to a year of substantial achievements and an embodiment of our commitment to design excellence and sustainability.

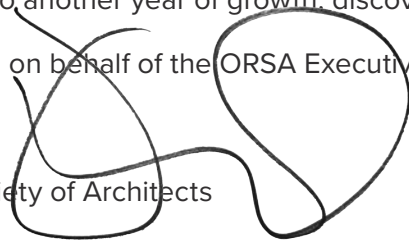
As we embrace the year ahead, we are inspired by the dynamism of the digital frontier, recognizing its power to amplify our reach and inclusivity. The success of our virtual programming and resources, including the insightful entries in our #ORSAXDOO2023 photo contest, underscores the potential of digital platforms to foster a more connected and engaged architectural community.

In every endeavor, we are grateful for the unwavering support of our donors, sponsors, and partners. Their contributions are the foundation upon which we build our ambitions and dreams for ORSA and the community we serve. As we continue to navigate the evolving landscape of architecture and society, their support is invaluable.

Let us carry forward the momentum and spirit of innovation into the new year, with a resolve to deepen our engagement with the community, sustain the gains we have made, and explore new horizons. Together, we will continue to shape a vibrant architectural landscape for Ottawa.
On behalf of the ORSA Executive, I extend my sincerest gratitude for your continued passion and participation. Here’s to another year of growth, discovery, and architectural excellence.

Warmest regards and on behalf of the ORSA Executive Team,

Christopher Moise
ORSA Chair
Ottawa Regional Society of Architects



02. Volunteers

Executive Committee

Chair	Christopher Moise, Architect
Vice-Chair	Vacant
Treasurer	Darryl Hood, Architect
Secretary	Paolo Marinelli, Intern Architect
Registrar	Marc Mainville, Architect

Committee Chairs

Social Media	Sarah Fox, Intern Architect
OAW	Austin Durbin, Architect
Events	Aman Gupta, Intern Architect

Intern Liaison	Vacant
OAA Liaison	Clayton Payer, Architect
RAIC Liaison	Vacant
Carleton University	Vacant



Volunteer Gathering 2023

In January 2023, the Ottawa Regional Society of Architects (ORSA) celebrated a significant milestone in community engagement and collaboration. Our volunteer gathering, aimed at sharing the Society’s vision for the future, was a resounding success, drawing in more than 30 dedicated individuals passionate about architecture and its place in our city’s culture and future. This event was not just a meeting; it was a vibrant confluence of ideas, aspirations, and a shared commitment to elevate the architectural discourse in Ottawa. The overwhelming turnout is a testament to the enthusiasm within our community and the collective eagerness to contribute towards ORSA’s mission. The gathering’s success was further amplified by the fruitful outcome of filling key committee positions, a crucial step in harnessing the collective energy and expertise of our members. We proudly appointed chairs for our Social Media, Events, and the prestigious Ottawa Architecture Week committees. The willingness of volunteers to step into these roles underscores the vibrant spirit of service within ORSA and sets a robust foundation for our activities throughout the year. With these pivotal positions now helmed by skilled and motivated leaders, we are poised to deliver a series of engaging, informative, and innovative events that will not only celebrate the architectural heritage and innovation in Ottawa but also engage the wider community in meaningful ways.

Contributors to Ottawa Architect Week (OAW)

Marc Mainville
Petr Cancura
Pooja Sharma
Thomas Radford
Venk Parbhu
Balquis Attef
Meghan Riccardo
Madhura Chatterjee
Leen El Khalili
Aman Gupta
Caelan Mitchell
Elizabeth Zdansky
Ilayda Yasar Cuhacibasi
Orlando Barone
Darryl Hood
Monique St. Pierre
Zuzane Keslerova
Valery Ratnicova
Christopher Moise
Lee-Christine Bushey
Kunal Rakshit
Sarah Fox
Bryan Mendez
Yigit Cuhacibasi

03. Events

3.1 Modular Housing Presentation May 2023

ORSA presented a Modular Housing Webinar on May 10, 2023, which featured a compelling virtual presentation by Daniel Ling from Montgomery Sisam Architects. The event addressed the pressing issue of affordable housing and how modular construction can offer a quick and sustainable solution. The webinar delved into the architect's role in designing modular buildings that are not only functional and sustainable but also aesthetically pleasing and well-integrated into their context. Case studies, including Toronto's Modular Supportive Housing Program and Durham Region's project, illustrated the successful application of this building method. Daniel Ling, with his extensive experience across various architectural domains, highlighted the versatility of modular construction in creating efficient, adaptable, and future-ready housing solutions.



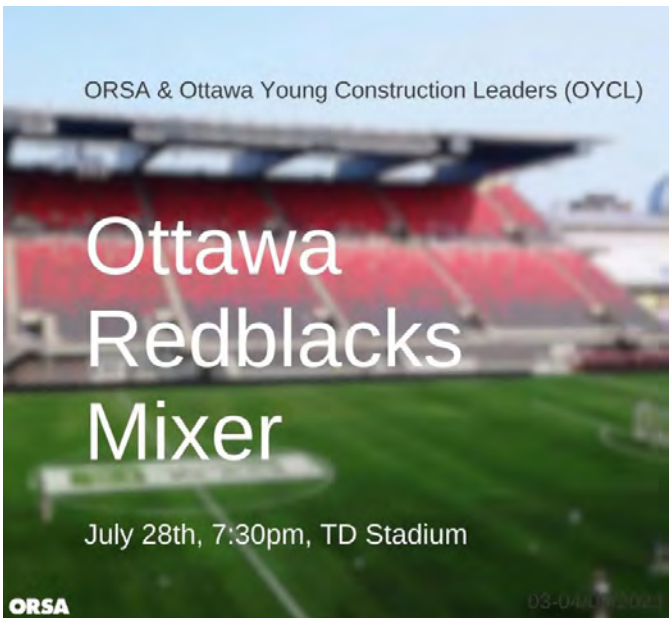
3.2 Doors Open Ottawa Collaboration – Photo Contest June 2023

ORSA featured a successful ORSA & Doors Open Ottawa Photography Contest titled «Playful Perspectives.» This contest, held on June 3rd and 4th, was a unique venture that combined ORSA's architectural focus with Doors Open Ottawa's community outreach. Participants were invited to showcase the architectural beauty of Ottawa through their lenses in various categories, such as «Artistic Abstractions,» «Architectural Gems,» «Illuminated Elegance,» «Timeless Tales,» and «The Crowd's Pick.» Winners were awarded gift cards, and the competition encouraged participants to engage with the city's architecture creatively and thoughtfully.



3.3 Ottawa Redblack's Intern Mixer July

ORSA supported a dynamic ORSA/OYCL collaboration - Ottawa Redblacks mixer event. Aimed at young professionals, this networking opportunity took place at TD Place in the Subaru Lower Log Cabin, where attendees rooted for the Ottawa REDBLACKS against the Hamilton Tiger-Cats. The event not only offered a lively atmosphere for making connections but also included a chance for attendees to win one of three e-gift card prizes, distributed post-event. The mixer was held on Friday, July 28th, from 7 to 10:30 pm.



3.4 Annual General Meeting August 2023

The ORSA Annual General Meeting, was a hallmark event held at the Mill Street Pub on August 15, 2023. The occasion, free for members with provisions for food, commenced with networking at 5:30 pm, followed by the meeting at 6:30 pm. It included a comprehensive report from the Executive Committee on the year's activities, a financial overview by the Treasurer, and an engaging session with Reform Procurement Ottawa advocating for improved architectural and engineering service procurement. Highlighting the event was a keynote presentation on the Parliamentary Centre Block Project by Darrell de Grandmont, OAA, underscoring ORSA's commitment to fostering architectural dialogue within the community.



ORSA is committed to becoming a more relevant and focused society of engaged members with an interested audience through which we promote the values of our profession in our community. ORSA volunteers, including the executive, Committee members and the leaders who organize our events (such as Ottawa Architecture Week), architecture students and interns are who make this organization function and make it great. We are looking forward to a new year of growing involvement and youthful energy through which to inspire our membership to reconnect with each other and their community.



3.5 ORSA supports: (Un) Common Precedents, the Agora II International Symposium

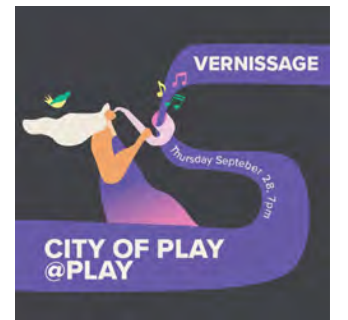
ORSA supported the successful Agora II International Symposium titled (Un)Common Precedents. The symposium, co-convened by Federica Goffi, Isabel Potworowski, and Kristin Washco, brought together a diverse group of over 150 in-person and online attendees. Focusing on critical questions at the heart of architectural practice, the symposium addressed the methodologies of precedent study in architecture and explored the potential of unconventional sources for inspiration across various disciplines. The event featured four keynote speakers from around the globe, providing insights into three central themes: the intentions behind studying precedents, the media and methods employed in these studies, and the references themselves. The symposium took place at the Azrieli School of Architecture & Urbanism, Carleton University, from September 22-24, and was open to the public free of charge.

Generously supported by several professional and academic institutions, including a grant from the Social Sciences and Humanities Research Council and sponsorships from the OAA, ORSA, RAIC, and ASAU, the event underscored the importance of examining both common and uncommon precedents in architectural design. Details of the program and ongoing updates were made available on the event website and social media platforms



3.6 Ottawa Architecture Week September





3.7 OAA President's Visit 2023 October 2023

ORSA collaborated with the OAA for the Annual President's Society Visit which was a productive virtual meeting held on October 24, 2023, and connected the Ottawa Regional Society of Architects with the Grand Valley and Trent Societies via Zoom. The meeting, led by OAA President Settimo Vilardi, local Councillors, and Executive Director Kristi Doyle, fostered collaboration and featured discussions on the new Society Toolkit, an initiative to strengthen ties between the OAA and local societies. Society Chairs presented rapid-fire updates, and an open discussion encouraged sharing and networking among participants, alongside an informative segment from the CEO of Pro-Demnity Insurance Company. The agenda covered a wide range of topics, including recognition of traditional lands and reflections on the June Society Chairs' meeting in Sudbury.

3.8 ORSA/BAC-DAC Intern's Mixer November 2023

ORSA in collaboration with BAC-DAC held a Post ExAC Intern Mixer on November 24, 2023, from 6 pm to 9 pm at 78 George St., Ottawa. This celebratory event was tailored for individuals on their path to licensure and those interested in the ExAC, offering an opportunity to celebrate the hard work of those who sat for their exams. The gathering included drinks, snacks, and games, with free admission for those who wrote the ExAC in 2023, and discounted rates for members and non-members. Registration was required, with details for free registration for eligible attendees provided through the BAC-DAC contact. The event was a networking occasion, designed to bring together like-minded professionals in a convivial atmosphere.



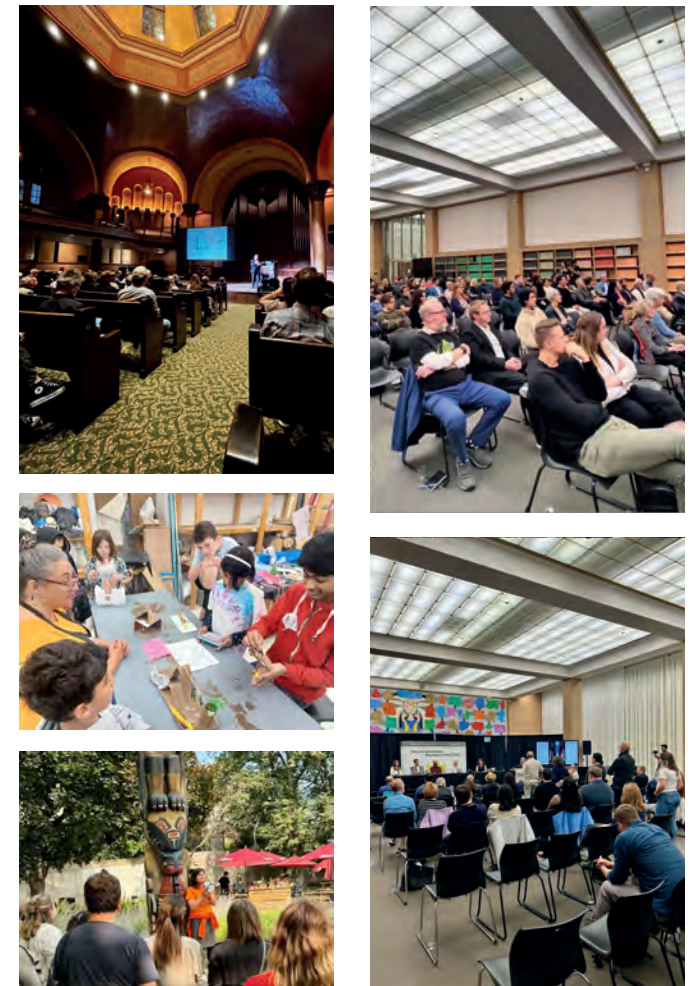
04. Objectives

4.1 2024 ORSA Objectives

In 2024, ORSA is committed to enhancing its engagement with members, supporters, and the public to elevate awareness of its activities and create new avenues for community interaction. This endeavor is pivotal in fostering a deeper understanding and appreciation of architecture within the broader community. To achieve this goal, ORSA plans to implement a variety of strategies. These will likely include interactive events, educational initiatives, and collaborative projects that invite participation from diverse demographics. By doing so, ORSA aims to make architecture more accessible and engaging to all, thereby strengthening the fabric of the society through inclusive dialogue and shared experiences. Furthermore, ORSA intends to leverage digital platforms, such as the revamped website set to launch in 2024, to amplify its reach. This will facilitate easier communication between the Society's leadership, its dedicated committees, and the membership at large. The new website will serve as a hub for information, networking, and resources, offering a more integrated and dynamic experience for current and prospective members. These efforts underscore ORSA's dedication to building a vibrant community that values the importance of architectural practices and their impact on society's cultural and functional landscapes. Through these initiatives, ORSA is poised to shape a more engaged and knowledgeable society that actively contributes to and benefits from the world of architecture.

4.2 New Website and Communications

ORSA will revamp of the ORSA website scheduled for 2024. The updated website will enhance communication and outreach efforts with ORSA members and the wider community, especially through an improved events page. It will also offer streamlined access to the Executive and Committee Leaders, fostering better connectivity within the membership. This digital transformation signifies ORSA's commitment to providing a more efficient and user-friendly online platform that supports the organization's mission and activities.



4.3 Objectives 2024 (Volunteering opportunities) for the upcoming year include:

1. Volunteering opportunities for the upcoming year include:
 - a. ORSA Executive: We currently have a couple vacancies and are looking for new volunteers who have a desire to carry the Society forward.
 - b. Ottawa Architecture Week (team members): Assist with event development - Date TBD (Sept. 25-29 or Oct. 2-6)
 - i. OAW Planning committee - Planning starts May 2023
 - ii. OAW Event coordinators
 - iii. OAW Website/Social Media coordinators
 - c. Events Co-ordinator: Participation, collaboration, and support for Socials/Intern gatherings/ Doors Open Ottawa/Golf for Charity Tournament/etc.
 - d. ORSA Website/Social Media Co-ordinator: Building Volunteer numbers for Committees with Leaders to guide them in our online communications.
 - e. Special Projects
 - i. Lectures (Partners):
 1. Carleton Forum Lectures
 2. Urban Forum
 3. Urban Land Institute
 - ii. City Mapping Project
 - iii. ORSA Executive Manual Co-ordinator: Assist the Executive in documentation for continuity and knowledge transfer.
 - iv. Supporter Co-ordinator: ORSA has had a robust group of supporters in the past and we would like to see that return.
2. Annual Events 2023
 - a. ORSA AGM 2023 - TBD (end of may)
 - b. ORSA summer BBQ Social (July/August)
 - c. Fall ORSA Golf Tournament (August/September)
 - d. OAW 2024 - TBD (Last week of September)
 - i. Architecture Day October 2
 - e. OAA President's visit 2024 - TBD (Fall)
 - f. ARIDO Winter Party collaboration

4.4 Additional projects and objectives include:

- Collaboration and support for Doors Open Ottawa 2024 - including a celebration event;
- Development of the ORSA Executive Manual for continuity and knowledge transfer;
- Advocate/promote World Architecture Day (to coincide with Ottawa Architecture Week 2024);
- Increase opportunities to cross-pollinate our advocacy efforts with the RAIC locally;
- Funding/supporting local/online Continuing Education sessions for members;
- Development of the ORSA Design Excellence Awards tbd.

05. Finances

5.1 Financial Summary

The financial report for ORSA paints an optimistic picture, indicating that the society is on a firm footing for a year of dynamic revitalization. With solid financial health as a foundation, ORSA is poised to embark on a series of exciting initiatives that promise to invigorate its operations and membership engagement. Members and supporters are encouraged to take an active role in this journey of transformation. The upcoming year is set to be an energizing and fulfilling experience, full of opportunities for professional growth, community building, and innovative architectural endeavors. As the society rejuvenates its approach and offerings, getting involved now offers the chance to be part of a pivotal and thrilling chapter in ORSA's history.

See financial summary 2023, p.16-19.

2022-2023 FINANCIAL REPORT

May 1, 2022 to April 30, 2023

Category Description	Budget	Actual	Difference
Revenues			
OAA Memberships	\$ 20,000	\$ 26,220	\$ 6,220
Membership Sales			
Firm Memberships	\$ 1,200	\$ -	\$ (1,200)
Individual Memberships	\$ 650	\$ 760	\$ 110
Supporters	\$ -	\$ -	\$ -
Events			
Golf Tournament	\$ -	\$ -	\$ -
Special Project Funding			
Ottawa Architecture Week	\$ -	\$ 2,500	\$ 2,500
Local Advocacy (OAA funding)	\$ -	\$ -	\$ -
Investment Income	\$ 200	\$ 211	\$ 11
Total Revenues	\$ 22,050	\$ 29,691	\$ 7,641

Category Description	Budget	Actual	Difference
Expenses			
Administration			
Executive/Board Meetings	\$ 1,200	\$ 1,225	\$ (25)
Mailbox	\$ -	\$ -	\$ -
Misc. (printing, postage, etc)	\$ 50	\$ 40	\$ 10
Zoom Account	\$ 225	\$ 226	\$ (1)
Part Time Admin	\$ -	\$ -	\$ -
Banking			
Quicken software	\$ 45	\$ -	\$ 45
Bambora (online CC)	\$ 180	\$ 180	\$ -
Banking fees	\$ -	\$ -	\$ -
Merchant Services	\$ -	\$ -	\$ -
Donations			
Partner event sponsorships	\$ 10,000	\$ 5,581	\$ 4,419
Student Awards	\$ 500	\$ -	\$ 500
Charitable Donations (TBD)	\$ 2,500	\$ -	\$ 2,500
Events			
AGM (2022)	\$ 6,000	\$ 5,050	\$ 950
Golf Tournament	\$ -	\$ -	\$ -
President's Dinner	\$ -	\$ -	\$ -
Winter Party (ARIDO)	\$ -	\$ -	\$ -
ORSA Mixers	\$ 2,500	\$ 1,511	\$ 989
ORSA Workshops	\$ -	\$ -	\$ -
Special Projects			
ORSA Design Excellence Awards	\$ -	\$ -	\$ -
Ottawa Architecture Week	\$ 15,000	\$ 10,574	\$ 4,426
ORSA Executive Handbook	\$ -	\$ -	\$ -
Doors Open Ottawa	\$ 1,500	\$ 2,500	\$ (1,000)
Website			
Web Development	\$ -	\$ -	\$ -
Web Maintenance	\$ 2,500	\$ 2,779	\$ (279)
Discretionary Funds	\$ 250	\$ -	\$ 250
Total Expenses	\$ 42,450	\$ 29,665	\$ 12,785
NET REVENUE	\$ (20400)	\$ 26	\$ 20,426
Balance Beginning of Year		\$ 152,494	
Balance End of Year		\$ 152,520	

Member's Equity May 1, 2023

Chequing Account	\$ 152,520
Term Deposits	\$ 35,000
Total	\$ 187,520

2022/2023 BUDGET (May 1, 2022 to April 30, 2023)			
Category Description	Budget 22/23	22/23 Actual	23/24 Budget
Revenues			
OAA Memberships	\$ 20,000	\$ 26,220	\$ 25,000
Membership Sales			
Firm Memberships	\$ 1,200	\$ -	\$ 2,400
Individual Memberships	\$ 650	\$ 760	\$ 1,200
Supporters	\$ -	\$ -	\$ -
Events			
Golf Tournament	\$ -	\$ -	\$ -
Special Project Funding			
Ottawa Architecture Week	\$ -	\$ 2,500	\$ 10,000
Local Advocacy (OAA funding)	\$ -	\$ -	\$ -
Investment Income	\$ 200	\$ 211	\$ 200
Total Revenues	\$ 22,050	\$ 29,691	\$ 38,800

Category Description	Budget 22/23	22/23 Actual	23/24 Budget
Expenses			
Administration			
Executive/Board Meetings	\$ 1,200	\$ 1,225	\$ 2,000
Mailbox	\$ -	\$ -	\$ 300
Misc. (printing, postage, etc)	\$ 50	\$ 40	\$ 50
Zoom Account	\$ 225	\$ -	\$ 225
Banking			
Quicken software	\$ 45	\$ -	\$ 45
Bambora (online CC)	\$ 180	\$ 180	\$ 180
Banking fees	\$ -	\$ -	\$ -
Merchant Services	\$ -	\$ -	\$ -
Donations			
Partner event sponsorships	\$ 10,000	\$ 5,581	\$ 10,000
Student Awards	\$ 500	\$ -	\$ 500
Charitable Donations (TBD)	\$ 2,500	\$ -	\$ 2,500
Events			
AGM (2022)	\$ 6,000	\$ 5,050	\$ 6,000
Golf Tournament	\$ -	\$ -	\$ -
President's Dinner	\$ -	\$ -	\$ -
Winter Party (ARIDO)	\$ -	\$ -	\$ -
ORSA Mixers	\$ 2,500	\$ 1,511	\$ 3,500
ORSA Workshops	\$ -	\$ -	\$ -
Special Projects			
ORSA Design Excellence Awards	\$ -	\$ -	\$ -
Ottawa Architecture Week	\$ 15,000	\$ 10,574	\$ 15,000
ORSA Executive Handbook	\$ -	\$ -	\$ -
Doors Open Ottawa	\$ 1,500	\$ 2,500	\$ 2,500
Website			
Web Development	\$ -	\$ -	\$ -
Web Maintenance	\$ 2,500	\$ 2,779	\$ 2,500
Discretionary Funds	\$ 500	\$ -	\$ 500
Total Expenses	\$ 42,700	\$ 29,439	\$ 45,800
NET REVENUE	\$ (20,650)	\$ 252	\$ (7,000)
Balance Beginning of Year			\$ 152,520
Projected Balance End of Year			\$ 145,520



February 20, 2024

2023 - Annual Report for Publication

St. Lawrence Valley Society of Architects

Co-Chair: Lukas Bergmark

Co-Chair: Chris Howard

Treasurer: Brian Heirlihy

Secretary: Shawn Butler

Our 2023 year felt like things were getting a bit more social again. Highlights included the Sudbury Conference Society Meeting, which we attended, our monthly pub nights, Special project funding success, initiation of SLVSA Urban Sketching, and the annual OAA president's visit. The monthly pub continued through 20203, with average attendance between 8 and 9 members. At these social events conversations span many topics from heritage restoration to business management. We are excited at how well our website is working to help keep in touch with the membership and to connect with the public through the promotion of architecture - we have new website upgrades planned for this spring.

Brian Heirlihy attended the Sudbury Conference Society Meeting ahead of the OAA conference. Brian reported on the successes of our outreach, membership involvement and active initiatives. The conference provided an important opportunity to share ideas in person, reconnect with colleagues and bring back ideas to our membership. We were all excited to learn about the

Special Project Funding Applications:

We applied for the balance of the funding for the ARchitecture project - Augmented Reality architecture, urban planning project and received the \$8,000 requested for a total of \$25,000 which was matched by Queen's university. The project is moving along well and is on target to have a proof of concept demonstration model ready this spring.

As we look ahead to this year, we have a couple initiatives planned. The first is a documentation exercise - this was borne out of Ray Zaback's eloquent, fascinating and often humorous anecdotes about the late Ernest Alvin Cromarty, know by most as "Al", who died on April 16, 2022. There was a richness about the life of this architect that many of us felt should be documented. Not wanting to wait until great local architect's die, the idea was put forward to interview and record conversations and host them on our website for the public to access.

Our second initiative is the Urban Sketching initiative which began in the summer and garnered quite a bit of interest. We discovered that there were several urban sketching groups in the



area. A new associate member managed to convince the various sketching groups to join forces. The new larger group, named Urban Sketchers - Kingston became official in the fall of 2023 with the SLVSA helping to promote their events. In the spirit of promoting architecture to the public, SLVSA has applied for special project funding to bring in an architect/ artist from Toronto to help teach a couple sketching classes for free to the public.

Website - SLVSA.ORG

The slvsa.org website launched in November of 2022, and continues to be a very useful tool for public outreach and connections within the society. We are still looking for a member of the society to take an active role in regular posts for social media. We also plan to roll out some new upgrades to the website this spring which will improve search features and streamline social media updates.

The Annual President's Visit

The Annual President's Visit was held virtually on October 11th from noon until 1:30. The visit was shared between SLVSA, ALGOMA and TSA. President, Settimo Vilardi addressed the membership, reviewed outcomes of the society's meeting earlier in the spring, spoke about opportunities to strengthen connections with the membership and the public and then there were remarks from Pro-Demnity Insurance. During the lead-up to the event both Algoma and SLVSA remarked that we had hoped this meeting would be in person this year. SLVSA membership was disappointed in the virtual format and hopes for a return to an in-person event soon. SLVSA commented to the OAA that the in-person president's visit has traditionally been a highlight for our membership, it is the event with the highest turnout. It was disappointing to hear that there was no immediate plan to return the *President's Visit* to an in-person event.

The executive will expand its methods of communicating and engaging with its membership and the public this year and will lean on the website and other social media platforms to do this. We hope our planned public outreach will be successful and will in-turn generate greater membership participation.

We look forward to sharing more exciting news soon.

Respectfully,

Chris Howard, OAA	and	Lukas Bergmark, OAA
Co-Chair, SLVSA		Co-Chair, SLVSA
Architect, SZA		Architect, HDR

Date	Item ID	Description	Debit	Credit	Balance	Total
Assets						18,897.23
Cash						
2023.12.31		[No cash on hand]				
Bank account(s)						
2023.12.31		Scotiabank account 25296 02004 25		3,390.97	3,390.97	18%
Guaranteed investment certificate(s)						
2023.10.18	2428ZD	2023.10.18 - 2024.01.18 maturity		5,182.08		
2023.11.18	24LXGT	2023.11.18 - 2024.02.18 maturity		5,157.27		
2023.12.20	2560CS	2023.12.20 - 2024.03.20 maturity		5,166.91		
Liabilities						
Website						
Queen's University special project						
Other						
Income						4,255.17
Ontario Association of Architects / members					3,855.00	91%
2023.05.12		Grant Ontario Association of Architects		3,740.00		
2023.05.12		Membership fee		65.00		
2023.06.07		Membership fee		25.00		
2023.06.10		Membership fee		25.00		
Scotiabank					400.17	2%
2023.12.31		GIC nominal totals for 2023		400.17		
Expenses						20,672.54
Bank charges					32.50	0.2%
2023.01.31		Service charge	2.50			
2023.02.28		Service charge	2.50			
2023.03.31		Service charge	2.50			
2023.04.29		Service charge	2.50			
2019.06.30		Service charge	2.50			
2023.05.31		Service charge	2.50			
2019.06.30		Service charge	2.50			
2023.07.31		Service charge	2.50			
2023.08.31		Service charge	2.50			
2023.09.29		Service charge	2.50			
2023.10.31		Service charge	2.50			
2023.11.30		Service charge	2.50			
2023.12.30		Service charge	2.50			

Date	Item ID	Description	Debit	Credit	Balance	Total
Website					1,332.63	6%
2023.01.03		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.02.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.03.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.03.06		Website Idea Design & Media Inc	1,200.00			
2023.04.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.05.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.05.04		Website Opos 1.00 Siteground Host 4420718390 GB	1.39			
2023.05.11		Website Opos 1.00 Siteground Host 4420718390 GB		1.39		
2023.06.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.07.04		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.08.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.09.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.10.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.10.05		Website Opos 19.20 Hover Starkville MS	26.91			
2023.11.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.12.13		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
Chapter events					2,307.41	11%
2023.01.11		Chapter meeting The Kingston Brewing Co	249.28			
2023.02.01		Chapter meeting Red House	254.10			
2023.03.01		Chapter meeting The Kingston Brewing Co	238.94			
2023.04.12		Chapter meeting Daft Brewing Co	184.21			
2023.05.03		Chapter meeting The Kingston Brewing Co	357.45			
2023.06.07		Chapter meeting The Blu Martini	218.56			
2023.08.02		Chapter meeting The Toucan / Kirkpatricks	153.58			
2023.09.06		Chapter meeting The Kingston Brewing Co	188.74			
2023.10.03		Chapter meeting The Kingston Brewing Co	76.46			
2023.11.08		Chapter meeting The Kingston Brewing Co	108.06			
2023.12.06		Chapter meeting The Kingston Brewing Co	239.42			
2023.12.06		Chapter meeting The Kingston Brewing Co	38.61			
Other					17,000.00	82%
2023.05.18		Research grant Queen's University	17,000.00			

Date	Item ID	Description	Debit	Credit	Balance	Total
Banking transactions						3,390.97
Scotiabank account 25296 02004 25					3,390.97	100%
2023.01.01		Opening balance		20,974.13		
2023.01.03		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.01.11		Chapter meeting The Kingston Brewing Co	249.28			
2023.01.23		Exec meeting Coffee and Company	29.26			
2023.01.31		Service charge	2.50			
2023.02.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.02.01		Chapter meeting Red House	254.10			
2023.02.28		Service charge	2.50			
2023.03.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.03.01		Chapter meeting The Kingston Brewing Co	238.94			
2023.03.06		Website Idea Design & Media Inc	1,200.00			
2023.03.31		Service charge	2.50			
2023.04.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.04.12		Chapter meeting Daft Brewing Co	184.21			
2023.04.29		Service charge	2.50			
2023.05.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.05.03		Chapter meeting The Kingston Brewing Co	357.45			
2023.05.04		Website Opos 1.00 Siteground Host 4420718390 GB	1.39			
2023.05.11		Website Opos 1.00 Siteground Host 4420718390 GB		1.39		
2023.05.12		Grant Ontario Association of Architects		3,740.00		
2023.05.12		Withdrawal	516.85			
2023.05.12		Membership fee		65.00		
2023.05.18		Research grant Queen's University	17,000.00			
2023.05.31		Service charge	2.50			
2023.06.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.06.07		Membership fee		25.00		
2023.06.07		Chapter meeting The Blu Martini	218.56			
2023.06.10		Membership fee		25.00		
2019.06.30		Service charge	2.50			
2023.07.04		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.07.05		Chapter meeting The Toucan / Kirkpatricks	222.01			
2023.07.31		Service charge	2.50			
2023.08.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.08.02		Chapter meeting The Toucan / Kirkpatricks	153.58			
2023.08.31		Service charge	2.50			
2023.09.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.09.06		Chapter meeting The Kingston Brewing Co	188.74			
2023.09.29		Service charge	2.50			
2023.10.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.10.03		Chapter meeting The Kingston Brewing Co	76.46			
2023.10.05		Website Opos 19.20 Hover Starkville MS	26.91			
2023.10.31		Service charge	2.50			
2023.11.01		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.11.08		Chapter meeting The Kingston Brewing Co	108.06			
2023.11.30		Service charge	2.50			
2023.12.06		Chapter meeting The Kingston Brewing Co	239.42			
2023.12.06		Chapter meeting The Kingston Brewing Co	38.61			
2023.12.13		Website Opos Google G suite slvsa 855-222-860 ONCA	8.81			
2023.12.30		Service charge	2.50			

Date	Item ID	Description	Debit	Credit	Balance	Total
Guaranteed Investment Certificate (GIC) transactions			Purchase	Interest	Maturity	Balance
2022.12.31		Outstanding GIC purchases at 2022 year end	15,070.87	68.04	15,138.91	
2022.10.18	1YY1ZX	2022.10.18 - 2023.01.18 maturity	5,015.54	18.96	5,034.50	5,034.50
2022.11.18	1ZCAT4	2022.11.18 - 2023.02.18 maturity	5,027.39	19.01	5,046.40	10,080.90
2022.12.19	1Z11D5	2022.12.19 - 2023.03.20 maturity	5,026.20	30.07	5,056.27	15,137.17
2023.12.31		Scotiabank 'Total cash held'	1.74			15,138.91
2023.01.18	20947	2023.01.18 - 2023.04.18 maturity	5,034.50	36.62	5,071.12	15,175.53
2023.02.18	20WM72	2023.02.18 - 2023.05.18 maturity	5,046.40	36.30	5,082.70	15,211.83
2023.03.20	21D7K3	2023.03.20 - 2023.06.20 maturity	5,056.27	37.60	5,093.87	15,249.43
2023.04.18	2154B8	2023.04.18 - 2023.07.18 maturity	5,071.12	37.30	5,108.42	15,286.73
2023.05.18	227DHM	2023.05.18 - 2023.08.18 maturity	5,082.70	37.79	5,120.49	15,324.52
2023.06.20	22KTJ3	2023.06.20 - 2023.09.20 maturity	5,093.87	36.59	5,130.46	15,361.11
2023.07.18	22WS5L	2023.07.18 - 2023.10.18 maturity	5,108.42	36.70	5,145.12	15,397.81
2023.08.18	237ZN4	2023.08.18 - 2023.11.18 maturity	5,120.49	36.78	5,157.27	15,434.59
2023.09.20	23PMH2	2023.09.20 - 2023.12.20 maturity	5,130.46	36.45	5,166.91	15,471.04
2023.10.18	2428ZD	2023.10.18 - 2024.01.18 maturity	5,145.12	36.96	5,182.08	15,508.00
2023.11.18	24LXGT	2023.11.18 - 2024.02.18 maturity	5,157.27		5,157.27	15,508.00
2023.12.20	2560CS	2023.12.20 - 2024.03.20 maturity	5,166.91		5,166.91	15,508.00
2023.12.31		GIC nominal totals for 2023	15,469.30	437.13	15,506.26	
2024.01.18	25MNTX	2024.01.18 - 2024.04.18 maturity	5,182.08			10,325.92
2024.02.18		2024.02.18 - 2024.05.18 maturity				5,168.65
2024.03.20		2024.03.20 - 2024.06.20 maturity	5,166.91			1.74



2023 Annual Report Highlights Summary | Trent Society of Architects (TRENT)

Key activities of 2023 and initiatives of the Trent Society of Architects include:

In the past year, we have had a small amount of members join the Society with various others interested in joining. That will bring the TSofA over 25 members. Our society engagement has been slow over the year, but still maintaining contact via e-mail involving learning opportunities, and RFP alerts, etc. Our Society held the annual President's Dinner virtually, having members from the Ottawa Society of Architects and Northumberland.

Matthew Philip, Trent Society of Architects Chair, has been trying to find a new Chair as he has been planning to retire his position for some time now and has reached out to fellow society members for interests in becoming Chair prior to his transition.

We will continue to provide our members with learning opportunities.

Matthew Z. Philip
Former Lic. Tech. | OAA | LFA
Chair, Trent Society of Architects

ANNUAL REPORT 2023

TSA

TORONTO
SOCIETY OF
ARCHITECTS

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A message from the 2023 TSA Executive

What does the future of the TSA look like? How can we ensure it continues to serve our members and the public alike—both in the short term, over the next decade, and beyond?

2023 felt in many ways like a return to some of the predictability—albeit with increased reach and a whole new host of virtual offerings—that preceded the tumultuous pandemic years. For the first time in recent years, we were able to plan programs and see them through without the need of pivoting and quick adaptations. In-person events returned to regular schedules and capacities, and partnerships that had gone dormant or reduced in scale returned to their full vibrant selves. It was a welcomed relief after three years of much nimbleness and rapid short-term planning.

More importantly though, this change of pace allowed us to catch our breath and take stock of how much the TSA has grown and

evolved in just a few years, and start asking ourselves important questions about how to maintain these gains in the long run.

Since 2019, our membership has increased by 70%—from 1,636 to 2,795—welcoming not only new architects and intern architects to our community, but also students, technologists, designers, and architecture enthusiasts looking to build a better city. Our audience too has greatly expanded, from approximately 7,000 attendees in 2019 to over 20,000 in 2023, not to mention the millions reached through social media initiatives like this year’s viral Limberlost Place tour. Our programming is the most diverse it has ever been, ranging from tours to lectures, to film festivals, trivia nights, kids activities, and so much more. And whether it be in-person, online, or on-demand, we have never had so many ways to learn, share and grow together. Looking back, we can’t help but feel immensely proud of how much we have accomplished and how much stronger our Society has become.

This growth though has not come without its challenges. Our size and reach have tested the limits of the governance, financing, and operational structures we have inherited, and sustaining these gains will require a renewed vision for our Society that we are only just starting to lay the groundwork for.

Part of this renewed vision has been a shift towards long-term thinking not just in terms of programming but also within our governance structures. For example, this year we welcomed Joël León Danis to the position of Executive Director, recognizing the leadership and administrative support necessary to sustain our organization and the growing role staff plays in making our work possible. We also fulfilled our long-planned ambition for an Executive and Initiative Lead Handbook, capturing years of lessons-learned and useful advice that will strengthen our institutional memory and set up future members of our leadership team for success. And speaking of future leadership, 2023 also saw our first-ever open call for Initiative Leads as we work to create a more transparent and accountable path to volunteer leadership within our organization. We want to take the opportunity to welcome Heather Breeze, Kfir Gluzberg, Laura Salamanca Moreno, Heba Al Fayez, Rania Matta, Ramy Bakir, and Janice Miyagi as our newest Initiative Leads who will be working alongside our existing Executive team and staff to bring our programming to life.

Ready to host this new future is our recently relaunched website, a virtual home for all things TSA that is just starting to show its full potential. We hope this new digital headquarters—with enhanced capabilities to host a wide variety of resources like our building database, member dashboard, and digital archive, among others—will continue to solidify its place as a resource for the GTA’s architectural community and all those interested in learning more about our built environment.

And while much effort has been put this year into preparing for what’s to come, this has also involved strengthening our connection to our past and present. After what had been many years of sporadic engagement, this year saw the re-engagement of the TSA Advisory Board, a group consisting of Past Chairs and other appointed members who act as a sounding board for our Executive. While this group represents a wealth of industry knowledge, community connections, and TSA history, the lack of guidelines and recurring meetings had made the relationship occasional at best. 2023 saw the first of many annual meetings of the group as we seek to form deeper connections within our community.

Tradition was also behind one of the most important changes in 2023, as we continued the cherished “pass the baton” practice that is our volunteer leadership. This year we welcomed our new Chair Ana-Francisca de la Mora and Vice Chair Barbora Vokac Taylor, both elected for a 3-year term during our Annual General Meeting. We would be remiss not to take this opportunity to thank our now Immediate Past Chair Megan Torza for her leadership during what was perhaps one of the most challenging and transformational terms in our Society’s history. Luckily we’re still able to count on Megan’s advice and wisdom as she assumes a new role as the bridge between the current Executive and our Advisory Board.

While 2023 has certainly been a year of evolution, one thing that hasn’t changed is our sincere gratitude to the many partners, allies, sponsors and volunteers that make our work possible. The pages of this report are filled with the hundreds of individuals and organizations that make our work possible. They represent the heart of what our Society is all about: bringing people together to learn, explore and share around our shared passion for city building.

2024 promises to be another big year for the TSA as we continue to renew and update our governance and financial structures to support what decades of volunteers have made possible. And while the process might not always be easy, we are encouraged by the ever growing impact of our organization and the community that has blossomed around it.

On behalf of the Toronto Society of Architects Executive,



Ana-Francisca de la Mora
Chair



Barbora Vokac Taylor
Vice-Chair



Pamela Bruneau
Treasurer



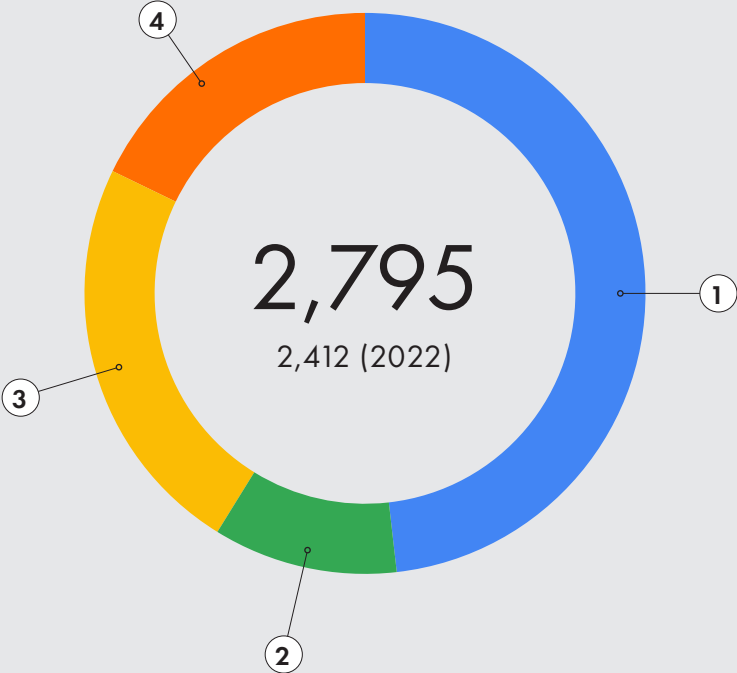
Varsha Kumar
Secretary

NUMBERS

Numbers

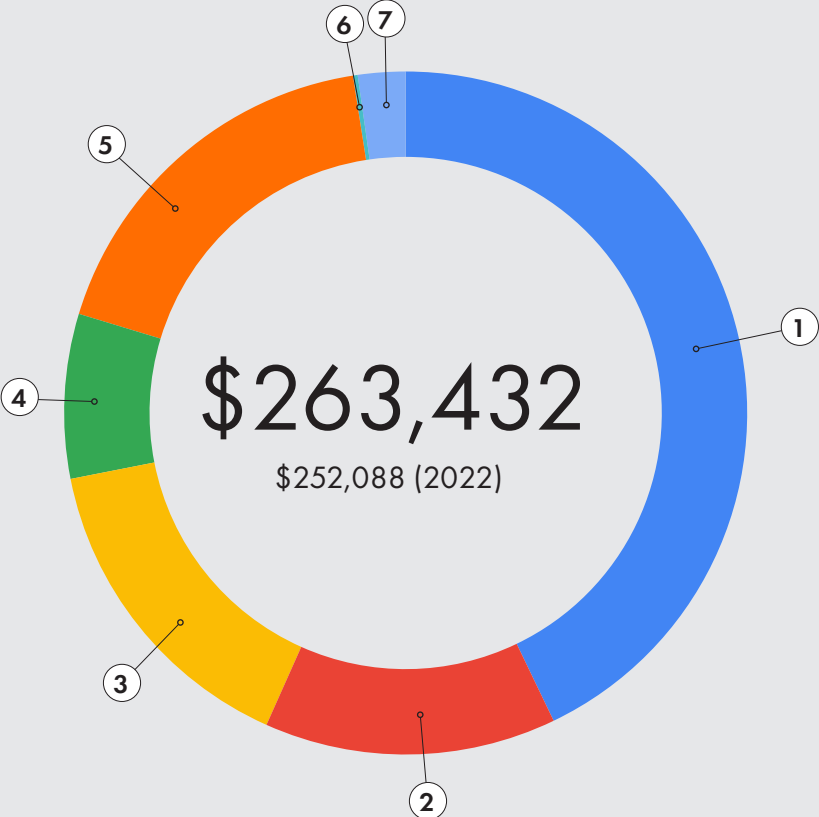
The following pages summarize some of key metrics and data for 2023, including membership numbers (and changes from previous years), our annual revenue and expenses, as well as glance at some of the performance numbers of our events including attendance, partnerships and reach. They provide a birds-eye view of many aspects of our Society and a useful benchmark to compare to previous years.

Membership



1. Architects	1,347	48.2%
2. General	297	10.6%
3. Students	653	23.4%
4. Intern Architects	498	17.8%

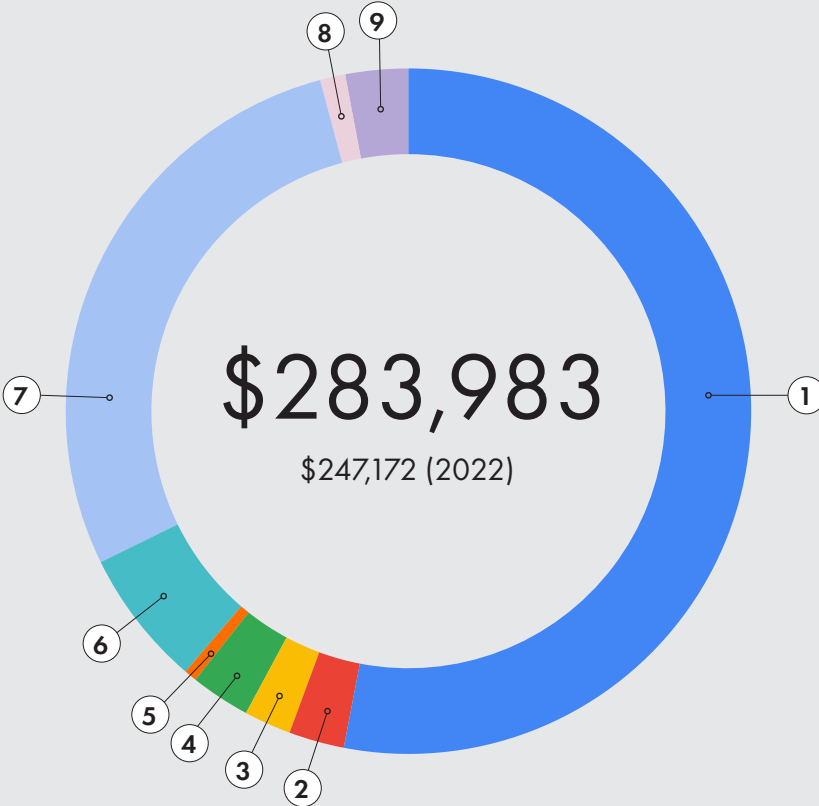
Revenue



1. Membership Dues	\$112,922.95	42.90%
2. OAA Per Capita Funding	\$36,390.00	13.80%
3. Ticket Sales	\$40,112.05	15.20%
4. OAA Special Project Funding	\$20,500.00	7.80%
5. Sponsorships	\$47,000.00	17.80%
6. Donations	\$589.47	0.20%
7. Other Income	\$5,918.51	2.20%

A detailed financial statement can be made available upon request.

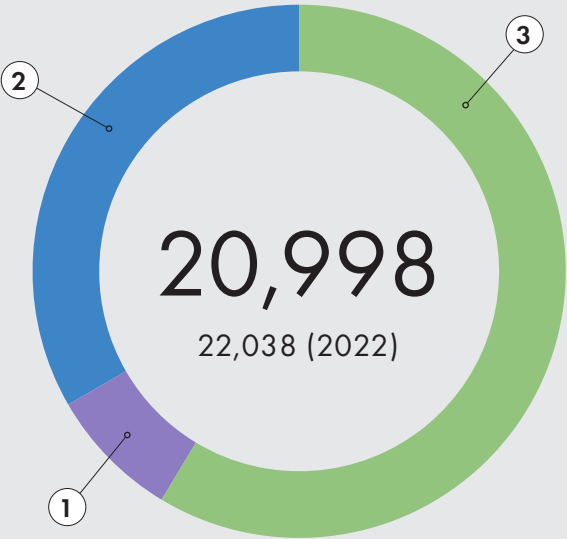
Expenses



1. Payroll Expenses	\$150,578.85	53.00%
2. Professional & Administrative Fees	\$7,421.40	2.60%
3. Website	\$6,305.99	2.20%
4. Scholarships and Awards	\$8,000.00	2.80%
5. Insurance	\$1,686.89	0.60%
6. Office/General Administrative Costs	\$18,379.32	6.50%
7. TSA Programming	\$79,817.56	28.10%
8. Meetings	\$3,395.95	1.20%
9. Rent Expense	\$8,397.16	3.00%

Attendance

Attendance by Program Format

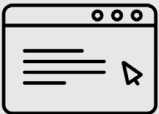


1. Virtual Live	1,689	8.0%
2. Virtual On-Demand	6,998	33.3%
3. In Person	12,311	58.6%

Attendance by Program Area

	Virtual	On-Demand	In Person	Total
Lectures	1,374	544	428	2,346
Tours	-	3,601	1,735	5,336
Community Events	213	2,495	1,164	3,872
Film Events and Resources	-	312	2,400	2,712
Other Events	102	46	6,584	6,732

Reach



32,000
Website Users



26,849
Social Media Followers
Including Instagram, Twitter, Facebook, and LinkedIn.



151
Events
Includes all events, virtual and in-person.
Excludes committee meetings, executive meetings, and our bi-weekly bulletins.



264
Volunteers



16.5
Structured ConEd Hours

EVENTS

Events

Our 2023 programming included both in-person and virtual opportunities to learn, share and come together around our passion for the built environment and the betterment of the Greater Toronto Area. The following event calendar seeks to capture these events and the people who made them possible.

01.23

2023.01.20

ROM After Dark: DesignTO

Special activation

2023.01.24

Deconstruction

TSA IDEAS Forum in partnership with the DesignTO Festival

SPEAKERS | Alison Creba (Artscape Wychwood Barns), Felix Heisel (Circular Construction Lab, Cornell University), Rashmi Sirkar (University of Toronto), Ria Al-Ameen (Giaimo), Susan Ross (School of Indigenous and Canadian Studies, Carleton University)

2023.01.25

Capturing Carbon: Screening and Panel Discussion

Film Screening & Panel as part of the DesignTO Festival

PANELISTS | Carol Phillips (Moriyama Teshima Architects), Robert Wright (University of Toronto), Dr. Sean Thomas (University of Toronto)

MODERATOR | Stefan Novakovic (Azure)

2023.01.26

BAIDA x Frontier Design – Building Up Black Futures

TSA supported BAIDA networking event as part of the DesignTO Festival

02.23

2023.02.07

Escalators

TSA Technical Series

SPEAKER | Martin Ouimet (KJA Consultants Inc.)

2023.02.08

TSA CONNECT | Getting A Job

In-Person Networking Event

FEATURED GUESTS | Adrian Piccolo (Gannett Fleming Architects Canada Inc.), Alex Tedesco (LGA Architectural Partners), Andrea Katz (BDP Quadrangle), Blake Nicholson (Montgomery Sisam Architects), Carmen Tocchini (Architecture49 Inc.), Cathy Garrido (Altius Architecture Inc.), Christopher Lloyd (Adamson Associates Architects), Craig Race (Craig Race Architecture), Diana Zepf (FORREC), Gillian Walczak (Gensler), Jay Zhao (Moriyama Teshima Architects), Jennifer Davis (WZMH Architects), Jessica Shifman (Diamond Schmitt), Juan Carlos Portuese (DIALOG), Jubin Samuel (Arcadis IBI Group), Leo Lin (Giannone Petricone Associates Architects), Maria Nikolova (Metrolinx), Megan Torza (DTAH), Mike Verity (Boszko & Verity Inc.), Tom Kyle (Stantec), Vaughn Miller (BNKC Architects)

2023.02.09

TDSB Newcomer Annual Skilled Trades Expo

Booth at the annual career fair aimed at newcomer highschool students



Top: We started the year off with a bang hosting an architectural colouring activation at the ROM After Dark: DesignTO party! Photo by Joël León. Bottom: We held our first ever in-person workshop at the Central YMCA, where our participants worked with Ha/f Climate Design to learn how to calculate the embodied carbon of a building. Photo by Kurtis Chen.

03.23

2023.03.07
Interior Retrofit Insulation Approaches
 TSA Technical Series

SPEAKER | Dr. Randy Van Straaten (BELi)

2023.03.09
Annual General Meeting 2023

04.23

2023.04.04
Life Cycle Assessment Workshop
 TSA Technical Series

SPEAKERS | Juliette Cook, Kelly Alvarez
 Doran, Ryan Bruer (Ha/f Climate Design)

FACILITATORS | Bahia Marks (MJMA),
 Clara Ziada (SvN Architects +
 Planners), Rashmi Sirkar (Centre for
 Landscape Research - University of
 Toronto), Robert Raynor (TAS), Sarah
 Hasan (BDP Quadrangle)

05.23

2023.05.10
TSA CONNECT | Remote Work
 Virtual Networking Event

FEATURED GUESTS | Alberto Proserpio
 (Arup), Andrew Lee (Skidmore, Owings
 & Merrill), David Campbell (Arup), Eliyahu
 Margulis (Arcadis IBI Group), Jon Cicconi
 (Arup), Mark Cichy (HOK), Queenie
 Wong (Zeidler Architecture), Ramy Bakir
 (Syllable Inc.), Ruth Mora (SUMO Project)

2023.05.16
**Intentional Leadership through
 MetaVisioning**
 TSA Technical Series

SPEAKERS | Jennifer La Trobe, Tim Casswell
 (Creative Connections)

2023.05.27 - 2023.05.28
**Doors Open | The Shape and Sound
 of Performance Tours**
*1-hour walking tours offered 6 times
 during the Doors Open weekend*

TOUR GUIDES | Joël León, Pamela Bruneau

Doors Open | Architects Talk: Listening to Spaces

SPEAKERS | Amanda Robinson (Aercooustics Engineering Limited), Brigitte Shim (Shim-Sutcliffe Architects), Joseph L. Clarke (University of Toronto), Robert Sims (KPMB Architects), Tor Oiamo (Toronto Metropolitan University)

MODERATOR | Stefan Novakovic (Azure)

Doors Open | Open Studio

Studio open house in partnership with Doors Open Toronto

PARTICIPATING STUDIOS & SITES | Altius Architecture, Arcadis IBI Group, B+H Architects, Brook McIlroy, BVT Architect, Carlo Parente Architecture, DTAH, Gow Hastings Architects, KPMB Architects, Moriyama Teshima Architects, Ontario Association of Architects, Q4 Architects Inc., RAW Design Inc., RevelHouse, Stephanie LeBlanc Architects, SvN Architects + Planners, Workshop, Zeidler Architecture

2023.05.30

Supplier Diversity Panel

TSA Forum

SPEAKERS | Christina Rodrigues (CAMSC), Geoff Capelle (Bird Construction), Marwan Essa (Martech Group), Nicole Monaco (Chandos Construction), Russell Pollard (Framework Leadership)

06.23

2023.06.03 - 2023.10.01

TSA Walking Tours

TOUR GUIDES | Anwar Kassas, Barb McLean, Christiane Böck, Daniel Gaito, Emad Ghattas, Eric Gertner, Greicy Rodriguez-Sarita, Heba Al-Fayez, Hector Tuminan, Joël León, Judy Jacobs, (June) Jung Won Lee, Kurtis Chen, Pamela Bruneau, Phil Bergeron, Quan Thai, Rania Matta, Riddhi Kumra, Shermeen Beg, Vikkie Chen

2023.06.06

Queer Space Trivia Night

HOSTS | Joël León, Kurtis Chen

2023.06.08

SOSA x TSA Present: Spotlight South Asia 2023

TSA supported SOSA networking event and panel discussion

2023.06.13

Indoor Air Quality

TSA Technical Series

SPEAKER | Sandra Dedesko (Healthy Buildings Program, Harvard T.H. Chan School of Public Health)

2023.06.25

Toronto Pride Parade



Top: This Doors Open, we again worked with nearly 20 participating studios and sites, including Q4 Architects pictured here, for our Open Studio program, where over 6,000 visitors had the opportunity to explore behind the scenes at architecture and design studios across the city. Photo by Yianni Tong. Bottom: Throughout Doors Open Toronto weekend, we held special 1-hour walking tours where our guides reflected on the evolution of performance venues in the Entertainment District. Photo by Yianni Tong.



Top: We held our very first trivia night this year, quizzing the community on Toronto's queer spaces. Photo by Desiree Armstrong. Bottom: We paraded with the rest of Toronto at the 2023 Pride Parade on June 25, and this year our contingent was joined by the Association of Registered Interior Designers of Ontario (ARIDO), who marched for their first time. Photo by Kurtis Chen.

Top: Our 2023 season of TSA Walking Tours had a record-breaking season! Our tour guides trained rain or shine to prepare for the season. Bottom left and right: Our building tours were more popular than ever this year, with some tours selling out in as little as twenty minutes. Left photo by Kurtis Chen. Right photo by Joël León.

07.23

2023.07.11

TSA x OAA: K-12 Architectural Education – Big Think Discussion

Joint research project and roundtable session with the OAA to better understand the landscape of K-12 extra-curricular architectural education in Ontario

PARTICIPATING ORGANISATIONS |

1UP Youth City Builders Program (Urban Minds), Archi:North Summer Camp (McEwen School of Architecture, Laurentian University), Architecture Playshop (McGill University), BAIDA, Department of Architectural Science at Toronto Metropolitan University, Dual Credit Architecture Bootcamp (RAIC Centre for Architecture, Athabasca University), Imagine Architecture (Azrieli School of Architecture & Urbanism, Carleton University), Imagining My Sustainable Community (No.9), Youth Architects Program (North York Community House/Lawrence Heights Art Centre), Windsor Region Society of Architects

2023.07.12

Advisory Board Meeting

2023.07.12

Summer Appreciation Party

2023.07.19

Mirvish Village

TSA Building Tour

TOUR GUIDES | Ashraf Hanna, Dat Pham, Joseph Troppmann, Krenar Sulejmani, Neima Hoseini (Diamond Schmitt Architects)

08.23

2023.08.01

Limberlost Place Under Construction

TSA Building Tour (Virtual)

TOUR GUIDES | Jay Zhao, Phil Silverstein (Moriyama Teshima Architects)

2023.08.15

Waterworks

TSA Building Tour

TOUR GUIDES | Andrew Pruss (ERA Architects), Duncan Bates (Diamond Schmitt Architects), Gary Switzer (MOD Developments Inc.), Stratton Townley (Woodcliffe Landmark Properties)



Top: We got back in touch with our roots this year with a meeting of our Advisory Board. Photo by Yianni Tong.
Bottom: A celebration was in store for our Summer Appreciation Party, where we were joined by the many volunteers, partners, and sponsors that support the TSA throughout the year to celebrate all their hard work. Photo by Yianni Tong.



Top: We got a special behind-the-scenes look at the recently renovated Massey Hall at our Building Tour with architects from KPMB and GBCA guiding us through the magnificent theatre. Bottom: TSA CONNECT continued with a session all about our favourite topic: volunteering! Photo by Kurtis Chen.

09.23

2023.09.12

Massey Hall

TSA Building Tour

TOUR GUIDES | Graham Baxter
(KPMB Architects), Sharon Vattay
(GBCA Architects)

2023.09.26

Acoustics: Design

TSA Technical Series

SPEAKER | Amanda Robinson (Aercoustics
Engineering Limited)

2023.09.26

TSA CONNECT | Volunteering

In-Person Networking Event

FEATURED GUESTS | Afsaneh Asayesh
(Becoming Architects Canada), Aman
Yousuf (Society of South Asian Architects,
Canada), Anna Richter (Canadian
Architectural Certification Board), Barbora
Vokac-Taylor (Toronto Society of Architects),
Carolyn Fearman (Urban Land Institute),
Diana Nigmatullina (DesignTO), Drew
Hauser (Royal Architectural Institute of
Canada), Elisia Neves (University of
Waterloo), Greg Parsons (Design Industry
Advisory Committee), Guela Solow
(Vaughan Design Review Panel), Jasper
Skinner (Urban Minds), Jennifer Esposito
(Building Equality in Architecture Toronto),
Julia Rady (Toronto Preservation Board),
Karl van Es (Ontario Association of

Architects), Ossie Airewele (ULI Curtner
Urban Leadership Program), Quan Thai
(Toronto Society of Architects), Sabrina
Carinci (Association of Registered
Interior Designers of Ontario), Sandra
Iskandar (Friends of the Peel Art
Gallery), Stephanie Mah (Architectural
Conservancy of Ontario)

10.23

2023.10.03

Interior Considerations for Fire Safety

TSA Technical Series

SPEAKER | Abbas Nanji (LRI
Engineering Inc.)

2023.10.11

OAA President's Visit

Virtual Information Session with OAA

11.23

2023.11.01 - 2023.11.04

Architecture and Design Film Festival (ADFF): Toronto

In-Person Film Festival in partnership with ADFF, featuring 20 diverse films and 3 TSA curated post-screening panel discussions

LAND ACKNOWLEDGEMENTS | Domitillah Antioinee, Joël León Danis, Michelle Chan, Kurtis Chen

SPEAKERS | Chiyi Tam (Toronto Chinatown Land Trust), Esther Cheng (Montgomery Sisam Architects), Karen Kubey (University of Toronto), Terri Peters (Toronto Metropolitan University), Varun Preet Singh (Kirkor Architects and Planners)

MODERATORS | Joël León Danis (TSA), Stefan Novakovic (Azure)

2023.11.08

Newcomer in Architecture Information Session

Virtual Information Session in partnership with Canadian Architectural Certification Board (CACB) and the Ontario Association of Architects (OAA)

SPEAKERS | Christie Mills (OAA), Geeta Luchoomun (CACB), France Godard (CACB), Joël León (TSA), Ria Soriano (OAA), Yasmine Bouzelboudjen (CACB)

MODERATOR | Varsha Kumar (TSA)

2023.11.14

Acoustics: Construction

TSA Technical Series

SPEAKER | Kiyoshi Kuroiwa (Aercooustics Engineering Limited)

2023.11.14

TSA CONNECT | Newcomers

In-Person Networking Event

FEATURED GUESTS | Anastasiia Kalinichenko (WZMH Architects), Anwar Kassas (City of Hamilton), Arancha González-Bernardo (Odami), Ayxa Sartorio (Gensler), Daria Svyrydova (WZMH Architects), Farah Al Amin (DIALOG), Fiza Tariq (DIALOG), Gelare Danaie (dexd), Hugo Arriojas (Studio Arriojas), Karla Cruz Ruelas (BDP Quadrangle), Laura Salamanca Moreno (Adamson Associates Architects), Michael Abadir (GHD Group), Mostafa Zohdy (Arcadis IBI Group), Neal Prabhu (nkArchitect), Ramy Bakir (Syllable Inc.), Ruchika Pandey (Turner Fleischer Architects Inc.), Ruth Mora (SUMO Project), Saravpreet Gill (+VG Architects), Tushar Negi (Marlin Spring), Zinnia Bookwala (Avison Young)



Top: ADFF was back again with an inspiring line-up of films and post-screening panel discussions in 2023. Photo by Harry Choi. Bottom: The last TSA CONNECT of the year highlighted the newcomer community in architecture and design, with Featured Guests sharing the stories of their career journey so far in Canada and beyond. Photo by Shiraz Ali.

2023.11.30
TSA Year End BASH 2023

VENUE | Meridian Hall (formerly
O’Keefe Centre)

TOUR GUIDES | Joël León Danis (TSA),
Scott North (TO Live)

12.23

2023.12.02
**TSA Gingerbread City: Kids’ Main
Street Workshops**
*Three in-person workshops where children
(2-14) created unique gingerbread
façades with the help of architects and
gingerbread experts. Completed pieces
were then collaged into a digital Main
Street and showcased on the TSA website.*

2023.12.05
Stormwater Management
TSA Technical Series

SPEAKER | Farzad Fahimi (LEA
Consulting Ltd.)

2023.12.14 - 2024.01.12
TSA Gingerbread City
*A popular hybrid community building
event with both an in-person display
at Maker Bean Café and a virtual
showcase on the TSA website of submitted
gingerbread creations from our members
and other gingerbread lovers.*

CONTRIBUTORS | Anna Samoilova,
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Joël León Danis, Kearns Mancini Architects,
Kurt Kraller, Michelle Bullough, Rob
Shostak, Sara Shemirani, Shanze Shahbaz,
Thomas Guignard, Trevor Whitten, Vince
Wang, Will & Jenny Huggon, Yara Ragab



Top: For this year’s TSA BASH, we took our party to Meridian Hall, with activations celebrating the star-studded history and design of the building, including two guided tours of the theatre by Scott North from TO Live. Photo by Aquiles Serdan (RVLTR Studio). Bottom: The sweetest initiative of the whole year finally arrived in December, with endless candy choices for façade decoration lining the tables of the Centre for Social Innovation: Spadina. We offered two extra workshops this year and had over 50 children join us, as this activity is a favourite of our architects in training! Photo by Kurtis Chen.

PEOPLE



The TSA Executive team at the 2023 TSA BASH Seven Lively Arts photo booth. From left to right Emad Ghattas, Ralph Holmes, Kurtis Chen, Barbora Vokac-Taylor, Ana-Francisca de la Mora, Joël León, Varsha Kumar, and Kevin McIntosh. Regrets: Jason Dobbin, Pamela Bruneau, and Megan Torza. Photo by Aquiles Serdan (RVLTR Studio).

People

What we do is only possible thanks to dozens of volunteers who selflessly dedicate countless hours to our Society. The TSA would like to express our enormous gratitude to all those who make our initiatives and programs possible. You are at the very heart of the TSA's work.

Officers of the Society

Ana-Francisca de la Mora
Chair

Technical Lectures & TSA CONNECT

Barbora Vokac Taylor
Vice Chair
Building Tours & Doors Open

Pamela Bruneau
Treasurer
Walking Tours, K-12 & Gingerbread City

Varsha Kumar
Secretary
Building Tours, Doors Open,
& Technical Lectures

Megan Torza
Immediate Past Chair
Urban Affairs Forums & IDEAS Forums

Executive Members

Kurtis Chen
Pride Initiatives

Kevin McIntosh
TSA CONNECT

Jason Dobbin

Initiative Co-Leads

Ralph Holmes
Film

Emad Ghattas
Walking Tours

OAA Council Liaison

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Advisory Board

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Christopher McCormack

David Oleson

David Sisam

Douglas Bower

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Joe Lobko

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Esther Cheng

Farzad Fahimi

Felix Heisel

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Geoff Capelle

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Jay Zhao

Jennifer La Trobe

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Joseph Troppmann

Juliette Cook

Karen Kubey

Kelly Alvarez Doran

Kiyoshi Kuroiwa

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Martin Ouimet

Marwan Essa

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Ria Al-Ameen

Ria Soriano

Robert Sims

Robert Wright

Russell Pollard

Ryan Bruer

Sandra Dedesko

Dr. Sean Thomas

Sharon Vattay

Stratton Townley

Susan Ross

Terri Peters

Tim Casswell

Tor Oiamo

Varun Preet Singh

Yasmine Bouzelboudjen

Featured Guests

Adrian Piccolo

Afsaneh Asayesh

Alberto Proserpio

Alex Tedesco

Aman Yousuf

Anastasiia Kalinichenko

Andrea Katz

Andrew Lee

Anna Richter

Anwar Kassas

Arancha González-Bernardo

Ayxa Sartorio

Barbora Vokac-Taylor

Blake Nicholson

Carmen Tocchini

Carolyn Fearman

Cathy Garrido

Christopher Lloyd

Craig Race

Daria Svyrydova

David Campbell

Diana Nigmatullina

Diana Zepf

Drew Hauser

Elisia Neves

Eliyahu Margulis

Farah Al Amin

Fiza Tariq

Gelare Danaie

Gillian Walczak

Greg Parsons

Guela Solow

Hugo Arriojas

Jaspar Skinner

Jay Zhao

Jennifer Davis

Jennifer Esposito

Jessica Shifman

Jon Cicconi

Juan Carlos Portuese

Jubin Samuel

Julia Rady

Karl van Es

Karla Cruz Ruelas

Laura Salamanca-Moreno

Leo Lin

Maria Nikolova

Mark Cichy

Megan Torza

Michael Abadir

Mike Verity

Mostafa Zohdy

Neal Prabhu

Ossie Airewele

Quan Thai

Queenie Wong

Ramy Bakir

Ruchika Pandey

Ruth Mora

Sabrina Carinci

Sandra Iskandar

Saravpreet Gill

Stephanie Mah

Tom Kyle

Tushar Negi

Vaughn Miller

Zinnia Bookwala

TSA CONNECT Moderators

Channa Weerasinghe

Jocelyn Squires

Lenique Nurse

Michelle Perez

Mohitha Desu

Ramy Bakir

Treya Vyas

Event Support Volunteers

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Alex Hernandez

Amanda Levey

Amy Elizabeth Thomas

Andrew Palmer

Annie Song

Arva Kesari

Babatope Olumide

Bonnie Ran Li

Bryana Jagdipsingh

Caesar Adwan

Callista Permana

Cecil Benjamin Weekes

Chaitanya Krishna Kumar

Channa Weerasinghe

Chirag Barbhaya

Ciara Doody

Courtney Bogyeong Lee

Danielle Lee

Dev Snehalkumar Patel

Dheeraj Babu

Diane Schunk

Diba Shams

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Emmanuel Efiom Etim

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 Studio Libeskind
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Taylor Hazell Architects
 Teeple Architects
 WZMH Architects
 ZAS Architects
 Zeidler

Gingerbread City Volunteers

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Kearns Mancini Architects

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Domitillah Antoinée

Michelle Chan

Mitali Dembla

Samuel Forrest

Pride

Eric Wang

Janice Miyagi

Kurtis Chen

Samantha Bite

Simon Liao

Tanvi Kundliwal

TSA CONNECT

Ana-Francisca de la Mora

Diane Schunk

Kevin McIntosh

Varsha Kumar

Liaisons to External Organizations

Anna Kao

Design Industry Advisory Committee

Ralph Holmes

Design Industry Advisory Committee

Varsha Kumar

*Immigrant Professionals Leveraging
Architectural Knowledge for New
Opportunities*

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+ PARTNERS

Sponsors, Partners & Collaborators

The TSA would like to express our enormous gratitude to sponsors, partners and collaborating organizations who through their generous support make our initiatives possible. We couldn't do what we do without you!

Interested in becoming a TSA sponsor or partner in a program? We are always looking for new collaborators! Check out our Sponsorship Prospectus and reach out to us at tsa@torontosocietyofarchitects.ca and let's start the conversation.

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TSA CONNECT

Blackwell Structural Engineers
TSA BASH Bar

Moriyama & Teshima Architects

Ontario Association of Architects
Walking Tours

Rockwool Group
Technical Lectures

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Building Tours

Partners

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About the Toronto Society of Architects

Established in 1887, the Toronto Society of Architects (TSA) is a non-profit volunteer led organization dedicated to bringing people together to discuss, learn and explore around our shared passion for the built environment.

We are committed to the betterment of our city and have played an important advocacy role throughout Toronto's history. We do this through a wide range of programs which foster welcoming and inclusive forums for debate and the exchange of ideas, stimulating critical thinking about the design and building issues of our time.

Our public programming is complemented by initiatives supporting the personal growth and professional development of over 2800 TSA members.

Membership is open to everyone and welcomes design professionals, students and the general public.

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TSA

TORONTO
SOCIETY OF
ARCHITECTS

2023 Annual Report

The year 2023 was filled with meaningful initiatives for the WRSA. We continued our efforts in community engagement, support, and outreach in various new ways, as well as further developed ongoing initiatives.

Community Engagement



Community engagement this past year included participation in Open Streets Windsor and the Windsor International Film Festival, as well as hosting public tours.

This year's participation in Open Streets was our 7th year participating in this event. Our society's participation in this event featured an interactive booth with voting of favourite buildings along the Open Streets route, and a children's building and colouring station. Participation at this annual event provides with an opportunity to engage with the community in an approachable and informal manner.



"Architecture influences our daily lives from behind the scenes. This year's films celebrate these moments of beauty that often pass us by."

This act of "finding beauty" is all around us, whether understanding it in the spiritual infrastructure of our communities, as seen in *Detroit: The City of Churches*, realizing it in the mundane, as witnessed in *Perfect Days*, or discovering the beauty of shelter as seen in our final film *Life, Assembled*.

We hope this selection brings beauty into your world and helps open your eyes to these moments overlooked in our built environment."

—Windsor Region Society of Architects

THE 2023 SPOTLIGHT ON ARCHITECTURE INCLUDES:
Detroit: The City of Churches
Life, Assembled
Perfect Days

The Windsor Region Society of Architects (WRSA) supports and encourages the profession of architecture and is interested in a variety of social issues including urban gentrification, housing, access and the role of public spaces and livable communities. For the tenth year, WRSA has joined forces with WIFF to promote three films that bring attention to communities and public spaces, the built environment, the creative process and the role of architecture and design in the modern world.

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Our engagement with the community continued with the support of the Windsor International Film Festival (WIFF), thanks to the OAA's Special Project Funding received in July 2023. This year's 'Spotlight on Architecture' films surrounded the theme of "Finding Beauty" and included three films with a total of five screenings, which our Executive Committee were able to introduce.

Thanks to continued funding from the OAA, we have been able to continue to build upon our presence on social media. Our social media presence included a wide variety of topics including a continuation of society history, architecture tidbits and quotes, promotion of architects, and event highlights. We continue to see increases in engagement and interaction, and continue to receive comments from many in the community that they recognize and appreciate the information we provide online. We look forward to continuing with this in 2024, as we have found it to be the primary tool to build public

awareness of the Society, and to promote topics of equity, diversity, inclusion, accessibility, and sustainability and climate change.

This year our Society supported the photography exhibit titled “Disassembled” curated by Gerry Kaiser that featured past and present industrial architecture in Windsor. The WRSA sponsored the exhibit by hosting the opening reception which was well-attended by the community.

Education / Youth

As part of our mandate for education and outreach to youth, we participated in various initiatives this year to support this, in part thanks to special funding received from the OAA. This included continued participation in the United Way’s “On Track To Success” program. On Track to Success is a poverty reduction strategy that strives to alleviate barriers for children who are living in low-income families by providing extensive wrap around services, supporting them in their learning and development. OTTS consists of four main



program elements, academic, social mentoring, career mentoring and financial assistance of the student. A major component of the program is it strives to connect classroom learning with workplace applications and experiential learning experiences. Our partnership with the United Way allowed the WRSA to sponsor and mentor a student that is interested in a career in architecture and also expand our own WRSA education initiation. A few students in the program also obtained co-op placements at members’ firm in order to achieve their program requirements.

Our Society also held a variety of continuing education sessions including one by the CNIB (Canadian National Institute for the Blind) regarding design considerations for the visually impaired, as well as another on wellness design in workplaces.

History

Further to uncovering the Society’s history from the years 1939 to 1960, this information was published over the course of the year, running through these years and presenting historical information on local architects, society chairs, local projects, and topics of interest at the time. We plan on continuing this endeavour into 2024 with more research and compiling all of the research onto our website.

Suzanne Stiers, M.Arch., OAA,
 Architect
 Chair, Windsor Region Society of Architects



Financial Summary

Year: 2023



Date	Method of Payment	Vendor / Name	Account Balance	OAA Funding	Member Dues	Bank Charges	Donations/Gifts	Meetings	Office	Sponsorship	Value of HST Included	Notes
1-Jan-23	Available Funds	Opening Balance	\$9,650.31									
4-Jan-23	Etransfer	Windsor International Film Festival	\$6,650.31							\$3,000.00		WIFF 2022 Sponsorship (partial payment 1 of 4)
5-Jan-23	Direct Deposit	Eventbrite	\$7,260.31		\$610.00							Membership Dues from 2022 Collected on Eventbrite
6-Jan-23	Etransfer	Windsor International Film Festival	\$4,260.31							\$3,000.00		WIFF 2022 Sponsorship (partial payment 2 of 4)
11-Jan-23	Etransfer	Windsor International Film Festival	\$2,260.31							\$2,000.00		WIFF 2022 Sponsorship (partial payment 3 of 4)
11-Jan-23	Etransfer	Windsor International Film Festival	\$1,760.31							\$500.00		WIFF 2022 Sponsorship (partial payment 4 of 4)
20-Jan-23	Debit	Gladstone Commons	\$1,381.99					\$378.32				Dinner for Executive Committee Meeting
23-Jan-23	Deposit	Ontario Association of Architects	\$14,381.99	\$13,000.00								Special Project Funding from Fall 2022
26-Jan-23	Etransfer	Bike Windsor-Essex	\$11,381.99							\$3,000.00		Winter Wheels Sponsorship
27-Jan-23	Etransfer	Blab! Media	\$8,381.99						\$3,000.00			Social Media Fees (6 months)
31-Jan-23	preauthorized	Bank of Montreal	\$8,375.99			\$6.00						Plan Fee
31-Jan-23	preauthorized	Bank of Montreal	\$8,369.99			\$6.00						Etransfer Fee
31-Jan-23	preauthorized	Bank of Montreal	\$8,369.79			\$0.20						Cheque Fee
2-Feb-23	Etransfer	Blab! Media	\$7,979.79						\$390.00		\$390.00	Social Media Fees (6 months) (tax portion)
3-Feb-23	Etransfer	University of Windsor Catering	\$6,400.56							\$1,579.23	\$181.68	Sponsorship of Doors Open Windsor Opening Reception
14-Feb-23	Deposit	Ontario Association of Architects	\$10,970.56		\$4,570.00							Dues from 2022
14-Feb-23	Etransfer	Flowers By Design	\$10,862.15				\$108.41				\$12.47	Flowers for Funeral of Gerard's Mother (reimbursed to S.Stiers)
15-Feb-23	Etransfer	United Way Windsor-Essex	\$10,362.15							\$500.00		iMove Sponsorship
28-Feb-23	preauthorized	Bank of Montreal	\$10,356.15			\$6.00						Plan Fee
28-Feb-23	preauthorized	Bank of Montreal	\$10,353.15			\$3.00						Etransfer Fee
28-Feb-23	preauthorized	Bank of Montreal	\$10,352.95			\$0.20						Cheque Fee
8-Mar-23	Debit	Vito's Pizzeria	\$9,345.11					\$1,007.84			\$96.62	General Membership Meeting, Appetizers & Drinks
13-Mar-23	Debit	Taloola Café	\$9,323.34					\$21.77			\$2.18	Historical Committee Meeting, Beverages & Snacks
31-Mar-23	preauthorized	Bank of Montreal	\$9,317.34			\$6.00						Plan Fee
5-Apr-23	Debit	Cucina 360	\$8,380.69					\$936.65			\$92.95	General Membership Meeting, Appetizers & Drinks
6-Apr-23	Debit	Walmart	\$8,364.10						\$16.59		\$1.91	Notebook
11-Apr-23	ettransfer	Shane Mitchell	\$8,404.10		\$40.00							Membership Dues
11-Apr-23	ettransfer	Craig Skoyles	\$8,444.10		\$40.00							Membership Dues
24-Apr-23	ettransfer	Chapter Two Brewing Company	\$7,737.85							\$706.25		Sponsorship of "Disassembled" Photo Gallery Opening Reception
28-Apr-23	preauthorized	Bank of Montreal	\$7,731.85			\$6.00						Plan Fee
3-May-23	ettransfer	Suzanne Stiers	\$7,431.85				\$300.00					Donation to CNIB Ryan Hooey, for Presentation to Members
8-May-23	deposit	Ontario Association of Architects	\$20,931.85	\$13,500.00								Special Project Funding from Spring 2023
15-May-23	cheque #000053	Friends of Willistead	\$20,681.85							\$250.00		Donation to support Willistead
17-May-23	cheque #000054	United Way Windsor-Essex	\$15,681.85							\$5,000.00		On Track to Success Sponsorship
18-May-23	Debit	Rico Taco	\$15,542.90					\$138.95				Meeting re: Establishment of Historical Subcommittee
18-May-23	Debit	Rico Taco	\$15,523.42					\$19.48				Meeting re: Establishment of Historical Subcommittee
18-May-23	Debit	Windsor Eats	\$15,402.22					\$121.20				Meeting re: Establishment of Historical Subcommittee
23-May-23	cheque #000052	Windsor Public Library Board	\$14,626.22							\$776.00		Children's Book Collection "City Building Series"
26-May-23	ettransfer	Gerry Kaiser	\$14,426.22							\$200.00		Portion of Sponsorship to "Disassembled" Photo Exhibit
31-May-23	preauthorized	Bank of Montreal	\$14,420.22			\$6.00						Plan Fee
31-May-23	preauthorized	Bank of Montreal	\$14,419.82			\$0.40						Cheque Fee
12-Jun-23	Debit	Taloola Café	\$14,360.04					\$59.78				Executive Planning Meeting
14-Jun-23	Etransfer	Blab! Media	\$12,360.04						\$2,000.00			Social Media Fees (6 months)
30-Jun-23	preauthorized	Bank of Montreal	\$12,354.04			\$6.00						Plan Fee

Date	Method of Payment	Vendor / Name	Account Balance	OAA Funding	Member Dues	Bank Charges	Donations/Gifts	Meetings	Office	Sponsorship	Value of HST Included	Notes
24-Jul-23	etransfer	Windsor Construction Association	\$12,254.04							\$100.00		Sponsorship of Women In Construction Golf Tournament
24-Jul-23	etransfer	Windsor Construction Association	\$12,054.04							\$200.00		Sponsorship of WCA Golf Tournament
26-Jul-23	Debit	Mezzo	\$11,954.04							\$100.00		Hole Gifts for WCA Golf Tournaments
31-Jul-23	preauthorized	Bank of Montreal	\$11,948.04			\$6.00						Plan Fee
1-Aug-23	etransfer	Cowlick	\$11,264.39						\$683.65			Webpage Hosting & Maintenance Services (annual fee)
9-Aug-23	debit	Vito's Pizzeria	\$10,097.66					\$1,166.73				General Membership Meeting, Appetizers & Drinks
31-Aug-23	preauthorized	Bank of Montreal	\$10,091.66			\$6.00						Plan Fee
29-Sep-23	preauthorized	Bank of Montreal	\$10,085.66			\$6.00						Plan Fee
23-Oct-23	Debit	Kurley's AC	\$9,998.54					\$87.12			\$6.55	Meeting with Doors Open Committee
26-Oct-23	Debit	Windsor International Film Festival	\$9,960.54							\$38.00		Tickets to Perfect Days with Intro
31-Oct-23	preauthorized	Bank of Montreal	\$9,954.54			\$6.00						Plan Fee
6-Nov-23	Debit	Kurley's AC	\$9,867.30					\$87.24				Meeting with Doors Open Committee
7-Nov-23	Deposit	Ontario Association of Architects	\$14,827.30		\$4,960.00							Membership Dues from 2023 Collected by OAA
7-Nov-23	Deposit	Veronika Mogyorody	\$14,867.30		\$40.00							Membership Dues
7-Nov-23	Deposit	Windsor District Labour Council	\$15,267.30							-\$400.00		Portion of Sponsorship to "Disassembled" Photo Exhibit
7-Nov-23	preauthorized	Shoppers Drug Mart	\$15,256.90						\$10.40		\$1.20	Stamps
9-Nov-23	Etransfer	Suzanne Stiers	\$15,200.94					\$55.96				Reimbursal for Meeting with Doors Open Committee
9-Nov-23	etransfer	Aaron Ashley	\$15,086.94							\$114.00		Reimb. of WIFF Tickets for OTTS Students
14-Nov-23	Debit	Kurley's AC	\$14,957.91					\$129.03			\$7.22	Meeting with Doors Open Committee
14-Nov-23	cheque #000055	Windsor International Film Festival	\$6,957.91							\$8,000.00		"Spotlight On Architecture" Sponsorship
20-Nov-23	cheque #000056	Ken Acton	\$6,614.58							\$343.33		Reimb. of WIFF Tickets & Dinner with OTTS Students After Film
22-Nov-23	Deposit	Ontario Association of Architects	\$21,614.58	\$15,000.00								Special Project Funding (Fall 2023) (Winter Wheels & Jeff Speck Lctr)
30-Nov-23	preauthorized	Bank of Montreal	\$21,608.58			\$6.00						Plan Fee
30-Nov-23	preauthorized	Bank of Montreal	\$21,607.78			\$0.80						Cheque Fee
19-Dec-23	Debit	Chapter Two Brewing Company	\$21,294.43					\$313.35				General Membership Holiday Gathering, Appetizers & Drinks
19-Dec-23	Debit	Chapter Two Brewing Company	\$21,086.49					\$207.94				General Membership Holiday Gathering, Appetizers & Drinks
29-Dec-23	preauthorized	Bank of Montreal	\$21,080.49			\$6.00						Plan Fee
		Closing Balance	\$21,080.49	\$41,500.00	\$10,260.00	-\$82.60	-\$408.41	-\$4,731.36	-\$6,100.64	-\$29,006.81	\$792.78	